PORTFOLIO GUIDELINES: ENGLISH PROFESSIONAL WRITING AND RHETORIC

Senior Portfolio

The purpose of the Senior Portfolio is to assess how well you have developed the fundamental skills commensurate with your degree. These skills include reading, analysis, critical thinking, rhetorical awareness, research, academic writing, professional writing, and revision.

Submit your Senior Portfolio files by email to Dr. Duygu Minton at dminton@gru.edu. Your Senior Portfolio must be submitted by midterm of the semester in which you plan to graduate. A late portfolio submission could delay your graduation.

The Senior Portfolio must include the following:

1. The research paper draft you submitted in your Junior Portfolio as well as the revised draft of the same paper that you produced after receiving Junior Portfolio feedback.
2. The original and revised drafts of the second paper or project from the Junior Portfolio.
3. A research paper from an upper-level PWR course—this is a new addition to the portfolio.
4. A portfolio cover essay, at least 1000 words in length, describing how your work has evolved since you began the major and explaining why the papers included in the portfolio represent your best written work. Please also use this essay to explain in detail how you implemented your Junior Portfolio revision plan and to describe your revision plans for the third paper.

PWR faculty will review your portfolio and request final revisions. To lighten your workload, consider working on your third paper with your advisor and/or the Writing Center before submitting your portfolio. In addition, consider submitting your portfolio before midterm so you can receive feedback earlier. Exemplary portfolios will become part of the PWR program's archive with the student's permission.

PORTFOLIO SUBSTITUTION FORM

ENGL–Rhetoric and Composition/Professional Writing and Rhetoric

The Professional Writing and Rhetoric concentration (formerly Rhetoric and Composition) has recently revised its portfolio requirements. Some students who joined the concentration prior to these revisions might not be able to meet the new requirements. For this reason, we have created this form, which authorizes substitutions in the junior and or senior portfolio.

Please use this form only for students who declared their major prior to Fall 2014. All other students should follow the new portfolio guidelines.

Steps for using the form:

1. Student and advisor, please consult with a member of the PWR subcommittee (currently Dr. Duygu Minton, Dr. Jun Zhao and Dr. Rhonda Armstrong) to determine appropriate substitutions.
2. Please list the substitutions below. The PWR subcommittee member will sign this form.
3. Advisor, please place the completed and signed form (or a copy) in the student's advising file.

<table>
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<tr>
<th>Junior portfolio requirements</th>
<th>Substitutions</th>
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<td>1. A research paper (at least 1500 words in length) from any 3000- or 4000-level ENGL course.</td>
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2. A major course project such as a grant proposal or technical writing project or another research paper from any English course (except College Composition).
3. A revision plan for both projects (at least 500 words in length).

DEADLINE: Spring Week 10, junior year.

Senior portfolio requirements
1. The research paper draft the student submitted in the Junior Portfolio as well as the revised draft of the same paper.
2. The original and revised drafts of the second paper or project from the Junior Portfolio.
3. A research paper from an upper-level PWR course.
4. The final portfolio cover essay (at least 1000 words in length).

DEADLINE: Spring midterm, senior year.

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<th>Substitutions</th>
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<tr>
<td>Student's full name and GRU ID</td>
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<td>PWR subcommittee member's name and signature</td>
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