PSRY 5000: PSYCHIATRY CLERKSHIP

Mrs. Felice Cato, Clerkship Coordinator
Dr. Chelsea Carson, Clerkship Director
Dr. Anjum Ara, Associate Clerkship Director
## Sample Site Assignment Sheet

### Site Assignments

**Rotation #12**  
June 1 - 28, 2015

<table>
<thead>
<tr>
<th>Site Assignments</th>
<th>Evaluators</th>
<th>VA General (St. Joseph) - Watertown Road</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student 1*</td>
<td>Dr. 3</td>
<td>Student 6*</td>
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<tr>
<td>Student 2*</td>
<td>Dr. 2</td>
<td>Student 7*</td>
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<tr>
<td>Student 3*</td>
<td>Dr. 3</td>
<td>Student 8*</td>
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<tr>
<td>Student 4*</td>
<td>Dr. 4</td>
<td>Student 9*</td>
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<tr>
<td>Student 5*</td>
<td>Dr. 5</td>
<td>Student 10*</td>
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<tr>
<td>Student 10 (VW)</td>
<td>Dr. 10</td>
<td>Student 12*</td>
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<table>
<thead>
<tr>
<th>Site Assignments</th>
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<tbody>
<tr>
<td>Student 11</td>
<td>Dr. 11</td>
<td>Student 13 (VW)</td>
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<tr>
<td>Student 14</td>
<td>Dr. 14</td>
<td>Student 15*</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Site Assignments</th>
<th>Evaluators</th>
<th>Lighthouse Child &amp; Adolescent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student 3*</td>
<td>Dr. 6</td>
<td>Student 1*</td>
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<tr>
<td>Student 6*</td>
<td>Dr. 7</td>
<td>Student 2*</td>
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<td>Student 9*</td>
<td>Dr. 8</td>
<td>Student 3*</td>
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<tr>
<td>Student 10*</td>
<td>Dr. 9</td>
<td>Student 4*</td>
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</table>

<table>
<thead>
<tr>
<th>Site Assignments</th>
<th>Evaluators</th>
<th>Emergency Department – Behavioral Health Unit</th>
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<tbody>
<tr>
<td>Student 4*</td>
<td>Dr. 10</td>
<td>Student 14*</td>
</tr>
<tr>
<td>Student 14*</td>
<td>Dr. 14</td>
<td>Student 15*</td>
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</tbody>
</table>

*GR Medical Center students will spend two weeks on the 36 Adult Geriatric Unit or Lighthouse Care Center (Child/Adolescent), one week on the 36 Consult/Linkage Unit and one week on the Emergency Department Behavioral Health Unit. VA Medical Center students will spend one week at the Lighthouse Child & Adolescent facility. Please refer to the schedule below for specifics.

### Schedule

<table>
<thead>
<tr>
<th>Week 1</th>
<th>Week 2</th>
<th>Week 3</th>
<th>Week 4</th>
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<tbody>
<tr>
<td>36 – Adult Geriatric Unit</td>
<td>Student 1</td>
<td>Student 1</td>
<td>Student 2</td>
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<tr>
<td>Lighthouse – Child/Adolescent</td>
<td>Student 3</td>
<td>Student 3</td>
<td>Student 4</td>
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<tr>
<td>Consult/Linkage Unit</td>
<td>Student 2</td>
<td>Student 4</td>
<td>Student 1</td>
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<tr>
<td>Emergency Department – Behavioral Health Unit</td>
<td>Student 4</td>
<td>Student 2</td>
<td>Student 1</td>
</tr>
</tbody>
</table>
Sample Individual Assignment Calendar
(Augusta only)
Outpatient/Additional Experience  
*(Augusta only)*

**AU Psychiatric Outpatient Clinic** (Stoney Building)  
- Eric Lewkowiez  
- Brian Miller  
- Dale Peeples  
- Claire Slocumb  
- Brett Kaylor  
- Caroline Yang  
- Joseph Hernandez

