

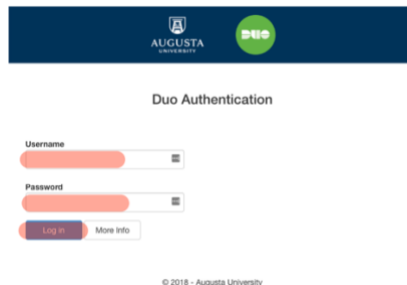
Connecting to the Augusta University VPN Portal Windows 7 / 8 / 10

Augusta University requires that anyone with a VPN account use Multifactor Authentication (MFA). MFA is a two-step authorization process which requires that the user not only login with their credentials but they also reply to a verification message sent to their registered cell phone.¹

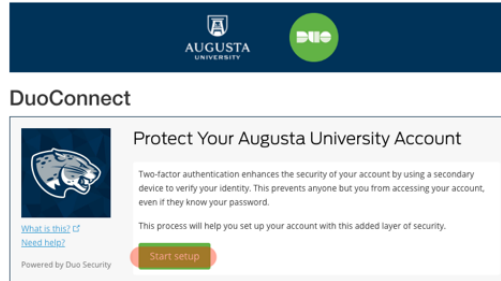
¹Three methods of verification are call, text, or push message to the DUO App installed on the phone

If you have already registered your mobile device with Augusta University's DUO system, please skip to Step 7

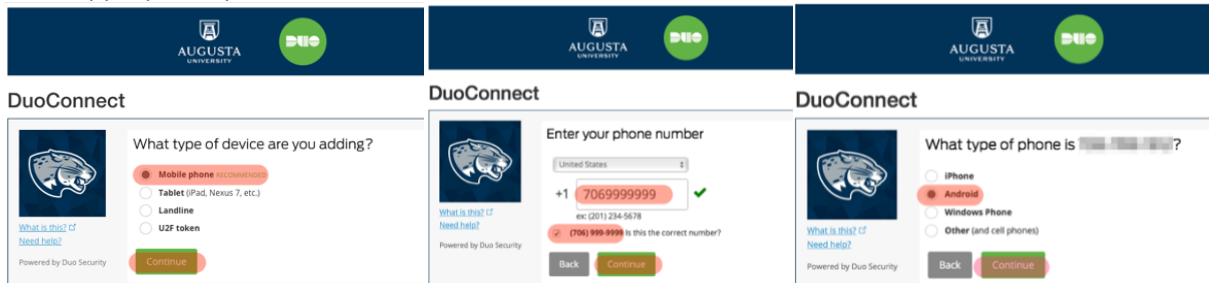
Step 1 – Register for DUO by browsing to <https://duo.augusta.edu> and login using your netID.



Step 2 – After logging in, choose **Start Setup** to register a new device



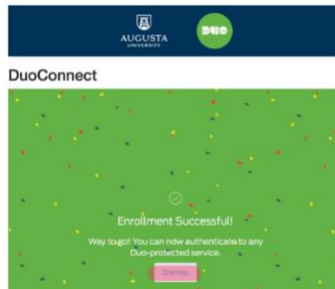
Step 3 – The next three pages ask for details about the mobile device you are registering. Fill in the fields appropriately.



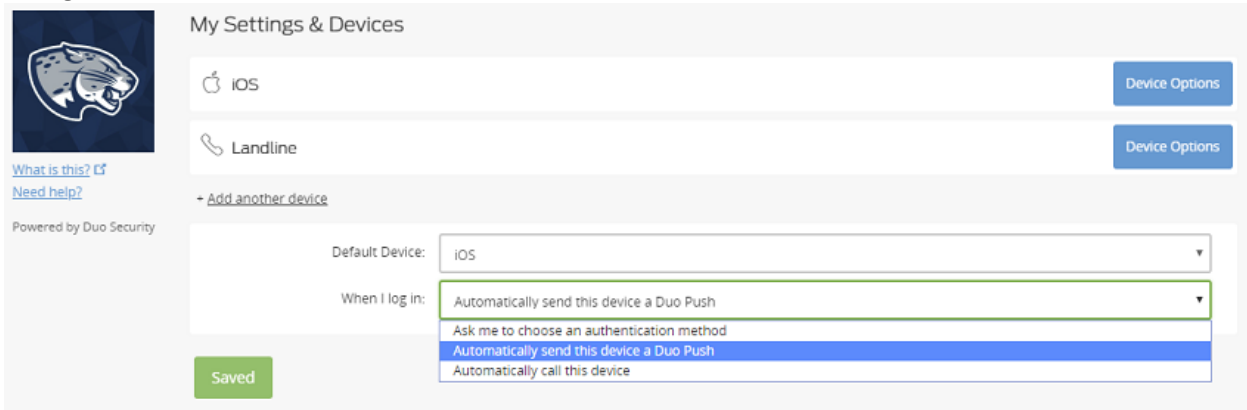
Step 4 - If applicable, follow directions to Install and Activate the Duo application. A confirmation will display when complete, click Continue.



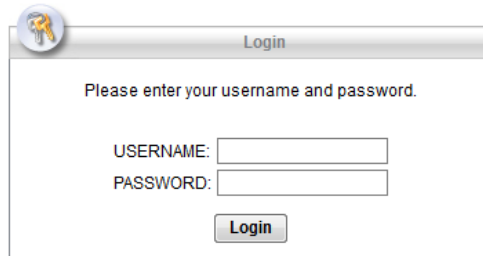
Step 5 – You should receive a confirmation that your device is now successfully registered.



