

# **POUNCE: FACULTY/STAFF INSTRUCTIONS FOR VIEWING ASSIGNMENT HISTORY**



**OFFICE OF THE REGISTRAR  
USER INSTRUCTIONS**

# POUNCE: FACULTY/STAFF INSTRUCTIONS FOR VIEWING ASSIGNMENT HISTORY

## TABLE OF CONTENTS

PROCESS .....	2
INSTRUCTIONS.....	2
CONTACT .....	3

# POUNCE: FACULTY/STAFF INSTRUCTIONS FOR VIEWING ASSIGNMENT HISTORY

## PROCESS

These instructions will help you navigate through POUNCE to your class assignment history.

## INSTRUCTIONS

1. Login to <https://pounce.augusta.edu>.
2. Select “Faculty Services” from the top of the page.

### Faculty Services

Search

### Main Menu

3. Select “Assignment History”.

### Faculty Services

- [Term Selection](#)
- [CRN Selection](#)
- [Faculty Detail Schedule](#)
- [Week at a Glance](#)
- [Detail Class List](#)
- [Summary Class List](#)
- [Final Grades](#)
- [Assignment History](#)
- [Class Schedule](#)
- [Office Hours](#)
- [Advisee Grade Summary](#)
- [Faculty Grade Summary](#)
- [Detail Pictorial Class Roll](#)  
View a detailed class roll with student photos
- [Summary Pictorial Class Roll](#)  
View your class roll with student photos in "yearbook" s
- [Justification for Incomplete Grade](#)
- [Pictorial Student Directory for Major](#)
- [Attendance Verification](#)  
Verify student attendance in your assigned courses.
- [Grade Change](#)
- [Course Substitution Paper Form](#)  
The Course Substitution Workflow is down for updates.
- [Appeal to Participate in Commencement](#)
- [Exception to Graduation Requirements](#)

4. This will display all sections/courses that you are assigned to as faculty and details about them.

[View Assignment History](#)

 The following represents your class assignments, both past and present.

### Assignment History

Associated Term	CRN	Course	Course Title	Credits	Level	Campus	Instructional Method	Open for Registration	Status
Summer 2020	30781	ACCT 2102	Prin of Acct II	3.000	Undergraduate	Semester Web	Entirely at a distance	Yes	Active
Spring 2020	24068	ACCT 2101	Principles of Accounting I	3.000	Undergraduate	Semester Main Campus	Technology enhanced	Yes	Active

[ [Week at a Glance](#) | [Detail Class List](#) | [Detail Wait List](#) | [Final Grades](#) | [Summary Class List](#) | [Summary Wait List](#) ]

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## CONTACT

If you have any additional questions, please contact our office at [classes@augusta.edu](mailto:classes@augusta.edu).