Dear Professional:

In order for a student to receive course and testing accommodations based on a psychiatric disorder, this office must receive the following documentation:

1. An evaluation by an appropriate licensed professional (psychiatrist, licensed psychologist, neurologist). This evaluation must include the following items:
   a. a definitive diagnosis
   b. the nature of the functional impairment
   c. documentation of the differential diagnosis which were considered and ruled out
   d. the length and severity of the impairment
   e. how the disorder currently manifests in substantial academic limitations
   f. suggestions for appropriate accommodations
   g. the names, signatures, titles and license numbers of the appropriate evaluators, as well as the dates of testing and contact information. Evaluators must be licensed professionals whose training and licensure status is consistent with expertise in the disability for which they provide documentation.

These are the criteria established by the Georgia Board of Regents. If you have any questions, please feel free to contact my office at (706) 737-1469. Thank you for your assistance.

Sincerely,

Angie S. Kitchens, M.S., Ed.S.
Director of Testing and Disability Services