



**REGISTRATION
ERRORS-
ADMINISTRATORS**

REGISTRATION ERRORS FOR ADMINISTRATORS

PROCESS

Listed below are common errors students may experience when trying to register through POUNCE. These errors will also prevent students from successfully wait listing for a section. Below are some instructions on how to troubleshoot these errors and assist students in successfully registering. Some errors require that a permission be entered in SFASRPO in Banner in order for the student to register for a particular section. Instructions on entering permissions are also included in this document.

FIELD OF STUDY RESTRICTION- MAJOR

This error indicates that the course is restricted to students within a certain major. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what major population of students this section is reserved for, you can view the student's major on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the major criteria, you will need to enter a MAJOR permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL	2111	A2	Undergraduate Semester	0.000	Normal		Human Anatomy & Physiology I

Total Credit Hours: 0.000
Billing Hours: 0.000
Minimum Hours: 0.000
Maximum Hours: 999999.999
Date: Jan 29, 2020 08:28 am

Registration Update Errors

CRN	Subj	Crse	Sec	Status
30518	BIOL	2111	A2	Field of Study Restriction - Major

Add Classes Worksheet

CRNs
<input type="text"/>

[Submit Changes](#) [Class Search](#) [Reset](#)

25074 ART	3221	A	3	Painting I for Art Majors	Main Campus	Studio Art Class Fee 100
	Full Term	01/06/2020	05/07/2020	T R	0830-1100	Washington Hall 200
	Max: 15	Waitlist Max: 15	Instructor: Williams, Marianna			
	Enrolled: 15	Waitlisted: 0	Book Cost: No Cost: \$0 Required txb cost			
	Available: 0	Waitlist Available: 15				

[Click to view restrictions](#)

Restriction Information

Painting I for art majors and art minors - 25074 - ART 3221 - A

Associated Term: Spring 2020

Restrictions:

Must be enrolled in one of the following Majors:
Art

DEPARTMENT RESTRICTION

This error indicates that the course is restricted to students within a certain department. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what department this section is reserved for, you can view the student's department on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the department criteria, you will need to enter a DEPARTMENT permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec Level	Cred	Grade Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester	0.000 Normal	Human Anatomy & Physiology I

Total Credit Hours: 0.000
Billing Hours: 0.000
Minimum Hours: 0.000
Maximum Hours: 999999.999
Date: Jan 29, 2020 08:29 am

Registration Update Errors

CRN	Subj Crse	Sec Status
30518	BIOL 2111	A2 Department Restriction

30369	ANAT 9210	M	12	Investigation of a Problem	Web	DPHIL Doctor of Philosophy	Click to view restrictions
	Full Term		05/18/2020	07/24/2020	MTWRF	TBA	TBA
	Max: 12		Waitlist Max: 0		Instructor: Liu, Yutao		
	Enrolled: 6		Waitlisted: 0		Book Cost:		
	Available: 6		Waitlist Available: 0				

CLASS RESTRICTION

This error indicates that the course is restricted to students within a certain class. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what class of students this section is reserved for, you can view the student's class on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the class criteria, you will need to enter a CLASS permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec Level	Cred	Grade Mode Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester 0.000	Normal Human Anatomy & Physiology I

Total Credit Hours: 0.000
 Billing Hours: 0.000
 Minimum Hours: 0.000
 Maximum Hours: 999999.999
 Date: Jan 29, 2020 08:31 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	Class Restriction

32260	AIST 6359	WEB 3	Legal Issues in Info Security	Web	Click to view restrictions
	Full Term	05/18/2020	07/24/2020	TBA	Course taught online
	Max: 20	Waitlist Max: 0	Instructor: Smith, James		
	Enrolled: 5	Waitlisted: 0	Book Cost:		
	Available: 15	Waitlist Available: 0	Notes: Course taught online		

Restriction Information

Legal Issues in Info Security - 32260 - AIST 6359 - WEB

Associated Term: Summer 2020

Restrictions:
 Must be enrolled in one of the following Classifications:
 Graduate-Semester

LEVEL RESTRICTION

This error indicates that the course is restricted to students within a certain level. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what level of students this section is reserved for, you can view the student's level designation on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the level criteria, you will need to enter a LEVEL permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec Level	Cred	Grade Mode Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester 0.000	Normal Human Anatomy & Physiology I

Total Credit Hours: 0.000
 Billing Hours: 0.000
 Minimum Hours: 0.000
 Maximum Hours: 999999.999
 Date: Jan 29, 2020 08:31 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	Level Restriction

31808	AIST 6355	WE4 3	Info Sec Policy Development	Web	Click to view restrictions
	Summer - 7.5 Weeks	05/18/2020	07/13/2020	TBA	Course taught online
	Max: 20	Waitlist Max: 0	Instructor: Harris, Mark		
	Enrolled: 12	Waitlisted: 0	Book Cost:		
	Available: 8	Waitlist Available: 0	Notes: Course taught online		

