Georgia Regents University
College Algebra Syllabus (Math 1111) / Spring 2016

Instructor: Wafa Abed  
Office: AH E350  
Office Hours: 12:00 pm - 12:55 pm (TR)

E-Mail: wabed@gru.edu  
Section: K  
Classroom: UH 241  
Class Time: 2:30 pm - 3:45 pm (TR)

Course number and Title: College Algebra (MATH 1111)  
Credit Hours: 3

Textbook: Algebra & Trigonometry 5th edition, by Blitzer. The book listed for College Algebra costs $265 in the bookstore, but I recommend that students get the loose-leaf bundle from the bookstore, which costs about $160. Students using a MyMathLab code for college algebra this semester will NOT need to buy a new code for Precalculus the next semester.

Course Description: An intensive functional approach to algebra that incorporates the use of technology. More focus will be placed on the study of functions and their graphs, piecewise defined functions, linear functions, quadratic functions, Polynomial functions and exponential & logarithmic functions.

Calculator: A scientific calculator TI-83 or TI-84 plus is optional for MATH 1111.

Grades Distribution: Chapter Tests 50%, Final Exam 30%, Homework 10%, and Participation in class 10%.

Chapter Tests: There will be 3 chapter tests. There will be no make-ups given for any of the missed tests, if any.
Final Test: It is a comprehensive departmental exam. Students will be provided with a memorandum at a later time that includes information about the final exam.

Homework: Students are required to work on the homework assigned on MyMathLab. The due date for each covered section will be 11:59 PM of the night prior to the next class meeting. I recommend that you work on the homework in the Math Assistance Center (MAC) so if you need help, you can easily get it by the tutors in the MAC. I also welcome your questions in my office hours or at the beginning of each class.

Participation: It includes interaction in class, attendance, and the students’ participation in the Course Evaluation, at the end of the semester. Part of the grade will be devoted for the students’ behavior in class. Using common courtesy with your fellow classmates is appreciated, while any disruptive behavior in class will not be tolerated.

Prompt arrival to class is expected. Arriving more than 15 minutes late or leaving before class is dismissed constitutes an absence. Five unexcused absences may result in withdrawal from the course at the discretion of the instructor. Permission from the instructor is required when there is a need to leave the classroom before the end of the lecture. It is important that a student speaks clear English in a clear voice when asking a question.

Grading Scale: The letter grade will be awarded according to the standard grading policy:
A: 90 and above.  
B: 80-89  
C: 70-79  
D: 60-69  
F: Below 60.

Math Assistant Center (MAC): The Math Assistance Center is located in Allgood Hall room N304. Tutors are available to offer additional help (free tutoring) outside of the classroom. The Math Assistance Center will open at 9 am. The tentative hours for this semester will be announced at the second week of the semester.
**Withdrawal:** Withdrawing from the course must be initiated by the student. Withdrawal forms are available online and at the registrar’s office. Withdrawal from the course before the midterm date will result in a W, while a withdrawal after the midterm date will result in a WF (Not recommended). The absence of the first week of classes will result in the withdrawal of the student by the instructor.

Step 1: Fill out the withdrawal form and sign.
Step 2: Obtain the instructor/chairperson’s signature from the department of the course being withdrawn.
Step 3: The advisor’s signature is required for those students enrolled in degree-seeking programs. If you are a student athlete, you must have the Athletic Director sign the form.
Step 4: Return completed withdrawal form to the Registrar’s Office or Academic Advising.

**Disabilities:** Students with disabilities must contact Ms. Angie Kitchens in the Office of Testing and Disability Services (706-737-1469) at the beginning of the semester. If you require special accommodation, her office will send a classroom accommodation form to the affected faculty. Should you require special accommodations, please contact me at the beginning of the semester to determine how they will be implemented.

**Code of Conduct:** Please review the Student Code of Conduct in the Student Manual handbook. It outlines your responsibilities as students and mine as a faculty member to maintain the integrity of the learning environment. As outlined in the handbook, disorderly conduct will result in expulsion from the class. Moreover, any form of academic dishonesty will not be tolerated. Should you be caught cheating or plagiarizing the work of another, I will follow the procedures as outlined in the handbook.

**Important Dates:**

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