

**SLO 4 - Students will exhibit behaviors that distinguish them as competent professionals in their field.**

	Absent	Unprofessional	Developing	Professional	Highly Professional	N/A
	0	1	2	3	4	n/a
<b>Time Management</b>	Criterion absent	Late to class more than once/week or does not regularly attend class; regularly leaves during class; demands exceptions to class/college or university policies not including institutional excuses	Late to class more than once every month, but regularly attends class; occasionally leaves class; misses deadlines; seeks exceptions to class/college or university policies not including institutional excuses	Late to class only once or twice; almost never misses a class; does not leave during class; no unexcused absences. Generally takes responsibility for material and work missed; no more than one deadline missed; does not seek exceptions from class/college or university policies except institutional excuses	Always arrives on time and stays for entire class; regularly attends class; all absences are excused; always takes responsibility for work missed; no deadlines missed; does not seek exceptions from class/college or university policies except institutional excuses	Criterion not assessed
<b>Respect</b>	Criterion absent	Is asked to leave class due to behavior that distracts others; is often extremely disrespectful to peers, faculty and staff, and the learning environment both in and out of class	Recurring behavior that distracts others; recurring use of unapproved electronic devices; is not consistently respectful of peers, faculty and staff, and the learning environment both in and out of class	Exhibits behavior that distracts others once or twice during the semester; rarely uses unapproved electronic devices in class; is almost always respectful towards peers, faculty and staff, and the learning environment both in and out of class	Careful not to distract others (socializing, sleeping, leaving early or during class, reading unrelated material, doing homework for another class or wearing inappropriate attire); never uses unapproved electronic devices in class; is respectful towards peers, faculty and staff, and the learning environment both in and out of class	Criterion not assessed
<b>Preparedness</b>	Criterion absent	Never participates in class; no evidence of preparation; when called upon, can't answer questions in depth or refer to readings; any comments made are usually irrelevant	Rarely participates in class; contributions reflect adequate or less than satisfactory preparation and are occasionally substantive, somewhat substantiated and occasionally persuasive; when called upon, often cannot answer questions in depth or refer to readings; may dominate discussion with irrelevant comments	Regularly participates in class discussions; contributions reflect good preparation and are generally substantive, fairly well substantiated, and moderately persuasive; when called upon, can usually answer questions and refer to readings; occasionally dominates discussion	Almost always participates in class discussions; contributions reflect exceptional preparation and are always substantive, well supported, and persuasively presented; does not dominate discussion	Criterion not assessed
<b>Quality of Work</b>	Criterion absent	Provides work that reflects very little or no effort; does not hand in work; shows negative behavior; is often not honest; knowingly violates class, college, or university academic dishonesty policies.	Provides work that reflects a good effort and occasionally needs to be checked or redone; hands in most work; rarely shows negative behavior; is honest; does not knowingly violate class, college, or university academic dishonesty policies.	Provides high quality work that often reflects best effort; makes moderate effort to improve work; shows positive, proactive behavior; is always honest; always adheres to class, college, and university academic dishonesty policies.	Provides work of the highest quality that reflects best effort; makes strong effort to improve work; shows positive, proactive behavior; is always honest and encourages other to do the same; always adheres to class, college, and university academic dishonesty	Criterion not assessed

<b>Cultural Interaction</b>	Criterion absent	Demonstrates few skills in dealing with members of one's own and other cultures and is unable to negotiate a shared understanding.	Demonstrates skills to deal with members of one's own and other cultures intermittently or in some limited contexts and can sometimes negotiate a shared understanding.	Mostly incorporates diverse and multiple perspectives when dealing with members of one's own and other cultures and is able to negotiate a shared understanding.	Consistently incorporates diverse and multiple perspectives when working with others and is able to negotiate and facilitate a shared understanding.	Criterion not assessed
<b>Teamwork</b>	Criterion absent	Does not contribute in a meaningful way to group work. Does not make an effort to contribute to the team.	Makes effort to contribute to the team. Provides skills to the team at times. Doesn't seek out a leadership role.	Makes contribution to projects in terms of timeliness in completing assigned work, makes effort to work effectively with others to provide skills to the team; sometimes takes leadership role.	Makes obvious and significant contributions on projects in terms of timeliness in completing assigned work, making genuine effort to work effectively with others and providing valuable, creative, competent skills to the team; often takes leadership role.	Criterion not assessed
<b>Positive Attitude</b>	Criterion absent	Interactions and attitude may be at times, negative, demeaning, sarcastic, combative or otherwise inappropriate.	At times interacts negatively with a lack of respect for others.	Regularly interacts appropriately and positively with others demonstrating respect for all people.	Consistently interacts appropriately and positively with others demonstrating a deep respect for all people.	Criterion not assessed
<b>Language</b>	Criterion absent	Uses language that is often unclear or not appropriate for a public audience; language choices minimally support the communication's effectiveness. Language may not be appropriate for audience. Uses symbols, acronyms, pictures, or colloquialism; illustrates a limited or inconsistent tone. Uses imprecise and improper language, vocabulary, and limited techniques.	Uses language that is mostly clear; basic terminology is attempted but may not always be effective; language choices may support the effectiveness at times. Language is often appropriate for audience.	Uses proper grammar and vocabulary. Uses language that is thoughtful and clear; uses appropriate terminology for the genre; language choices generally support the effectiveness of the presentation. Language is appropriate for audience.	Consistently communicates effectively and appropriately by using proper vocabulary and grammar. Uses language that is thoughtful and clear, memorable and compelling; uses terminology as needed and with grace; all language choices enhance the effectiveness of the communication. Is fully aware of the needs of the audience and tries to meet those needs.	Criterion not assessed
<b>Overall Impression</b>	Criterion absent	Lack of professionalism.	Professionalism inconsistently exhibited.	Professionalism consistently exhibited.	Professionalism at its best.	Criterion not assessed