Restriction Information

Info Sec Policy Development - 31808 - AIST 6355 - WE4

Associated Term: Summer 2020

Restrictions:
Must be enrolled in one of the following Levels:
Graduate Semester
Must be enrolled in one of the following Majors:
Info Security Management
MBA

DEGREE RESTRICTION

This error indicates that the course is restricted to students within a certain degree. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what degree population of students this section is reserved for, you can view the student's degree on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the degree criteria, you will need to enter a DEGREE permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec	Level	Cred	Grade Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester	0.000	Normal	Human Anatomy & Physiology I

Total Credit Hours: 0.000
Billing Hours: 0.000
Minimum Hours: 0.000
Maximum Hours: 999999.999
Date: Jan 29, 2020 08:32 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	Degree Restriction

25074	ART 3221	A	3	Painting I for Art Majors	Main Campus	Studio Art Class Fee 100
	Full Term		01/06/2020	05/07/2020	T R	0830-1100 Washington Hall 200
Max:	15	Waitlist Max:	15	Instructor:	Williams, Marianna	
Enrolled:	15	Waitlisted:	0	Book Cost:	No Cost: \$0 Required txtb cost	
Available:	0	Waitlist Available:	15			

[Click to view restrictions](#)

Restriction Information

Investigation of a Problem - 30369 - ANAT 9210 - M

Associated Term: Summer 2020

Restrictions:
Must be enrolled in one of the following Programs:
Cellular Biology & Anatomy
Must be enrolled in one of the following Levels:
Graduate Semester
Must be enrolled in one of the following Degrees:
Doctor of Philosophy
Must be enrolled in one of the following Colleges:
The Graduate School
Must be enrolled in one of the following Majors:
Cellular Biology & Anatomy
Must be enrolled in one of the following Campuses:
Main Campus
Must be enrolled in one of the following Classifications:
Graduate-Semester

PROGRAM RESTRICTION

This error indicates that the course is restricted to students within a certain program. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what program this section is reserved for, you can view the student's program on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the program criteria, you will need to enter a PROGRAM permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec	Level	Cred	Grade Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester	0.000	Normal	Human Anatomy & Physiology I

Total Credit Hours: 0.000
Billing Hours: 0.000
Minimum Hours: 0.000
Maximum Hours: 999999.999
Date: Jan 29, 2020 08:33 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	Program Restriction

25074	ART 3221	A	3	Painting I for Art Majors	Main Campus	Studio Art Class Fee 100
	Full Term		01/06/2020	05/07/2020	T R	0830-1100 Washington Hall 200
Max:	15	Waitlist Max:	15	Instructor:	Williams, Marianna	
Enrolled:	15	Waitlisted:	0	Book Cost:	No Cost: \$0 Required txtb cost	
Available:	0	Waitlist Available:	15			

[Click to view restrictions](#)

Restriction Information

Investigation of a Problem - 30369 - ANAT 9210 - M

Associated Term: Summer 2020

Restrictions:

Must be enrolled in one of the following Programs:

Cellular Biology & Anatomy

Must be enrolled in one of the following Levels:

Graduate Semester

Must be enrolled in one of the following Degrees:

Doctor of Philosophy

Must be enrolled in one of the following Colleges:

The Graduate School

Must be enrolled in one of the following Majors:

Cellular Biology & Anatomy

Must be enrolled in one of the following Campuses:

Main Campus

Must be enrolled in one of the following Classifications:

Graduate-Semester

CAMPUS RESTRICTION

This error indicates that the course is restricted to students within a certain campus. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what campus this section is reserved for, you can view the student's campus on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the campus criteria, you will need to enter a CAMPUS permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec	Level	Cred	Grade Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester	0.000	Normal	Human Anatomy & Physiology I

Total Credit Hours: 0.000
 Billing Hours: 0.000
 Minimum Hours: 0.000
 Maximum Hours: 999999.999
 Date: Jan 29, 2020 08:34 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	Campus Restriction

25074	ART 3221	A 3	Painting I for Art Majors	Main Campus	Studio Art Class Fee 100
	Full Term	01/06/2020	05/07/2020	T R	0830-1100 Washington Hall 200
Max:	15	Waitlist Max:	15	Instructor:	Williams, Marianna
Enrolled:	15	Waitlisted:	0	Book Cost:	No Cost: \$0 Required txtb cost
Available:	0	Waitlist Available:	15		

[Click to view restrictions](#)

