1. GOALS

• FOR STUDENTS

➢ The Foreign Language Portfolio (FLP) provides students enrolled in upper division foreign language courses an opportunity to select evidence of their learning, reflect on it, and make it part of the assessment of their learning.

➢ The FLP makes students’ language learning process more transparent, helping them to understand the developmental path that second language learning takes when it occurs within a school setting, describing language outcomes for students who might begin instruction at different entry points, facilitating the development of their capacity for reflection and self-assessment, enabling them to assume more responsibility for their own learning, and thus encouraging learner autonomy and promoting lifelong learning.

• FOR FACULTY

➢ The FLP affords faculty with opportunities for formative and summative assessment of students’ progress in proficiency development, reflected in the implementation of the Standards for Foreign Language Learning (SFFL), commensurate with the successful pursuit of a minor or a major for the Bachelor of Arts in Foreign Languages.

➢ The FLP allows faculty to assess the students’ progress over time and to gather data to help plan program improvement.

2. REQUIREMENTS

• JUNIOR PORTFOLIO / SENIOR PORTFOLIO

➢ All students in upper division foreign language courses at Augusta University are expected to maintain a FLP for each language they study.

➢ The FLP is articulated in two distinct parts: the Junior Portfolio (JP) and the Senior Portfolio (SP).

➢ Students who are completing their fourth upper-division Spanish, French or German course must submit their Junior Portfolio (JP) by the deadline indicated that semester. Students who do not successfully complete their JP will receive an Incomplete in the course.

➢ Students who have completed nine upper-division Spanish or French courses, or will complete the ninth course during that semester must submit their Senior Portfolio (SP) by the deadline indicated. Students who do not successfully complete their SP will receive an Incomplete in the course. The successful completion of the SP is a graduation requirement.

➢ The JP and the SP cannot be turned in the same semester.

➢ The JP and the SP are due by November 1st or by April 1st, whichever applies.

➢ Students who are required to resubmit a corrected portfolio must do so by the deadline set for them by the portfolio advisor. Students who miss the deadline will receive an incomplete in the course and must resubmit the portfolio the next semester.

• ARTIFACTS

➢ The artifacts included in the FLP should cover all the standards of the SFFL; however, the JP may not necessarily reflect all the SFFL Standards. The SFFL are “content standards” that define “‘Knowing how, when, and why to say what to whom’, known as The Five C’s of Foreign Language Education (Communication, Cultures, Connections, Comparisons, and Communities). All the linguistic and social knowledge required for effective human-to-human interaction is encompassed in those ten words. Formerly, most teaching in foreign language classrooms concentrated on the how (grammar) to say what (vocabulary). While these components of language are indeed crucial, the current organizing principle for foreign language study is communication, which also highlights the why, the whom, and the when. So, while grammar and vocabulary are essential tools for communication, it is the acquisition of the ability to communicate in
meaningful and appropriate ways with users of other languages that is the ultimate goal of today’s foreign language classroom. (See SFFL document for more information.)

- Junior and Senior portfolios require a self-reflective document that serves as the capstone of the portfolio. In this document, students will reflect on the items in the portfolio and their progress as language learners and students of non-English speaking cultures. The self-reflection should justify why each artifact was selected; the student should comment on his/her initial learning goals and SFFL, whether these were met, what the student learned from creating the artifact, what the artifact demonstrates about the student’s personal growth and development as a foreign language learner, and the implications the artifact has for the student’s future learning goals.

- The artifacts include any academic work produced in an upper division foreign language course; this includes written, oral and media presentations, performances, representations, visual and graphic arts, journal entries, compositions, etc…

- The artifacts may also document any linguistic and/or cultural experience gained outside formal educational contexts. In that case, this documentation should be approved prior to its submission by the portfolio advisor.

- Students must submit an original assignment prior to being graded, and must not incorporate changes suggested by the professor.

- Artifacts from the methodology classes may not be used for the portfolio.

- Artifacts must be written in the target language, no artifact may be in English.

- Only one artifact from any single course or experience can be included.

- All work submitted in an artifact must be the student’s own work and may not be or have been submitted in another artifact.

- No artifacts from any other institution than Augusta University will be accepted, however, students are permitted to write about an experience not at Augusta University, but the artifact must be prepared at Augusta University.

- Artifacts from courses are accepted regardless of the grade received in the course.

- The artifacts, final self-reflection, and self-assessment should be part of a clean/typed and well organized portfolio and need to be submitted in digital format.

**EVALUATION**

- Students are required to submit their FLP for faculty evaluation twice, once as a JP with 3 artifacts, once as a SP with 8 artifacts (5 additional artifacts after the JP). Both portfolio cannot be submitted in the same semester.

- The portfolio will be evaluated in both a formative and summative way. The ongoing evaluation of academic and non-academic artifacts by faculty and the portfolio advisor will constitute a formative assessment benchmark of each student’s work in order to identify areas of concern and address particular deficiencies prior to the summative evaluation during an informal meeting between the portfolio advisor and the student.

- If any artifact is unacceptable, it will be returned to the student with comments. Students will have two weeks to address the deficiencies and re-submit to their portfolio advisor. The portfolio may only be re-submitted once per semester. If the portfolio is unacceptable a second time, students will resubmit in the following semester’s timeline.

- Students will not be permitted to complete their minor or major until they submit an acceptable portfolio.
### TIMELINE

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<thead>
<tr>
<th>Upper Division Foreign Language Courses</th>
<th>1st Course</th>
<th>2nd Course</th>
<th>3rd Course</th>
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<th>6th Course</th>
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<td>JUNIOR PORTFOLIO (Required of all students)</td>
<td>JP due by April 1 or Nov. 1.</td>
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<td>SENIOR PORTFOLIO (Required only for majors)</td>
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<td>SP due by April 1 or Nov. 1.</td>
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- Please contact your portfolio advisor or the FLP Coordinator, Prof. Biasetti, at gbiasetti@augusta.edu, if you have any questions.