OFFICE OF STUDENT AND MULTICULTURAL AFFAIRS
SEEP SAVANNAH

STUDENT EDUCATIONAL ENRICHMENT PROGRAM (SEEP)
JUNE 8 – JULY 27, 2016

A six week summer enrichment program for junior students enrolled in the Alfred E. Beach High School Medical Small Learning Community (SLC) and juniors attending Woodville-Tompkins Technical & Career High School

INFORMATION AND INSTRUCTIONS FOR APPLICANTS (PLEASE READ CAREFULLY)

We are pleased that you are applying for admission to the Georgia Regents University Medical College of Georgia’s Student Educational Enrichment Program (SEEP). SEEP Savannah is a 6 week, non-residential summer program for high school juniors at GRU/MCG SEEP partnership high schools. SEEP summer program activities are held on the Savannah State University campus, Wednesday through Friday, week one and Monday through Thursday, weeks two through six. Students who are selected for participation in SEEP will be responsible for their daily transportation to and from the program.

SEEP APPLICATION MATERIALS: A completed SEEP application consists of the following:

- On-line SEEP Application Submission @http://www.gru.edu/colleges/medicine/students
- Two Recommendations – Submitted on-line by recommenders
- An official transcript
- Official Test Scores (SAT or ACT – for students who have not taken or received scores, PSAT scores may be submitted)
- Income Verification – Most recent filed copy of parent or guardian income tax return or documented family assistance program information or proof of qualifications for federal free or reduced school meal program. Proof must be provided by school attending.
- Proof of US Citizenship/Lawful Presence (Must be US Citizen or have permanent resident status)
- Driver’s License or other government issued ID

SEEP SAVANNAH APPLICATION INSTRUCTIONS

I. SEEP APPLICATION AND RECOMMENDATIONS

1. **On-Line SEEP Application (On line submission only) - Complete the on-line application form and submit to (www.gru.edu/seep) by February 15, 2016.** Applicants should follow instructions for submitting the application on-line. Once the application is submitted, the applicant will receive a Banner Identification (Banner ID) number. The applicant should write this number on all SEEP application supporting documents that are submitted.

2. **Recommendations (Two) –** Applicants should provide the name and accurate email contact information on the SEEP application for each recommender. The recommenders should be familiar with your academic ability and potential for success in our program and as a potential health professional student. Once you submit the SEEP application, then a link will be sent via email to each recommender listed on your application. Please be certain to provide accurate email information for your recommenders. In the email, the recommender will be given instructions for completing and submitting the on-line recommendation. **It is very important that all students who are planning to submit an application do so immediately.** The recommenders will not be able to complete the recommendation until you have submitted the on-line SEEP application; therefore, it is imperative that you submit your application by the February 15th deadline so recommenders will have time to submit their recommendations by February 26, 2016.
II. SUPPORTING APPLICATION DOCUMENTS:

All supporting documents must be submitted by February 26 to your school contact person:
Ms. La Saundra Wade – Alfred E. Beach High School
Dr. Diann Magwood – Woodville-Tompkins Technical & Career High School

Supporting documents to be submitted include:

1. **Official Transcript** – Submitting Official Transcript – You should submit an official transcript of all high schools attended.

2. **SAT or ACT Test Scores** – You should check with your school contact to see if your official test scores are on file. If they are not, you will need to have an official copy of your SAT or PSAT scores sent from the Educational Testing Services, [www.sat.collegeboard.org](http://www.sat.collegeboard.org) (866-756-7346). A copy of your official ACT scores can be obtained from [www.actstudent.org](http://www.actstudent.org) (319-337-1270).

3. **Income Verification** – Verification of family income information. Appropriate documentation includes one of the following:
   - A copy of your family’s most recent filed federal income tax return or documented family assistance program information or proof of qualifications for federal free or reduced school meal program. Proof must be provided by school attending.

4. **Acceptable documents** ([http://gru.edu/admissions/lawful.php](http://gru.edu/admissions/lawful.php)) to determine lawful presence for US Citizens include:
   - A Certified U.S. Birth Certificate showing the student was born in the U.S. or a U.S. territory. *A photocopy is not acceptable. Must bring or mail original to the Office of Student & Multicultural Affairs (SEEP)*
   - A U.S. Certificate of Naturalization (USCIS form N-550 or N-570).
   - A U.S. Certificate of Citizenship (USCIS form N-560 or N-561).
   - A U.S. Certificate of Birth Abroad issued by the Department of State (DS-1350) or a Consular Report of Birth Abroad (FS-240).
   - A current U.S. Passport. (photocopy must include the photo page and the following page)
   - A current Driver's License* issued by the State of Georgia after January 1, 2008.
   - A current Driver's License* issued by the State of Alabama after August 1, 2000.
   - A current Driver's License* issued by the State of South Carolina after November 1, 2008.
   - A current ID* issued by the State of Georgia after January 1, 2008.
   - A current military ID. (service member only, not dependent)

*Must have clear photo.

**Acceptable Documentation** ([http://gru.edu/admissions/lawful.php](http://gru.edu/admissions/lawful.php)) to determine Permanent Resident includes:

- A current, valid Permanent Resident Card (USCIS form I-151 or I-551)
- All permanent resident documentation will be reviewed by our institution’s IPSO prior to acceptance. Your lawful presence requirement will be determined by IPSO

**Driver’s License or Government Issued Photo ID**

If using Driver’s License for lawful presence, the applicant only needs to submit one copy of license, however, if the DL is not the lawful presence document used in the application, the DL or other government ID must be submitted.
*Copies of photo ID and other proof of citizenship documents must be clear. Only official birth certificates will be accepted. SEEP Savannah Coordinators should mail information to:

Linda James, MS  
Georgia Regents University – MCG  
1120 15th Street, GB-3300  
Office of Student & Multicultural Affairs  
SEEP Program  
Augusta, Georgia 30912

** Note – Applicants must include their Banner ID number on all SEEP application supporting documents.

THE SEEP ON-LINE APPLICATION MUST BE SUBMITTED BY FEBRUARY 15, 2016. ALL SUPPORTING DOCUMENTS MUST BE SUBMITTED TO YOUR SCHOOL CONTACT BY FEBRUARY 26, 2016.

If you need additional information, please contact Ms. Linda James, Director of Diversity Outreach, at ljames@gru.edu or at (706) 721-6113.