**VA Medical Center**  
- Ananda Pathiraja

**Eisenhower Army Medical Center**  
- Pat Molitor  
- Ruth Graupers-Frain
On-Call (Augusta only)

- Each student rotating in Augusta will be assigned one weeknight and weekday (Saturday or Sunday).
- Weeknight Call (Monday – Friday 5:00 – 10:00 pm)
  - Emergency Department (Report to 3515)
- Weekend Rounds (Saturday & Sunday – 8:00am – 5:00pm)
  - 3S – Adult/Geriatric Inpatient Unit (Report to Resident Room on 3S)
- Refer to the Psychiatry Clerkship Survival Guide p. 39 for detailed instructions
- Switching call dates is allowed – notify Clerkship Coordinator
- Please log in to One45/Pt. Procedure Log/Yr. 3 Psych Clerks call log
Sample On-Call Schedule

<table>
<thead>
<tr>
<th>SUNDAY</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
<th>SATURDAY</th>
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<td>14</td>
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<td>16</td>
<td>17</td>
<td>18</td>
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<tr>
<td>Student 6</td>
<td>Student 9</td>
<td>Student 3</td>
<td>Student 3</td>
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<td></td>
<td>Student 9</td>
<td>Student 1</td>
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<td>28</td>
<td>29</td>
<td>30</td>
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</tbody>
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*IMPORTANT: Please refer to your Psychiatry Clerkship Survival Kit (page 31) for instructions on where and when to report for call at least 24 hours before your scheduled day. The process for Weeknight Call is different from Weekend Rounds.
ECT (Electroconvulsive Therapy)  
(Augusta only)

- Mandatory event
- Each student rotating in Augusta will be assigned to participate once during the rotation either Monday, Wednesday or Friday morning. This is within limits of patient availability so if you find that there are no patients on the day you are assigned please contact Felice Cato to reschedule. Refer to the handout in your orientation packet.
  - Perioperative Procedure Center (BA 1500)  
  - Attending is Dr. Peter Rosenquist, MD
- If you switch with a colleague you must let Felice Cato know.
- Please log in to One45/Pt. Procedure Log/Yr. 3 Psych Clerks call log after you have completed this clinic.
  - Select Dr. Rosenquist as the supervisor. This will attest that you attended.
Sample ECT Schedule

ECT (Electroconvulsive Therapy) Clinic

Attending: Dr. Peter Rosenquist, MD
Site: Perioperative Procedure Center (BA 1st FL)

Details:

- Although this is a mandatory event it is offered within the limits of patient availability. If you find that the day you are scheduled to do ECT there are no patients please contact Felice Cato to reschedule.

- Below are the times listed for each clinic:
  - Mondays, 8:30a-10:00a
  - Wednesdays, 7:30a-9:00a
  - Fridays, 7:30a-9:00a

- You may switch clinic times with another colleague or to an open date if the assigned time does not work with your schedule but you must notify the clerkship coordinator.

- Please log in to One45/Terms/yr3 Psych Clerk call log after you have completed this exercise.
  Select Dr. Rosenquist as the supervisor. This will attest that you attended the session.

<table>
<thead>
<tr>
<th>Student</th>
<th>Date assigned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Farid Khan</td>
<td>Wednesday, February 9</td>
</tr>
<tr>
<td>Kelli Wheeler</td>
<td>Friday, February 5</td>
</tr>
<tr>
<td>Naomi Gunadeva</td>
<td>Monday, February 8</td>
</tr>
<tr>
<td>Matthew Kaufman</td>
<td>Wednesday, February 10</td>
</tr>
<tr>
<td>Vijay Reddy</td>
<td>Friday, February 12</td>
</tr>
<tr>
<td>Shanti Bhalla</td>
<td>Monday, February 15</td>
</tr>
<tr>
<td>Chiennelle Ebeleike</td>
<td>Wednesday, February 17</td>
</tr>
<tr>
<td>Margaret Story</td>
<td>Friday, February 18</td>
</tr>
<tr>
<td>Anjali Patel</td>
<td>Monday, February 22</td>
</tr>
</tbody>
</table>
Educational Events

