POUNCE: FACULTY/STAFF INSTRUCTIONS FOR VIEWING STUDENT REGISTRATION HISTORY

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PROCESS

These instructions will help you navigate through POUNCE to view a student's registration history.

INSTRUCTIONS

1. Login to https://pounce.augusta.edu.
2. Select "Faculty and Advisors" from main menu.

> Faculty & Advisors
> Enter Grades and Registration Overrides, View Class Lists and Student Information
> Parking Registration & Permit Payment
> Choose a permit and pay for your permit here each semester.
> Attendance Verification
> Verify student attendance in your assigned courses.

3. Select "Student Information Menu".

Faculty Services

> Student Information Menu
> Term Selection
> CRN Selection
> Faculty Detail Schedule
> Week at a Glance
> Detail Class List
> Summary Class List
> Final Grades
> Advisor Menu

4. Select "Active Registrations".

Student Information

> Term Selection
> ID Selection
> Student Information
> Student Address and Phones
> Student E-mail Address
> Student Schedule
> Academic Transcript
> Active Registrations
> Registration History
> Advisee Listing

5. This will display all registration history for a student. This includes active, dropped, withdrawn and/or cancelled courses.

CONTACT

If you have any additional questions, please contact our office at registrar@augusta.edu.