Restriction Information

Investigation of a Problem - 30369 - ANAT 9210 - M

Associated Term: Summer 2020

- Restrictions:**
- Must be enrolled in one of the following Programs:
Cellular Biology & Anatomy
 - Must be enrolled in one of the following Levels:
Graduate Semester
 - Must be enrolled in one of the following Degrees:
Doctor of Philosophy
 - Must be enrolled in one of the following Colleges:
The Graduate School
 - Must be enrolled in one of the following Majors:
Cellular Biology & Anatomy
 - Must be enrolled in one of the following Campuses:
Main Campus
 - Must be enrolled in one of the following Classifications:
Graduate-Semester

COLLEGE RESTRICTION

This error indicates that the course is restricted to students within a certain college. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what college this section is reserved for, you can view the student's college on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the college criteria, you will need to enter a COLLEGE permission on SFASRPO. Please note,

permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec	Level	Cred	Grade Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester	0.000	Normal	Human Anatomy & Physiology I

Total Credit Hours: 0.000
Billing Hours: 0.000
Minimum Hours: 0.000
Maximum Hours: 999999.999
Date: Jan 29, 2020 08:34 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	College Restriction

25074	ART 3221	A 3	Painting I for Art Majors	Main Campus	Studio Art Class Fee 100
	Full Term	01/06/2020	05/07/2020	T R	0830-1100 Washington Hall 200
Max:	15	Waitlist Max:	15	Instructor:	Williams, Marianna
Enrolled:	15	Waitlisted:	0	Book Cost:	No Cost: \$0 Required txtb cost
Available:	0	Waitlist Available:	15		

[Click to view restrictions](#)

Restriction Information

Investigation of a Problem - 30369 - ANAT 9210 - M

Associated Term: Summer 2020

Restrictions:

Must be enrolled in one of the following Programs:

Cellular Biology & Anatomy

Must be enrolled in one of the following Levels:

Graduate Semester

Must be enrolled in one of the following Degrees:

Doctor of Philosophy

Must be enrolled in one of the following Colleges:

The Graduate School

Must be enrolled in one of the following Majors:

Cellular Biology & Anatomy

Must be enrolled in one of the following Campuses:

Main Campus

Must be enrolled in one of the following Classifications:

Graduate-Semester

COHORT RESTRICTION

This error indicates that the course is restricted to students within a certain cohort. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what cohort of students this section is reserved for, you can view the student's current cohort on SGASTDQ or SGASTDN. If you still wish for the student to register for this section and the student does not meet the cohort criteria, you will need to enter a COHORT permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec Level	Cred	Grade Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester	0.000 Normal	Human Anatomy & Physiology I

Total Credit Hours: 0.000
 Billing Hours: 0.000
 Minimum Hours: 0.000
 Maximum Hours: 999999.999
 Date: Jan 29, 2020 08:37 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	Cohort Restriction

25074	ART 3221	A 3	Painting I for Art Majors	Main Campus	Studio Art Class Fee 100	Click to view restrictions
	Full Term	01/06/2020	05/07/2020	T R	0830-1100 Washington Hall 200	
Max:	15	Waitlist Max:	15	Instructor:	Williams, Marianna	
Enrolled:	15	Waitlisted:	0	Book Cost:	No Cost: \$0 Required txtb cost	
Available:	0	Waitlist Available:	15			

STUDENT ATTRIBUTE RESTRICTION

This error indicates that the course is restricted to students with a certain attribute. You can view this information on the Schedule of Classes or in Banner on SSARRES. Once you have confirmed what attribute this section is reserved for, you can view the student’s attributes on SGASADD. If you still wish for the student to register for this section and the student does not meet the attribute criteria, you will need to enter an ATTRIBUTE permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Current Schedule

Status	Action	CRN	Subj Crse Sec Level	Cred	Grade Mode	Title
Wait Listed on Jan 29, 2020	None	30518	BIOL 2111 A2	Undergraduate Semester	0.000 Normal	Human Anatomy & Physiology I

Total Credit Hours: 0.000
 Billing Hours: 0.000
 Minimum Hours: 0.000
 Maximum Hours: 999999.999
 Date: Jan 29, 2020 08:36 am

Registration Update Errors

CRN	Subj Crse Sec	Status
30518	BIOL 2111 A2	Student Attribute Restriction

25074	ART 3221	A 3	Painting I for Art Majors	Main Campus	Studio Art Class Fee 100	Click to view restrictions
	Full Term	01/06/2020	05/07/2020	T R	0830-1100 Washington Hall 200	
Max:	15	Waitlist Max:	15	Instructor:	Williams, Marianna	
Enrolled:	15	Waitlisted:	0	Book Cost:	No Cost: \$0 Required txtb cost	
Available:	0	Waitlist Available:	15			

WAITLIST FULL

This error indicates that the waitlist for this section is full and there are no seats currently available on the waitlist.

Add or Drop Classes

Use this interface to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the Class R Class table. To add a class enter the Course Reference Number (CRN) in the Add Class table. Classes may be dropped by using the options available. When add/drops are complete click **Submit Changes**. Always print your schedule to verify accuracy.

