

EXPLANATION OF REQUIRED VOLUNTEER ITEMS

1. **Influenza vaccination (flu shot)** is required for all who volunteer at AU Health. Exemptions will be accepted for medical conditions or factors to the influenza (documented history of Guillia Barre), a documented allergy to eggs/immunization, or religious objection. Documentation of medical conditions and factors must be indicated on the Influenza Vaccination Screening and Immunization Form included with this letter. Documentation should be brought to your appointment when receiving PPD.
2. **Purified Protein Derivative (PPD)** This test is to find out if you have ever come in contact with the bacteria that causes Tuberculosis (TB). Just as the flu shot, this is an annual test that AU Health requires for all volunteers.

This test requires two visits, the first visit, the health care provider will clean an area of your skin. You will get a small injection that contains the PPD. The needle is gently placed under the top layer of skin, causing a bump (welt) to form. This usually goes away in a few hours. After 48-72 hours, you are asked to return to Employee Health where the nurse will check the area to see if you have had a strong reaction to the test.

There are no special preparations for this test. Please tell the nurse if you have a medical condition or if you take certain drugs, such as steroids, that can affect your immune system. These situations may lead to inaccurate test results. If you have ever had a positive PPD skin test we ask that you provide documentation from your physician.

3. **Annual Volunteer Update Paperwork** is also included with this letter along with a pre-paid return envelope.

⇒ **2018-2019 Volunteer Verification and Consent Form** including:

1. **Volunteer Contact Information Updates**
2. **Annual Volunteer Agreement**
3. **Annual Confidentiality Statement**
4. **Annual Media Consent Form**



Please use your pre-paid return envelope to submit all documents by October 31st, 2018