

CHECKLIST FOR ENGLISH AND FOREIGN LANGUAGE MAJORS IN EDUCATION TRACKS

Last updated October 10, 2018 (contents subject to change)

All students in Ed. tracks will also be meeting regularly, at least once a semester, with their Faculty Advisors in English and Foreign Language Dept.

| ✓ | What do I have to do? | When do I have to do it? | Who can help me? |
|---|---|---|---|
| | Take the GACE (Georgia Assessments for the Certification of Teachers) Basic Skills Exam; or exempt the exam with an ACT score of 43 or an SAT score of 1000. If you are exempt, notify Andrea Shelton to list you as exempt. | At least two semesters before you plan to start the sequence of certification courses in Teacher Education. GACE scores are reported in June. See www.gace.ets.org for info. | LeeAnn Walker in Teacher Ed. UH # 383, lewalker@gru.edu , 706-731-7979 |
| | Have a Regents GPA of 2.5 on all attempted credit hours in Core areas A-F. Transfer students must have an Overall GPA of 2.5. | By the time you apply to Teacher Education | (Download your transcript from Elroy: Regents GPA appears at the end) LeeAnn Walker in Teacher Ed. UH #383, lewalker@gru.edu , 706-731-7979 |
| | Complete and submit application for Teacher Education | Before you complete the core. Applications for Fall admission are due on April 1st; applications for Spring admission are due on November 1st. Students in Foreign Language majors may apply before completing the core. See your advisor in the English and Foreign Language Department. | LeeAnn Walker –starting spring 2010- in Teacher Ed. UH #383, lewalker@gru.edu , 706-731-7979 |
| | Get permission to register in the SCED courses | Every semester before registration –once you have been admitted to the program. | Dr. Juan Walker in Teacher Education, UH #372, juwalker@gru.edu , 706-667-4744 |
| | Submit application for Apprenticeship http://www.gru.edu/teacher_certification/forms/apprenticeshipapplication.pdf | Deadline is March 1st. for an apprenticeship during the following Fall <u>or</u> Spring semester | Submit applications to Jackie Creasy jcreasy2@gru.edu , Teacher Ed., UH #336B, 706-667-4109 |
| | Take the GACE Content Assessment Exam before your apprenticeship and have scores sent to GRU. Although required for certification, not graduation, scores are required at job interviews and will be sent to us 30 days after you take the test | Check www.gace.ets.org for deadlines to sign up for tests in January, March, June, or August. (Jan. registration deadline is in Nov.) | LeeAnn Walker in Teacher Ed. UH # 383, lewalker@gru.edu , 706-731-7979 |
| | Complete and submit paperwork for certification | A mandated meeting will be held during your last semester at AU | Dr. Juan Walker in Teacher Education, UH #372, juwalker@gru.edu , 706-667-4744 |

Updated 10/17/2018