



# APPLICATION FOR OUT-OF-STATE DIFFERENTIAL WAIVER: NON RESIDENT STUDENTS

For your convenience, we accept forms via email at [records@augusta.edu](mailto:records@augusta.edu) or [admissions@augusta.edu](mailto:admissions@augusta.edu). We encourage you to use an electronic signature to help expedite the process. Instructions for signing documents electronically can be found at <https://www.augusta.edu/esignature/>.

Prior to submitting an out-of-state tuition waiver application, students are advised to review the University System of Georgia's out-of-state tuition waiver policy found in Section 7.3.4.1 of the Board of Regents Policy Manual. <http://www.usg.edu/policymanual>

Submit completed form and required documentation to:

**NEW STUDENTS:**

**Office of Academic Admissions**

Summerville Campus

Benet House

(706) 737-1632

[admissions@augusta.edu](mailto:admissions@augusta.edu)

**CONTINUING STUDENTS:**

**Office of the Registrar**

Summerville Campus

Rains Hall

(706) 446-1430

[records@augusta.edu](mailto:records@augusta.edu)

**Waiver Deadline**

**Fall Semester: August 1**

**Spring Semester: December 1**

**Summer Semester: May 1**

## PART 1: DOCUMENTATION REQUIREMENTS

All students must provide the following:

**Documentation that the parent, U.S. court-appointed legal guardian, or spouse upon whom the waiver request is based has established and maintained domicile in Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term the waiver is requested.**

Examples of supporting documentation include:

- Copy of their lease agreement or warranty deed in Georgia
- Copy of Georgia driver's license or state-issued ID
- Copy of vehicle registration
- Copy of Georgia tax return filed for the most recent tax year

In addition to the waiver-specific documentation requirements, students must be verified to be lawfully present in the United States to be eligible for any out-of-state tuition waiver.

### Lawful Presence Documentation

In addition, students applying based on a parent, U.S. court-appointed legal guardian or spouse must submit one of the following documents listed as appropriate:

#### Applying Based on a Parent (Students Under the Age of 24 Only)

- Copy of the birth certificate for the student listing the individual as a parent; **OR**
- Copy of the federal income tax return filed by the individual for the most recent tax year and listing the student as a dependent child.

#### Applying Based on a Court Appointed Legal Guardian (Students Under the Age of 24 Only)

- Copy of the U.S court documentation listing the individual as the guardian of the student; **OR**
- Copy of the federal income tax return filed by the individual for the most recent tax year and listing the student as a dependent child.

#### Applying Based on a Spouse

- Copy of marriage certificate for the individual and the student; **OR**
- Copy of a jointly filed federal income tax return filed by the individual for the most recent tax year and listing the student as a spouse; **OR**
- Copy of a jointly filed federal income tax return filed by the student for the most recent tax year and listing the individual as a spouse.

**NOTE: Additional Documentation may be requested to determine waiver eligibility.**

**PART 2: STUDENT INFORMATION**

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_ Student ID: \_\_\_\_\_  
Street Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**PART 3: REQUEST INFORMATION**

Term of Waiver Request:  Fall  Spring  Summer 20 \_\_\_\_

Waiver application is based on the Georgia domicile of:

Self  Spouse  Parent (Students Under the Age of 24 Only)  U.S. Court Appointed Legal Guardian (Students Under the Age of 24 Only)

Name of Individual whom the Waiver Application is Based on: \_\_\_\_\_

Answer the questions below based on the individual whom the waiver application is based on.

Will Georgia have been the present and permanent home (domicile) for the above individual for at least 12 consecutive months immediately preceding the first day of classes for the term the waiver is requested?  Yes  No

Has the above individual ever lived outside of the state of Georgia?  Yes  No

If Yes: They have continuously live in Georgia since (MM/YY): \_\_\_\_\_

Briefly explain the reason they moved to Georgia \_\_\_\_\_

Do they hold a current driver's license/state-issued ID?  Yes  No - State Issued: \_\_\_\_\_

Do they own a motor vehicle?  Yes  No - State Registered: \_\_\_\_\_

Are they registered to vote?  Yes  No - State Filed: \_\_\_\_\_

Did they file a state income tax return for the most recent tax year?  Yes  No - State Issued: \_\_\_\_\_

**PART 4: REQUIRED SIGNATURES**

I understand that any material false statement made knowingly and willingly by me on this application, or any documents attached hereto may, in accordance with O.C.G.A. 16-10-71, which provides that upon conviction, a person who knowingly commits the offense of false swearing shall be punished by a fine of not more than \$1,000 or by imprisonment for not less than one nor more than five years, or both, subject me to prosecution in a court of law. Additionally, I further understand that any such false statement may subject me to immediate dismissal from the institution.

Further, I certify that, to the best of my knowledge, the information submitted on this application is true and complete.

\_\_\_\_\_  
Student Printed Name \_\_\_\_\_ Student Signature \_\_\_\_\_ Date

**PART 5: ADMISSIONS OR REGISTRAR USE ONLY**

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_ Approved By: \_\_\_\_\_ Processed By: \_\_\_\_\_ Date Processed: \_\_\_\_\_