

GUIDELINES FOR TESOL CERTIFICATE

This certificate can be completed in conjunction with an undergraduate degree or as an add-on to the MAT or other graduate programs. The goal of this certificate is to enable students to teach English to speakers of other languages abroad or in private institutions in the USA by providing essential knowledge and teaching skills.

Students would need to register their intent to complete the TESOL Certificate with the Department of English & Foreign Languages and begin work towards completion of the TESOL track sheet.

Students should periodically touch base with Dr. Jun Zhao, juzhao@augusta.edu, so EFL will be aware of those students who continue to “actively” seek the certificate. Students will be added to the EFL advising list for the TESOL and will receive departmental updates.

This certificate is not related to a degree or a program. It is a separate 15 hour certificate. Students may **not** use transfer credits at this time; however, they may use any undergraduate courses taken at GRU or AU listed on the track sheet.

For example, if a student completed an undergraduate degree from ASU/GRU/AU and took courses listed on the TESOL track sheet, the student may use the same courses on the certificate without retaking those courses.

EFL will by-pass pre-requisites for those undergraduate courses listed on the track sheet within our department or will contact the departments where the courses are housed to have permissions for class enrollment granted without pre-requisites.

Once complete, EFL will contact the Office of the Registrar to have a notation added to those students' transcripts. No formal certificate will be given through AU; however, EFL will present students with an in-house certificate.

FYI: EFL is seeking to change the certificate in the future to include 3 hrs. of transfer credits for the listed courses. If that happens, students will be able to use one transferred course, if applicable. At that time, students would come to the Department of English & Foreign Languages for course substitutions.

In addition, EFL is seeking to limit course work to courses completed within the seven academic years preceding the completion of the certificate. For example, a certificate completed in SP2015 could only use courses taken SP2008 or later.