INSTRUCTIONS FOR FACULTY GRADE SUMMARY

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PROCESS

These instructions will help you navigate through POUNCE to view faculty grade summary.

INSTRUCTIONS

1. Login to https://pounce.augusta.edu.
2. Select "Faculty Services" from the top of the page.

Faculty Services

Search [_____] [Go]

Main Menu

3. Select "Faculty Grade Summary"

Faculty Services

Term Selection
CRN Selection
Faculty Detail Schedule
Week at a Glance
Detail Class List
Summary Class List
Final Grades
Assignment History
Class Schedule
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Advisee Grade Summary
Faculty Grade Summary
Detail Pictorial Class Roll
View a detailed class roll with student photos
Summary Pictorial Class Roll
View your class roll with student photos in "yearbook" s
Justification for Incomplete Grade
Pictorial Student Directory for Major
Attendance Verification
Verify student attendance in your assigned courses.
Grade Change
Course Substitution Paper Form
The Course Substitution Workflow is down for updates
Appeal to Participate in Commencement
Exception to Graduation Requirements

4. This will display grades for all students that you are assigned to as faculty.

CONTACT

If you have any additional questions, please contact our office at records@augusta.edu.