Augusta University
Policy Library

Regular and Late Registration Policy

Policy Manager: Office of the Registrar

POLICY STATEMENT
Registration procedures at Augusta University ("AU") are maintained by the University Registrar. Notification of these procedures and any changes in the Academic Calendar are published on the AU website.

Registration for courses must be completed in accordance with the dates provided on the University Academic Calendar. A late registration charge may be assessed to any student registering outside the published registration dates.

Except for unusual circumstances, students are not allowed to register after the last day of add/drop period listed in the Academic Calendar. The Office of the Vice Provost must approve late registration.

While reasonable efforts shall be made to inform students of registration dates and of any changes in these dates, it is the student's responsibility to keep apprised of such changes.

AFFECTED STAKEHOLDERS
Indicate all entities and persons within the Enterprise that are affected by this policy:

☐ Alumni ☒ Faculty ☒ Graduate Students ☒ Health Professional Students
☐ Staff ☒ Undergraduate Students ☐ Vendors/Contractors ☐ Visitors
☐ Other:

DEFINITIONS
Intentionally left blank.

PROCESS & PROCEDURES
Intentionally left blank.

REFERENCES & SUPPORTING DOCUMENTS
Intentionally left blank.

RELATED POLICIES
University System of Georgia Policy Manual.
7.3.3 Tuition and Fee Payment and Deferral

Office of Legal Affairs Use Only
Executive Sponsor: Vice Provost of Instruction
Next Review: 6/2028

APPROVED BY:

Executive Vice President for Academic Affairs and Provost, Augusta University
Date: 6/25/2023

President, Augusta University Date: 6/25/2023