

# Augusta University

## Policy Library

# Criminal Conviction Disclosure Policy

**Policy Owner: Dean, Student Life**

### **POLICY STATEMENT**

All students are required to disclose in writing to the Office of the Dean of Student Life any criminal convictions that occur subsequent to their admission and enrollment. Criminal convictions include adjudication of guilt by a jury or judge for any crime. Minor traffic offenses, first-offender treatment and convictions that have been pardoned are not included, but “no contest” pleas and convictions under appeal are included. Disclosures should be made within 30 days of conviction.

Failure to comply with this policy may result in a student code of conduct violation.

Students who have been convicted of certain types of criminal activity may be ineligible for a professional license or for employment with a state agency. In addition, the institution is required to collect and publish an annual security report in accordance with the Student Right to Know and Campus Security Act of 1990.

### **AFFECTED STAKEHOLDERS**

*Indicate all entities and persons within the Enterprise that are affected by this policy:*

- Alumni       Faculty       Graduate Students       Health Professional Students  
 Staff       Undergraduate Students       Vendors/Contractors       Visitors  
 Other:

### **DEFINITIONS**

Intentionally left blank

### **PROCESS & PROCEDURES**

Intentionally left blank.

### **REFERENCES & SUPPORTING DOCUMENTS**

Intentionally left blank.

### **RELATED POLICIES**

Intentionally left blank.

### **APPROVED BY:**

President, Augusta University and CEO, AU Health System      Date: 02/21/2017

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**Office of Compliance and Enterprise Risk Management Use Only**

**Policy No.:** 484

**Policy Sponsor:** Type the title of the Executive Leader of the department.

**Originally Issued:** Not Set

**Last Revision:** 12/15/2016

**Last Review:** 02/21/2017