POUNCE: FACULTY/STAFF INSTRUCTIONS FOR VIEWING SUMMARY CLASS LIST





OFFICE OF THE REGISTRAR USER INSTRUCTIONS

POUNCE: FACULTY/STAFF INSTRUCTIONS FOR VIEWING SUMMARY CLASS LIST

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PROCESS

These instructions will help you navigate through POUNCE to view the detail class list.

INSTRUCTIONS

- 1. Login to <u>https://pounce.augusta.edu</u>.
- 2. Select "Faculty Services" from the top of the page.

Faculty	Services	
Search		Go

Main Menu

3. Select "Summary Class List".

Faculty Services

Term Selection
CRN Selection
Faculty Detail Schedule
Week at a Glance
Detail Class List
Summary Class List
Final Grades
Assignment History
Class Schedule
Office Hours
Advisee Grade Summary
Faculty Grade Summary
Detail Pictorial Class Roll
View a detailed class roll with student photos
Summary Pictorial Class Roll View your class roll with student photos in "yearbook" s
Justification for Incomplete Grade
Pictorial Student Directory for Major
Attendance Verification Verify student attendance in your assigned courses.
Grade Change
Course Substitution Paper Form The Course Substitution Workflow is down for updates
Appeal to Participate in Commencement
Exception to Graduation Requirements

4. Select term and submit.

Select Term

Select a Term: Summer 2020 V

Submit

RELEASE: 8.7.1

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5. Select any course that you are assigned to and submit.

Class Roll

Select a Course and press the Submit button to continue.

Term: Summer 2020 (202005)

Course/CRN: BIOL1101A3 - Fundamentals of Biology (32475)

Submit

Pick Another Term

6. This provides a summarized class list to include each student and their assigned grade.

Summary Class List

927091393 Shannon R. Hink Spring 2020 Jun 23, 2020 01:56 pm

An asterisk will appear next to the appropriate field if any of the following conditions exist: 1) The student has more than one major or department in his/her primary or secondary curriculum.
2) The student has a program, level, college, or degree in the secondary curriculum that is different from that in his/her primary curriculum.

If the word Confidential appears next to a student's name, the personal information is to be kept confidential.

Course Info Nervous Sy CRN:	rmation stem & Ne 29543	urosci	ence II - BMNN 5102	м						
Duration:	Jan 06, 2020 - Jun 19, 2020									
Status:	Active									
Enrollment Enrollment: Cross List:	Counts Maximum 100 0	Actua 96 0	Remaining 4 0							
Summary C	lass List									
Record Number	Student I	lame		ID	Reg Status	Level	Credits	Final	Grade Detail	
1					**Web Registered**	Professional Semester	3.000	А		

CONTACT

If you have any additional questions, please contact our office at **registrar@augusta.edu**.