



Dear Professional:

In order for a student to receive course and testing accommodations based on a psychological disorder, this office must receive the following documentation:

1. An evaluation by an appropriate licensed professional (psychiatrist, licensed psychologist, neurologist, licensed practical counselors). This evaluation must include the following items:
 - a. a definitive diagnosis
 - b. the nature of the functional impairment or how the disorder currently manifests in substantial academic limitations. These limitations should be described.
 - Quantitative and qualitative information should be used to demonstrate that the difficulties are substantially limiting when compared to most people in the general population.
 - Evidence that the difficulties are substantially limiting to the student in the academic environment should be presented.
 - In some cases, documentation of a current substantial limitation in the educational domain may be difficult to produce due to use of effective accommodations and interventions. In such cases, the documentation of the substantial limitation should include a description of the substantially limited abilities and skills, the accommodations and interventions implemented to address those limitations, the degree of the effectiveness of each, and justification for continued need.
 - c. documentation of the differential diagnosis which were considered and ruled out
 - d. the length and severity of the impairment
 - e. suggestions for appropriate accommodations
 - f. on office letterhead, the names, signatures, titles and license numbers of the appropriate evaluators, as well as the dates of testing and contact

information. Evaluators must be licensed professionals whose training and licensure status is consistent with expertise in the disability for which they provide documentation.

These are the criteria established by the Georgia Board of Regents. If you have any questions, please feel free to contact our office at (706) 737-1469. Thank you for your assistance.

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