



To: Faculty Research Mentors of College of Science and Mathematics (CSM) Students

From: Shogo Mori, Ph.D.
Chair, College of Science and Mathematics Student Research Funding Committee

Date: September 8, 2026

Subject: **CSM Student Research Funding: Call for Funding Proposals**

The College of Science and Mathematics invites faculty to submit proposals for support of undergraduate and graduate students engaged in research under the guidance of a faculty mentor. Any faculty member who serves as a research mentor to a student who has declared a major housed in the College of Science and Mathematics may submit a proposal on behalf of the student(s).

Thanks to an endowment established by Robert and Katherine Reese Pamplin, the College of Science and Mathematics is able to allocate funds to support student engagement in research which meets criteria specified below. The CSM Student Research Funding Committee will review proposals at intervals throughout the academic year. This call for proposals is to determine funding awards during the fall semester 2026.

The Committee will consider proposals to support student engagement that results in the student's presentation of research findings at a conference sponsored by *a professional organization explicitly affiliated with a field of scientific research appropriate to the research project in which the student has been involved*. The Committee will not fund student participation at a conference unless the student has a substantive role in presenting.

The Committee will also consider requests for funding to defray page charges for a manuscript that meets all the following conditions:

- a. the manuscript has been published or accepted for publication in a peer-reviewed journal specifically related to a field of science relevant to the research project;
- b. a student who was substantively engaged in the research project and/or the preparation of the manuscript is listed as one of the authors of the manuscript; and
- c. an invoice listing the page charges is in hand.

The activity for which funding is requested must be completed between **August 1, 2026** and **December 31, 2026**. (*Note: The committee will issue additional calls for proposals to provide funding for activities taking place during the spring semester 2027.*)

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Allocations will normally not exceed \$1000 for any one activity, but in unusual circumstances those limits may be modified. *The Committee encourages students and faculty mentors to pursue other sources of funding to support the research activity.* Additional sources of funding are listed on the proposal form.

An application for a proposal for funding is attached to this email or may be downloaded [here](#). The completed proposal must be submitted electronically—completed, signed, and scanned to PDF—to Dr. Shogo Mori (smori@augusta.edu).

Early submission of proposals to support student travel to present at a conference may facilitate payment of the student's conference registration via the department's p-card, thus relieving the student of the need to use a personal credit card for that purpose.

The faculty mentor of the student involved in this research is primarily responsible for approving proposals on behalf of his/her student(s). Students may be encouraged to draft their own paperwork, but faculty research mentors and department chairs must sign off on the application to show that they have reviewed it for accuracy and completeness.

Proposals for this round of funding must be received **no later than 5 p.m. on Friday, October 9th, 2026** in order to be considered during this round of funding. Late or incomplete proposals will not be considered, nor will proposals from faculty who did not submit a follow-up report for activities that received CSM Student Research funds in a preceding year.

Submission of Report Following Completion of Funded Activity

Report of student travel to present at a scientific meeting. *Timely submission of invoices/receipts documenting expenses related to student travel is essential to processing check requests to reimburse students.* Following completion of student travel for which funding has been awarded, **the student or faculty mentor must submit a report** with a summary of the research-related travel, documentation of the presentation at the scientific meeting, and originals or copies of invoices and receipts.

Report of page charges for publication of manuscript in scientific journal. Payment of page charges can be processed using the departmental p-card. The faculty mentor should submit an original or photocopy of the invoice and appropriate documentation of publication or acceptance of the manuscript for publication.

Reports should be submitted to all of the following:

- The designated administrative assistant of the faculty mentor's home department;
- **Shogo Mori** (smori@augusta.edu); and
- **Rita Patel** (rpatel13@augusta.edu), CSM Business Operations Specialist.