Step 6 - After your device is enrolled, be sure to select how Duo will contact your device. In the Default Device section, click the drop down arrow next to the 'When I log in:' field and choose 'Automatically send this device a Duo Push' if you downloaded the Duo app. Then click the Save button to save your changes.



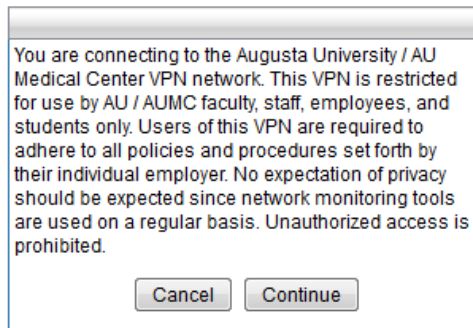
Step 7 - Open a web browser (IE/Firefox/Chrome) and browse to <https://vpn.augusta.edu> and at the login screen, please enter your Augusta University credentials. If you are not sure what your username and password are, please call the Augusta University helpdesk at 706-721-7500.



A screenshot of a web browser window titled "Login". The window contains a small key icon in the top left corner. The main text reads "Please enter your username and password." Below this text are two input fields: "USERNAME:" followed by a text box, and "PASSWORD:" followed by a text box. At the bottom center of the form is a "Login" button.

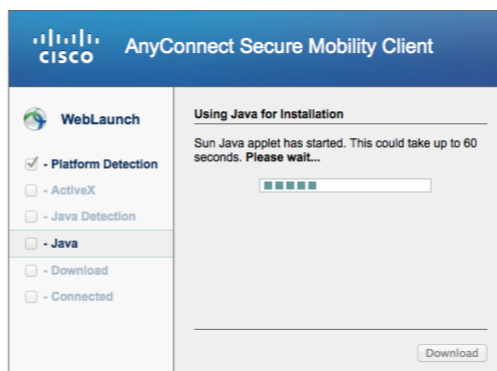
Step 8 – Reply to the DUO confirmation message (call/text/app push) sent to your registered DUO device to complete your login.

Step 9 – Read and accept the Terms of Conditions



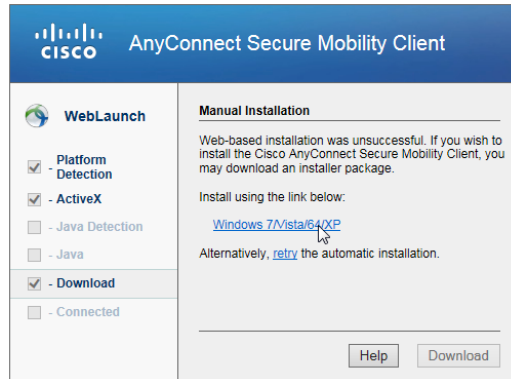
A screenshot of a dialog box with a grey header bar. The main text reads: "You are connecting to the Augusta University / AU Medical Center VPN network. This VPN is restricted for use by AU / AUMC faculty, staff, employees, and students only. Users of this VPN are required to adhere to all policies and procedures set forth by their individual employer. No expectation of privacy should be expected since network monitoring tools are used on a regular basis. Unauthorized access is prohibited." At the bottom of the dialog box are two buttons: "Cancel" and "Continue".

Step 10 - If you have Java downloaded and enabled the client will begin to automatically install. If this occurs, you can skip to Step 11.



A screenshot of the Cisco AnyConnect Secure Mobility Client interface. The top header bar is blue with the Cisco logo and the text "AnyConnect Secure Mobility Client". The interface is divided into two main sections. On the left, under the "WebLaunch" heading, there is a list of options with checkboxes: "Platform Detection" (checked), "ActiveX", "Java Detection", "Java", "Download", and "Connected". On the right, under the heading "Using Java for Installation", there is a message: "Sun Java applet has started. This could take up to 60 seconds. Please wait..." followed by a progress bar with five blue segments. At the bottom right of the right section is a "Download" button.

Step 10a - If you are not running Java, you will need to choose the manual installation.



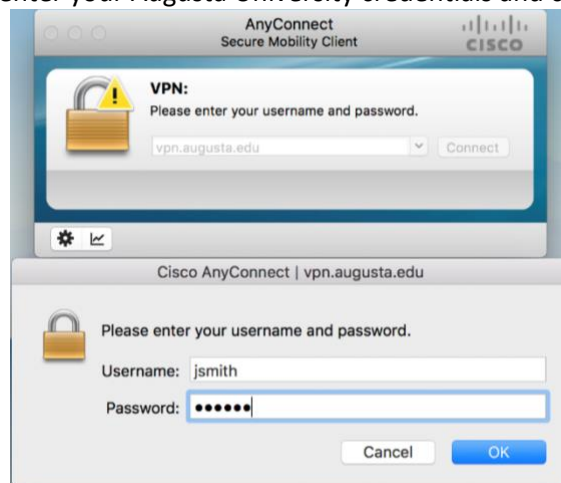
Step 10b - The file will download and you'll need to manually install it just as any other application. Please accept all of the defaults.

Step 11 - Once the installation is complete, please click on the **Start** and select the **Cisco AnyConnect Secure Mobility Client** and launch it.

Step 12 – In the **Cisco AnyConnect Secure Mobility Client** window enter the address of **vpn.augusta.edu** and click **Connect**.



Step 13 – When prompted, enter your Augusta University credentials and click **OK**



Step 14 – Your registered DUO device will receive a confirmation message. Reply to the message and the VPN connection will be established. **NOTE IF USING DUO APP:** You need to open the DUO app to accept the secondary auth message to finish establishing your connection.