

# Advice for Using Nursing CAS

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Applying to Augusta University College of Nursing

# Create a NursingCAS Account

- To create your NursingCAS account [CLICK HERE](#)
- To review the instructions for submitting your NursingCAS application [CLICK HERE](#)
- Specific instructions on how to navigate NursingCAS are available within each section of the application.
- For a list of Frequently Asked Questions (FAQ's) please [CLICK HERE](#)

Once you create an account with NursingCAS, you can access your application as often as you need to, as well as apply to other programs.

# NursingCAS Fees & How to Apply

## NursingCAS Application

- ❑ [Counting Down to the Application Deadline](#)

### Apply Early!

NursingCAS encourages you to apply (or send in your transcripts) at least five weeks before the earliest deadline of the program(s) that you are applying to.

This will allow the necessary time to verify and process your application.

## NCAS and Augusta University Application Fees:

- ❑ Undergraduate Programs
  - First school (designation) \$55.00
  - Each additional school (designation) \$35.00
  - Augusta University requires a \$50 Supplemental Application
- ❑ Graduate Programs
  - First school (designation) \$75.00
  - Each additional school (designation) \$40.00
  - Augusta University requires a \$25 Supplemental Application

# Transcript Submission

**Applicants need to submit official transcripts from all institutions attended to NursingCAS as part of the application submission.**

- ❑ This allows Augusta University to verify the coursework and academic history for each applicant.
- ❑ This also allows Augusta University to review cumulative GPAs which are part of the review of each applicant.



# NursingCAS Coursework Entry

**Coursework entry can be a time consuming process depending on the amount of courses you need to enter.**

**Entering coursework is a common and standard expectation for students applying to health science programs.**

There are resources available to assist you with completing this section:

[Short Instructional Video](#)

Make sure you have a copy of your transcripts on hand when you work on this section.

You can save your work as you go along and come back to the application at a different time to finish up this section before you submit your application.

**Enter ALL COURSES** you have taken from every institution you have attended into NursingCAS. This is an important step in your application process that allows Augusta University the opportunity to review your required pre-requisite courses as well as tabulate GPAs required for the application review.

# Frequently Asked Questions

## Where do I upload my essay responses in NursingCAS?

- ❑ If your program requires an essay response, you will need to type your response in the Question Section in the Augusta University Program Materials portion of the Nursing CAS application.

## Where do I complete my supplemental document in NursingCAS?

- ❑ The Supplemental Application will be sent via email after you have completed the Nursing CAS Application.
- ❑ Current undergraduate degree seeking students at Augusta University will not have to pay the supplemental fee for the Traditional BSN Program.

## Do my references submit their letters through NursingCAS?

- ❑ In NursingCAS, you will designate persons to write a letter of recommendation on your behalf.
- ❑ An electronic recommendation form will automatically be sent from NursingCAS to your reference and they will receive instructions on how to complete the form and submit it to NursingCAS.
- ❑ They will not send you the letter for upload. They will send it directly to NursingCAS.

# Frequently Asked Questions

**I accidentally clicked submit for my application before I uploaded all of my documents. Can I still add them?**

- You will be able to add documents to your application all the way up until the program deadline.
- If your application is missing any information or documents when we process it, we will contact you about submitting the missing item.



# NursingCAS Deadlines

- ❑ NursingCAS encourages applicants to submit the application and all required transcripts/materials at least **5 weeks prior** to the deadline for your designated program(s).
- ❑ All NursingCAS deadlines are **11:59 p.m. Eastern Time** on the date identified by the school.



# Final Tips

- **Enter all Colleges Attended.** Enter all undergraduate, graduate, professional and foreign institutions that you have attended even if it was only for a single course or college credit awarded while you were in high school. Official transcripts will be necessary for all undergraduate, graduate and professional coursework.
  - Foreign coursework will need to be evaluated for U.S. equivalency. See the international applicants web page for more information by [CLICKING HERE](#)
- **Enter all College Level Coursework.** You must enter all coursework including courses in which you received a grade of “W” or “Inc.” Enter all in-progress and planned coursework. This will inform our programs if you are planning to take required courses in the future.

# Thank you for your interest in Augusta University College of Nursing!



AUGUSTA UNIVERSITY

COLLEGE OF NURSING

- Please contact NursingCAS for questions that you have with using their NursingCAS system by [clicking here](#).
- If you have specific questions about any Augusta University nursing program, visit this link for contact information <https://www.augusta.edu/nursing/programs>.