GEORGIA’S PRECEPTOR TAX INCENTIVE PROGRAM (GA-PTIP)
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Georgia Statewide AHEC Network Program Office
Augusta University
OBJECTIVES

- Overview and updates of the PTIP Program
  - Preceptor - Requirements/ Responsibilities
  - Program – Requirements/ Responsibilities
  - Statewide AHEC - Responsibilities
WHAT IS PTIP (PRECEPTOR TAX INCENTIVE PROGRAM)?

Legislation that creates **tax credits** of up to $8,500 (MD/DO) and $6,375 (APRN/PA) for uncompensated community based faculty preceptors who provide training to medical, osteopathic, physician assistant and advanced practice nurse practitioner students matriculating at Georgia public and private educational institutions.
- Licensed APRN, DO, MD or PA in Georgia
- Cannot receive direct compensation for teaching APRN, DO, MD or PA students
- Credit is only available for rotations supporting Georgia APRN, DO, MD or PA programs
- Must complete a minimum of one (160 hours) rotation to be eligible; credit is provided retroactively once eligibility is established
- A maximum of 10 rotations may be claimed for deductions each calendar year
PTIP DEFINITIONS

**Preceptor**
- Community based faculty preceptor means an individual who is a **physician**, **advanced practice registered nurse**, or a **physician assistant** and **who is licensed as such by this state**

**Rotation**
- **160 hours of community based clinical training**
- Can be **accrued** from multiple students from multiple programs
- Hours do not have to occur within one student rotation
A preceptor **shall not be eligible** to earn hours credited toward preceptorship training if he or she has **not registered**. The deadline is 12/31 to receive credit for the preceding year.

www.augusta.edu/ahec/ptip
PRECEPTOR PORTAL

- One time online registration through a secured website portal

- Do not need to renew annually but edit if key information changes (Ex: email address)
PRECEPTOR REGISTRATION - REQUIRED

1. Program Eligibility
   Have you received financial compensation for teaching students (DO, MD, APYN, PA) from any source this calendar year? *
   - Yes
   - No

2. Thank you for completing the PTIP Preceptor information.

3. CONFIRMATION EMAIL

   Hello Donald Duck:
   Thank you for registering for the Preceptor Tax Incentive Program (PTIP).
   No further action is needed. Please print this for your records.
   Registration Completed: 10/26/2021

   Please contact us if you have any additional questions at PTIP@augensteins.edu or 706-721-6039.

   Thanks
INCENTIVE STRUCTURE

- **Physician Preceptors**
  - Rotations 1-3 earn **$500** per rotation
  - Rotations 4-10 earn **$1,000** per rotation
  - Maximum credit available = **$8,500**

- **APRN or PA Preceptors**
  - Rotations 1-3 earn **$375** per rotation
  - Rotations 4-10 earn **$750** per rotation
  - Maximum credit available = **$6,375**
**Example: John Arms**

<table>
<thead>
<tr>
<th>Program</th>
<th>Rotations</th>
<th>Hours Toward Credit</th>
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<tbody>
<tr>
<td>Emory PA student</td>
<td>4 weeks (160 hours)</td>
<td>160 hours</td>
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<tr>
<td>Mercer medical student</td>
<td>6 week rotation</td>
<td>240 hours</td>
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<tr>
<td>North Georgia APRN student</td>
<td>8 hours/week for 12 weeks</td>
<td>96 hours</td>
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<tr>
<td>AU medical student</td>
<td>6 weeks</td>
<td>240 hours</td>
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<tr>
<td>TOTAL</td>
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<td>736 HOURS</td>
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John Arms’ total credits (APRN/PA)

- 736 hours/160 hours = 4.6 rotations
- Maximum # of eligible rotations is 10
- John Arms is eligible for 4 rotations:
  - Rotations 1-3 earn $375 for each rotation
  - Rotations 4-0 earn $750 for each rotation
- TOTAL CREDIT EARNED = $1,875
PRECEPTOR’S LICENSE NUMBER

- **Required**
  - GA Medical License Number (MD/DO)
    
    *EX: Contains 6 characters w/ a leading zero*
  - APRN License Number
    
    *EX: Leads with RN, consisting of both letters and numbers*
  - PA License Number
    
    *EX: Contains only numbers and usually around 4 characters*
  - Unique ID to connect the Preceptor registration and the Academic Program Rotation entry
PRECEPTOR’S LICENSE NUMBER LOOK-UP

- GA Medical License Number (MD/ DO/ PA)
  - [https://medicalboard.georgia.gov/look-licensee](https://medicalboard.georgia.gov/look-licensee)

- APRN License Number
Programs submit eligible completed rotations directly into a secure database three times per year:

- Rotations completed between Jan – May are due June 1
- Rotations completed between June – Aug are due September 1
- Rotations completed between Sept – Dec are due December 15*

*Rotations can be post-dated for this deadline.*
STATEWIDE AHEC NETWORK PROGRAM OFFICE

Augusta University
1126 15th Street, Room 1057
Augusta, Georgia 30912
706-721-8311
www.augusta.edu/ahec/ptip

Data Submission Report for Community Based Faculty Preceptors:
Georgia Preceptor Tax Incentive Program (PTIP)