If you are unsure of which classes to add, click Class Search to review the class schedule.

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Closed - Waitlist Full	30518	BIOL	2111	A2	Undergraduate Semester	4.000	Normal		Human Anatomy & Physiology I

Add Classes Worksheet

CRNs						
<input type="text"/>						

HOLDS ON RECORD

This error indicates that the student has a current hold on their account that is preventing registration at this time. The student should log into POUNCE and view their holds then contact the office that has placed the hold on their account to see what conditions need to be met in order for the hold to be lifted. Additional information regarding holds can be found at:

<https://www.augusta.edu/registrar/holdsinfo.php>

Add or Drop Classes

You may not add or drop classes due to holds on your record

DUPLICATE CRN

This error indicates that the student has already registered for another section of the same course. If you still wish for the student to register for this section, you will need to enter a MULTIPLE permission on SFASRPO. This error typically appears if the student is trying to register for multiple special topics courses.

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
DUPLICATE	CRN 30518	BIOL	2111	A2	Undergraduate Semester				Human Anatomy & Physiology I

PREREQUISITE AND TEST SCORE ERROR

This error indicates that the student has not satisfied the prerequisite courses that are required in order to register for this section. In order to determine if the student has met the prerequisite requirements for this section, log in to Jagtrax and review the student’s academic history. If you still wish for the student to register for this section, you will need to enter a PREREQ permission on SFASRPO. Please note, permission cannot be entered in banner without the approval of the department chair of the department that owns the course.

Add or Drop Classes

Use this interface to add or drop classes for the selected term. If you have already registered for the term, those classes will appear in the Class Register Number (CRN) in the Add Class table. Classes may be dropped by using the options available in the Action field. If no options are listed in the Action field verify accuracy.

If you are unsure of which classes to add, click Class Search to review the class schedule.

Registration Add Errors

Status	CRN	Subj	Crse	Sec	Level	Cred	Grade	Mode	Title
Prerequisite and Test Score error	30518	BIOL	2111	A2	Undergraduate	Semester	0.000	Normal	Human Anatomy & Physiology I

Add Classes Worksheet

CRNs

<input type="text"/>					
----------------------	----------------------	----------------------	----------------------	----------------------	----------------------

ENTERING PERMISSION IN BANNER (SFASRPO)

Navigate to SFASRPO in Banner to enter a registration permission.

Enter the student’s ID number and the term for which they are trying to register.

✕ @ ellucian Student Registration Permit-Override SFASRPO 9.3.6 (BPRD1102)

ID: ... Term: ...

Get Started: Complete the fields above and click Go. To search by name, press TAB from an ID field, enter your search criteria, and then press ENTER.

Use the error message from the table below to determine the correct permit-override to enter in Banner. Enter the correct Permit-Override code in the “Permit” field in Banner. *For example, if a student is receiving a time conflict registration error, you would enter TIME and the CRN for that section.*

ERROR MESSAGE	DESCRIPTION	ORIGINATION	PERMIT-OVERRIDE
Campus Restriction	must be certain campus to register for course	SSASECT Campus Block	CAMPUS

Class Restriction	must be certain class level to register for course	SSARRES level restriction block	CLASS
Closed Class	no more seats are available for this course	SSASECT section enrollment	CLOSED
College Restriction	must be declared in college to register for course	SSARRES college block	COLLEGE
Coreqs Restriction	must be registered for required coreq. in order to register for course	SSADETL coreq. block	COREQS
Degree Restriction	must be declared in degree to register for course	SSARRES degree restriction block	DEGREE
Department Restriction	must be declared in major within department to register for course	SGASTDN department block	DEPARTMENT
Hour Restriction	bypass minimum hour requirements	SFAREGS max hour block	HOUR
Level Restriction	must be undergrad, grad, etc. in order to register for course	SSARRES level restriction block	LEVEL
Field of Study Restriction	must be declared in major to register for course	SSARRES field of study restriction block	MAJOR
Duplicate Course	student is already registered for same course		MULTIPLE
Mutual Exclusion	courses student is attempting to register for are mutually exclusive	SSAMEXC mutual exclusion block	MUTUAL
Departmental Approval	must obtain special permission from the department in order to register	SSASECT course section information	PERM
Prereq & Test Score Error	bypass prereq. and placement test requirements	SSAPREQ	PLACEMENT
Prereq & Test Score Error	bypass prereq.	SSAPREQ	PREREQ
Prereq & Test Score Error	Prereqs. satisfied by transfer work	SSAPREQ	PREREQT
Program Restriction	must be declared in program in order to register for course	SSARRES program restriction block	PROGRAM
Time Conflict	course overlaps in time with another course	SSASECT meeting time block	TIME
Level	undergraduate student taking graduate level course		UGRAD

CONTACT

If you have any additional questions, please contact our office at registrar@augusta.edu.