

INSTRUCTIONS FOR OBTAINING AN ENROLLMENT CERTIFICATION



**OFFICE OF THE REGISTRAR
USER INSTRUCTIONS**

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INSTRUCTIONS FOR OBTAINING ENROLLMENT CERTIFICATION

PROCESS

These instructions are used to assist students in navigating through POUNCE to obtain an enrollment certification.

INSTRUCTIONS

1. Login to <https://pounce.augusta.edu>.
2. Select “Student”.

Personal Information

Update addresses, contact information or marital status; rev

Student

Register, View your academic records.

Financial Aid

Apply for Financial Aid, review status and loans.

Student Account

Click here to pay acceptance deposits, housing deposits, pay

Parking Registration & Permit Payment

Choose a permit and pay for your permit here each semeste

View Your Accepted Promissory Note

NelNet Payment Plan Portal

3. Select “Enrollment Certification”.
- Student

Registration

Check your registration status, class schedule an

Student Records

View your holds, grades, transcripts

Financial Aid

Apply for Financial Aid, review status and loans

JagTrax for Students

Use JagTrax to track your degree progress.

Notice: You will be prompted to log into JagTrax

Enrollment Certification

Obtain enrollment certification and more at the N

Request CeCredential

Recent graduates may connect to CeCredential T

4. You will be automatically directed to the National Student Clearinghouse.
Select “Obtain an enrollment certificate” and if you would like a verification of ALL enrollment or just for the current term.

Welcome. This service is offered by the National Student Clearinghouse in cooper

IMPORTANT: Do NOT use the browser forward/back buttons. Log Out when y

Please select from the following options:

- [Obtain an enrollment certificate](#) to print and mail to a health insur

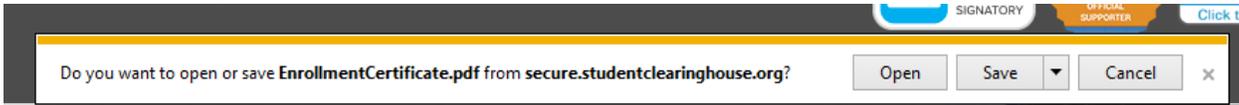
Current enrollment

All enrollme

- View the [enrollment information on file](#) with the Clearinghouse.
- View the [student loan deferment notifications](#) that the Clearingho
- View the [proof\(s\) of enrollment](#) that the Clearinghouse has provid

INSTRUCTIONS FOR OBTAINING ENROLLMENT CERTIFICATION

5. Select "Open"



6. Your enrollment verification certificate will be provided.

National Student Clearinghouse ®
2300 Dulles Station Blvd., Suite 300, Herndon, Virginia 20171
PH (703) 742-4200 FX (703) 742-4239
www.studentclearinghouse.org
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IMPORTANT: If you are forwarding this certificate to a 3rd-party, we advise that you print your policy, account or other identifying information on each page.

Policy/Acct. Holder Name

Policy/Account/Group or Other ID #

Current Enrollment Verification Certificate

Transaction ID#: 035395236

Date/Time Notified: 02/18/2020 12:02 EST

The National Student Clearinghouse as Authorized Certifying Agent for

AUGUSTA UNIVERSITY

verifies the enrollment below for

The student's current anticipated graduation date is 12/09/2022.

This document should not be used for loan deferment verification purposes. Those verifications are handled by lenders using online access to the Clearinghouse. Refer lenders with questions to service@studentclearinghouse.org.

Term Start Date	Term End Date	Enrollment Status	Status Effective Date	Date Certified by School
01/06/2020	05/07/2020	Full Time - END OF RECORD -	01/06/2020	02/14/2020

CONTACT

If you have any additional questions, please contact our office at registrar@augusta.edu.