Name of Preceptor: John Adams

TOTAL Number of Clinical Training Hours Reported to date in Current Calendar Year: 736

Current PTIP Registration Status is: Registered

Eligible academic programs have reported that the preceptor named above as having completed the total number of clinical training hours as listed above in our most recent reporting cycle. These hours are accrued by serving as a community based faculty preceptor for students from eligible academic programs in Georgia. Please visit the website at www.augusta.edu/ahec/ptip to view full applications of the tax credit program, including listings of eligible academic programs and the monetary value of the credits earned. In brief, eligibility for the tax credit program are based on the following:

1. The preceptor named herein served as the community based faculty preceptor to medical / osteopathic student, physician assistant student, nurse practitioner students from eligible academic programs in Georgia.
2. The preceptor named herein earned one tax credit for every 100 hours of community based clinical training provided to students listed in number 1 above, within the calendar year. Preceptors may earn up to 10 tax credits each calendar year.
3. The preceptor named herein has not received any compensation for his/her supervision of eligible students or for supervision of students from non-eligible programs. Compensation for teaching cannot be received from any source to be eligible for the Ga. PTIP tax credits.
4. The preceptor named herein must be registered as a Preceptor at www.augusta.edu/ahec/ptip . If you are registering for the first time, you must do so by 12/31 to receive the tax credit for the current calendar year. This is a one time registration. There is no need to re-register each year unless your contact information changes.

The Statewide AHEC Network Program Office is charged to administer this program by the Georgia General Assembly, and as such, receives certified completed rotation information from all eligible academic programs in Georgia. We are asking that you review the training hours submitted to us from our last reporting cycle (those happen 7 times a year) and if you find any discrepancies please directly contact the programs you have worked with to resolve the issues. They will then submit a revised report if the data changes. The goal is for preceptors and programs to work together throughout the year to correct and make any necessary corrections immediately and not wait until the end of the calendar year to make adjustments.

All corrections and changes need to be submitted by the academic program within one week of you receiving this email, so please work with your programs to correct any issues you may have. No response action from you is affecting to the accuracy of the information submitted by the programs.

Thank you for working with us and teaching our future providers in Georgia. Any other questions? Please call 706-711-7571.
Preceptor Assignment Worksheet (PAW)

Logo or letterhead

Preceptor Tax Incentive Program (PTIP)
Site Reporting Information for (Program/Dept) __________

Please complete the below information to ensure the __________ office gives proper PTIP credit to all preceptors working with our students.

Physicians who provide clinical training to health professions students for a minimum of three (to a maximum of 10) rotations, and who are not compensated through any other source, can claim a tax deduction of $1,000 for every 100 hours of training provided. You must provide 400 hours to qualify.

Six week sites = 240 hours per student / Four week sites = 180 hours per student;
Three week sites = 120 hours per student / Two week sites = 80 hours per student.

Practice Name: ______________________________
Contact Person: ______________________________
Phone: ___________________________ Email: ___________________________

Please choose one (1) method of credit sharing:
☐ I am the sole physician in my practice – all credits can be assigned to me.
☐ Please split the credits equally among the below listed physicians.
☐ Each physician will take credit for particular students – we will notify the ____________ office, at the beginning of each rotation, of the physician to assign credit to.

Please list all physicians who will/may be assigned PTIP credit for student rotations:

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<th>GA License #</th>
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*Practice is responsible for notifying the ____________ office of any changes to this information, as needed. We will utilize the above marked credit sharing option and listed physicians unless otherwise notified by your office.

Printed Name: ___________________________ Date: _______________
Signature: ___________________________
Revision Process - NEW

- Program submits a detailed request to PTIP@augusta.edu
- Approval/ denial sent within 2 business days
- System is unlocked
- Revisions made within 5 business days
Completing Rotations

To access the Reports, click the Reports Tab. Then click on the All Reports link in the left navigation bar.

There are three reports available to view:

- **Detail Rotation Report – Completed**
  - This report shows all the details related to all rotations with a completed status (All Time)
- **Detail Rotation Report – Completed CY, PY**
  - This report shows all the details related to all rotations with a completed status for the Current Year (CY) and Previous Year (PY)
- **Detail Rotation Report – Submitted CY, PY**
  - This report shows all the details related to all rotations with a submitted status for the Current Year (CY) and Previous Year (PY)
Only the Statewide AHEC Program Office can certify eligible rotations

Maintains PTIP website and portals

Summarizes all data and issues tax credit certification letters by January 31 of each year for the last full calendar year

Provides a report to the Legislature and Department of Revenue (DOR) each year
PRECEPTORS - WHAT DO YOU NEED TO DO NOW?

- **Register** for the program, if you have not done so previously, make sure profile data is current.
- **Review** the PTIP website for program information, FAQs, updates and webinars.
- **Communicate** with your academic programs. If you don’t know who that is, ask us for their contact information. They are the ones that submit your data, and you want to be sure it is accurate!
PROGRAMES - WHAT DO YOU NEED TO DO NOW?

- **Review** the PTIP website for program information, FAQs, updates and webinars.
- **Communicate** with your preceptors.
- **Submit** accurate data by specific deadline.
- **Run** reports to check data is correct.
- **Complete** submitted rotations once the date has passed.
QUESTIONS
CONTACT INFORMATION:

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