

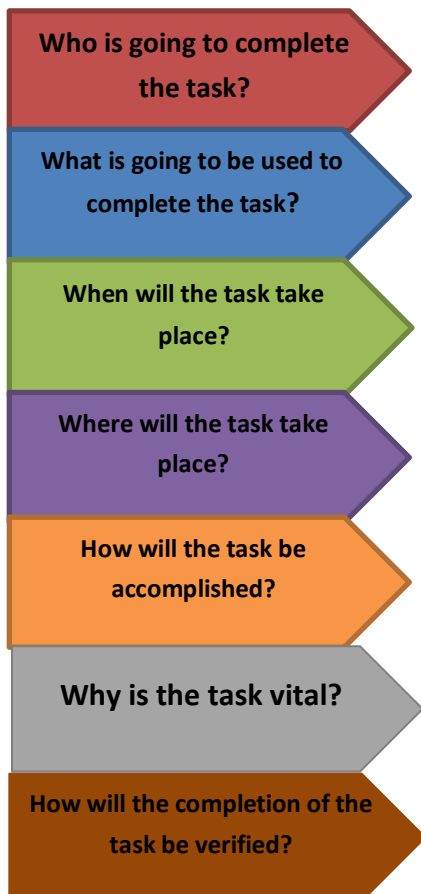


Goal Setting Resource

What is a Goal?

A detailed plan that can be accomplished even if you are absent because the mission and the vision are conceivable for the person

Your goals need to answer these questions:



Example:

The Environment Committee will conduct a plant-a-tree ceremony in the downtown area during First Friday of September. The committee will partner with the community to help the betterment of the community by protecting the environment. This will be verified by taking pictures of the tree planting process.

So, what is your Goal?

1. What is the task that you want to accomplish? Be specific. Break it down:

- Who is going to complete the task?
- What is going to be used to complete the task?
- When will the task take place?
- Where will the task take place?
- How will the task be accomplished?
- Why is the task being completed?
- How will the completion of the task be verified?

What is your goal?

Be SMART

Specific
Measurable
Attainable
Relevant
Time-Bound
