



Locker Usage Policy and Contract

Each registered student organization at Augusta University is eligible to receive a locker in the Jaguar Student Activities Center, located in the Game Room on the 2nd Floor of the JSAC. If the organization chooses to take advantage of the opportunity to rent a locker, one (1) locker will be issued to an officer of the organization, usually the president.

Steps to access locker:

- To access the locker, a member will visit the Information Desk on the 1st floor of the JSAC and state the name of their organization and the locker number.
- The JSAC staff member will ask the student to present their student ID and sign the key out.
- The organization member will leave their ID card at the desk in exchange for the key. After retrieving the items from the locker, the organization member will return the key to the Information Desk and the JSAC staff member will return the ID card.

Additional Information:

A \$25.00 fee will be assessed to the person named in the contract if the key issued is not returned in accordance with the stipulations outlined above or if the key is lost or stolen.

It is the responsibility of the organization to clean out their locker 2week before the last day of classes for the spring semester. If you do not clean out your locker after the key is returned, all items will become the property of Student Life and Engagement.

As the signee, you agree that your organization's locker is to be used in a responsible manner and understand that you are not allowed to store any of the following (but not limited) items in the locker: perishable foods or drinks, illegal drugs, weapons, lighter fluid, matchers, or any other items/substances that could create a hazard to others or the facility. Student Life and Engagement reserves the right to access your locker at any point in time and can request the removal of any items they deem inappropriate.

By signing this contract, you are agreeing to the terms outlined above and to adhere to the Student Life and Engagement Locker Usage Policy. A copy of this signed contract will be provided to you.

Organization Name: _____

Printed Name of Officer: _____

Officer's Title: _____ End of Officer's Term: _____ / _____ (Month & Year)

Officer's Phone Number: _____ Officer's Email Address: _____

Signature of Officer: _____ Date: ____ / ____ / ____

For Student Life and Engagement Use Only

Locker Number Assigned: _____

Staff Member Name _____

