

Augusta University
House Staff Policies and Procedures

Policy
HS 33.0 House Staff Dining

Source
Graduate Medical Education Office

1.0 Purpose

To identify how House Staff, including those participating in programs that require overnight call, can use their "JagCard" (ID Badges) to access hospital-provided dining funds and how the funds are distributed.

2.0 Procedure

- 2.1 House Staff are provided a \$300 deposit annually during their training period on their JagCards for food purchases at campus dining locations.
- 2.2 Extra monies are deposited for Call Dining Allowances. Call Dining Allowances are determined by the GME Office from departmental call schedules provided by Programs at a rate of \$20.00 for weeknight call and \$25.00 for weekend or holiday call. These funds are given for AU Health in-house overnight call (24 hours) or home call but came into AU Health for a minimum of 6 hours for patient care reasons.
- 2.3 Any House Staff that wishes to receive additional compensation for meal monies for Call Dining Allowances as described in 2.2 must submit their One45 duty hour report to the GME Office in a timely fashion before compensation will be made. Correct recording of hours, day, time, shift type, and location must be submitted.
- 2.4 House Staff meal fund plans are listed online as: "HSTD Dining" (monthly allowances for Call Dining Allowances are named as JAN, FEB, MAR, etc.).
- 2.5 Funding for each month's call rotation for Call Dining Allowances are separate "plans" and each plan balance is reported individually. When two (or more) plans are valid, the "first" plan is used until it expires or reaches a \$0 balance. Then the "next" plan is automatically accessed.
- 2.6 House Staff can manage their JagCard account online (e.g., check the balance(s), view transactions, and make deposits 24/7 to their personal account from any computer with internet access).
- 2.7 Personal funds (JagCard cash) are accessed only when other House Staff funds are expired or depleted. Personal funds do not expire whereas other funds do; meal money for Call Dining Allowances expires in 90 days and the \$300 annual funds (deposited on 7/1) expire on 6/30.
- 2.8 House Staff dining funds may be used at all campus and hospital dining locations.
- 2.9 To ensure access to food 24/7 as required by ACGME, the House Staff lounge, located on the 9th floor, is restocked nightly (Monday-Friday). The food stocked after 4 PM is primarily for House Staff that will be in the hospital after the campus dining locations have closed.

Contact the JagCard office at 706-731-7080 if help is needed setting up online privileges or if any questions concerning account or plan balance(s) arise.

Lost or misplaced JagCards should be reported immediately anytime online at the JagCard Office during their business hours or by calling the office during their business hours to prevent misuse.



David Hess, M.D.
Dean, Medical College of Georgia

07/27/22
Date



Natasha M. Savage, M.D.
Senior Associate Dean, Graduate Medical Education, and
DIO

07/27/22
Date