



# AUGUSTA UNIVERSITY

CLEP Test Registration  
Testing and  
Disability Center-  
Galloway Hall  
1120 15<sup>th</sup> Street  
(706)737-1469

Completion of this form and the payment of fees in the amount of **20.00** for the College Level Examination Program (CLEP) reserve the space and material needed for testing. Check the month you are registering for. ***The CLEP administration is now computer-based.***

☐ July ☐ August ☐ September ☐ October ☐ November ☐ December

Name (Please Print) \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Fees are NON-REFUNDABLE, NON-TRANSFERABLE and are due at the time of registration. If have a disability and need accommodations, please contact the Director of Disability Services.**

***I realize that if I am absent on the day of the test, I forfeit the fees.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Today's Date

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\_\_\_\_\_ is registered for the CLEP to be  
Given at the Testing Center, located in Galloway Hall on the first floor of Augusta University.  
**Please do not report until 15 minutes prior to exam, *make sure to bring a valid photo ID with signature.***

***You must pay for parking. This can be done via the ParkMobile App. If you do not pay for parking, you will be responsible for a \$50.00 fine.***

***FEES ARE NON-TRANSFERABLE AND NON-REFUNDABLE!***

Testing Date:	Registration Deadline:	Testing Time:
July 5, 2023	June 21, 2023	9:00am
August 2, 2023	July 19, 2023	2:00pm
September 6, 2023	August 23, 2023	9:00am
October 4, 2023	September 20, 2023	2:00pm
November 8, 2023	October 25, 2023	9:00am
December 6, 2023	November 22, 2023	2:00pm

\_\_\_\_\_  
Signature of TDS Staff

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Fees Paid

\_\_\_\_\_  
Registered Testing Date

All test takers (with the exception of test-takers with disabilities) must register and pay for their exam via My Account at: <https://cleportal.collegeboard.org/myaccount>

## INSTRUCTION INFORMATION FOR CLEP (College Level Examination Placement)

The College-Level Examination Program \*(CLEP) offers you the opportunity to receive college credit for what you already know. Students who earn qualifying scores on any of the 33 introductory-level college subject examinations can receive college credit and accelerate their education. The exams are computer based and are usually 90 minutes long; the only exception being college Composition which is scheduled for 120 minutes. **The fee for each exam is \$93.00.**

All test takers responsibility for knowing their institutions credit-granting policy.

If you are interested in taking CLEP exam at AU, please complete the following steps:

- Fill out an AU CLEP registration form at the Testing & Disability Services office.
- Return your registration form along with **your \$20.00 registration fee** (cash, check, money order, or credit/debit card). Registration payments are accepted by mail via money order or check, but must be paid before the registration deadline. Please make check/money order payable to Augusta University.
- **Registration forms and fees can be mailed to:**
  - Augusta University
  - Testing and Disabilities Services – Galloway Hall
  - 1120 15<sup>th</sup> Street
  - Augusta, GA 30912
- All test takers (with the exception of test takers with disabilities) must register and pay for the exam via My account at: <https://cleportal.collegeboard.org/myaccount>

Test centers cannot create test takers accounts or collect payment for exam fees. Candidate data is automatically downloaded to test the center during check-in.

### **Information you need to know for your test day**

Arrive approximately 15 minutes prior to testing.

This is a computer based test given in The Testing and Disabilities Center, located in Galloway Hall Room 108.

Only one test can be taken per test day.

**Valid picture ID and printed registration ticket** must be presented before the test is given.