Health eShop’s New Look!

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Health eShop Administrator
Welcome

- Health eShop is GRU’s one stop shopping network, in which end users purchase all of their contracted items. Health eShop is our required shopping tools for items such as office, lab, computer, and facilities supplies.
- This presentation will introduce users to the new look of Health eShop known as “Phoenix”
- Audience: Requesters, Shoppers, and Administrators with Health eShop Access
The new look of Health eShop brings a more user-friendly, easy to navigate system. Some of the features you will see in the new system:

- Easily accessible side navigation bar with slide out menus.
- Top banner highlighting notification and action items
- Offers quick access to your shopping cart
- More organized menus based upon related task, making them easier to locate.

**THE WAY YOU SHOP WILL REMAIN THE SAME!**
When will this change take place?

You will see the new look of Health eshop on

FEBRUARY 3, 2014
Current look of Health eShop:
New Health eShop Home Page!

Georgia Regents University's Purchasing Portal

Please contact Regina White, Health eShop Administrator, at 1-2086 or rhull@gru.edu if any assistance is needed.
Here is where you will access draft carts and carts assigned to you:
Here is where you will search for PO’s that were previously processed on your behalf:
You can also look at PO’s and processed carts here:
Questions?

Contact Regina

rhull@gru.edu (preferred method)

gahahealtheshop@gru.edu

Or Call 721-2986
For more detailed instructions...

- Please see other Slide Shows on the following:
  - Document Search
  - Punch out Site Shopping