



## OneUSG Go-Live June 16, 2019 – Important Information

June 13, 2019

As a reminder, on June 16, 2019, Augusta University will deploy OneUSG Connect, a University System of Georgia initiative that provides a consistent platform and approach to human resources and payroll policies, and overall workforce management across the entire University System of Georgia. Employees will be able to access the new system beginning on June 16, 2019, at <https://oneusg.augusta.edu>.

OneUSG Connect works best using the Chrome browser. You are encouraged to bookmark this site for easy access.

In anticipation of the June 16, 2019 go-live date, Human Resources and Payroll have created resources and are offering training opportunities to faculty and staff. Information on available sessions and instructions for registration can be found at <https://www.augusta.edu/oneusg/trainingschedule.php>. Faculty and staff can also find important resources such as Go-Live Guides and training videos at <https://www.augusta.edu/oneusg/>.

One resource you may find very useful are the [Go-Live Guides](#). Guides have been created for faculty, staff paid monthly and staff paid bi-weekly to provide a step by step checklist of actions that each employee should take at go-live and going forward. We encourage you to visit the [Augusta University OneUSG website](#) and print the appropriate Go-Live Guide prior to June 17, 2019.

In addition to the training classes and resources mentioned above, we are offering OneUSG Time and Absence Demonstrations to show employees how to use Employee Self-Service for clocking in and out (bi-weekly paid employees), and requesting and recording leave (all employees). Walk-in clinics will also be offered daily during the week of go-live to provide assistance for Employee Self-Service, Manager Self-Service, Careers and Time and Absence. Times and locations for remaining OneUSG Time and Absence demonstrations and walk-in clinics are below.

### OneUSG Time and Absence Demonstrations (no registration required)

June 18, 2019	OneUSG Time & Absence Demo	BC 1400, Lansing B. Lee, Sr. Auditoria Center, Health Sciences	9:00 AM
June 18, 2019	OneUSG Time & Absence Demo	UH 170, University Hall, Summerville	2:00 PM
June 19, 2019	OneUSG Time & Absence Demo	UH 326, University Hall, Summerville	10:00 AM
June 19, 2019	OneUSG Time & Absence Demo	BC 1400, Lansing B. Lee, Sr. Auditoria Center, Health Sciences	2:00 PM

### OneUSG Walk-in Clinics after go-live (no registration required)

June 17, 2019	OneUSG Walk-in Clinics	UH 223, University Hall, Summerville	10:00 AM-12:00 PM
June 17, 2019	OneUSG Walk-in Clinics	HS 1151, Annex I, Health Sciences	2:00 PM-4:00 PM
June 18, 2019	OneUSG Walk-in Clinics	UH 223, University Hall, Summerville	10:00 AM-12:00 PM
June 18, 2019	OneUSG Walk-in Clinics	HS 1151, Annex I, Health Sciences	2:00 PM-4:00 PM
June 19, 2019	OneUSG Walk-in Clinics	UH 223, University Hall, Summerville	10:00 AM-12:00 PM

June 19, 2019	OneUSG Walk-in Clinics	HS 1151, Annex I, Health Sciences	2:00 PM-4:00 PM
June 20, 2019	OneUSG Walk-in Clinics	UH 223, University Hall, Summerville	10:00 AM-12:00 PM
June 20, 2019	OneUSG Walk-in Clinics	HS 1151, Annex I, Health Sciences	2:00 PM-4:00 PM
June 21, 2019	OneUSG Walk-in Clinics	UH 223, University Hall, Summerville	10:00 AM-12:00 PM
June 21, 2019	OneUSG Walk-in Clinics	HS 1151, Annex I, Health Sciences	2:00 PM-4:00 PM

Thank you for your partnership as we work towards a smooth transition to OneUSG Connect. If you have any questions, please email us at [AU\\_ONEUSG\\_CONNECT@augusta.edu](mailto:AU_ONEUSG_CONNECT@augusta.edu).

## Contact us

Questions can be e-mailed to [AU\\_ONEUSG\\_CONNECT@augusta.edu](mailto:AU_ONEUSG_CONNECT@augusta.edu)



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