

POUNCE: FACULTY/STAFF INSTRUCTIONS FOR TERM SELECTION



**OFFICE OF THE REGISTRAR
USER INSTRUCTIONS**

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TABLE OF CONTENTS

PROCESS	2
INSTRUCTIONS.....	2
CONTACT	2

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PROCESS

These instructions will help you navigate through POUNCE to select a term.

INSTRUCTIONS

1. Login to <https://pounce.augusta.edu>.
2. Select “Faculty and Advisors” from main menu.

Faculty & Advisors

Enter Grades and Registration Overrides, View Class Lists and Student Information

Parking Registration & Permit Payment

Choose a permit and pay for your permit here each semester.

Attendance Verification

Verify student attendance in your assigned courses.

3. Select “Term Selection”.

Faculty Services

Student Information Menu

Term Selection

CRN Selection

Faculty Detail Schedule

Week at a Glance

Detail Class List

Summary Class List

Final Grades

Advisor Menu

4. Select term from drop down and submit.

Select Term

Select a Term:

CONTACT

If you have any additional questions, please contact our office at registrar@augusta.edu.