**Grand Rounds** *(MANDATORY FOR AUGUSTA CAMPUS STUDENTS)*- EXCEPT JUNE AND JULY
- National speakers, AU Faculty and Resident speakers
- Second, third & fourth Thursdays of the month 11:30 – 12:30 – *details to be sent via email*
- Attendance is required for the fourth week of the rotation

**Weekly Case Conference/Journal Club** *(MANDATORY FOR AUGUSTA CAMPUS STUDENTS)*- EXCEPT JULY
Dr. Brian Miller – Sponsoring Faculty
- Topics presented by residents
- Discussion of psychiatry-based journals/articles
- Thursdays 1:00 -2:30 – *details to be sent via email*
- Attendance is not required on the fourth week of the rotation

**Teaching Sessions** *(MANDATORY FOR ALL STUDENTS)*
Drs. Katragadda, Ara, Carson & Youssef
- Didactics
- Held each week of the rotation typically on Thursdays 3:00-4:30pm (weeks 1-3) – *details to be sent via email*
- Fourth week will be on the last Monday (3:00-4:30) and is a review session to prepare for the shelf
Clerkship Expectations

• **Attendance**
  • When absent, inform attending, resident(s), and coordinator

• **Dress Code**
  • Professional attire, white coats (no scrubs), AU ID
  • No visible tattoos, no jeans, no sandals

• **Communication**
  • Check AU email for announcements and information

• **HIPAA Training**
  • No photographing or recording patients – taking photos of patients using a camera or cell phone is a violation of hospital regulations and a serious HIPAA violation
Professionalism

If any of the following are not done then we reserve the right to lower your professionalism grade:

- When absent due to illness or otherwise you must notify the following people:
  1. Attending
  2. Residents (if applicable)
  3. Clerkship Coordinator
  4. Outpatient Clinic attending (if applicable)

- If mandatory events are missed without an excuse (i.e. outpatient clinic, ECT, Weekly Case Conference/Journal Club, Grand Rounds or didactic sessions)
Hospital & Patient Records Access
(Augusta only)

- Psychiatry Inpatient Unit (3S)
  - ID badges activated for access to units

- Psychiatry Patient Records
  - PowerChart (Citrix Portal)
Positive Learning Environment

Promotes mutual respect between learner and teacher and promotes professionalism in an environment free of mistreatment, including:

- Threat of harm/physical abuse
- Speaking insultingly, harshly or unjustly to or about a student
- Public belittling or humiliation
- Being asked to perform services unrelated to education or patient care (shopping, errands)
- Threat of grading as a reward or punishment for inappropriate requests
- Offensive remarks based on one's gender, racial, ethnic, religious identity, national origin, disability, or sexual orientation
- Taking credit for a student’s work.
- Intentional neglect.

Online and in-person reporting is available to students.
Phase 3 Policies & Procedures


**Attendance**

1. If a student is absent or late for any reason, s/he is required to contact the attending physician and/or resident for that rotation and the clerkship director’s office that day. This policy applies to all students regardless of whether the rotation is on or off-campus.

2. Students are required to be present for all clinical activities. The clerkship director must excuse all absences. If an emergency results in a student being absent three days during a four-week rotation or 5 days during a six-week rotation, withdrawal or an incomplete grade will result, unless both the clerkship director and the Associate Dean for Student and Multicultural Affairs feel that circumstances allow the student to complete the clerkship. Personal illness and family emergencies are examples of legitimate reasons for being absent. Weddings, visits to family and friends, pre-purchased airline tickets, interviews, etc. are not acceptable reasons to be absent from the rotation. All absences for unacceptable reasons will reflect in the student’s narrative comments.

**The Psychiatry Clerkship prefers that you make up the absence by working additional On Call time (either 2 weekday PM or 1 weekend shift).**
Desire2Learn: Course Content

- Course content formatted in **checklist** by week
- Checklist outlines learning objectives, activities, lectures, materials and assessments for each week
  - Assignments must be completed by 10pm each Sunday
Psychiatry Clerkship Departmental Exam

- Open book exam
- Timed vignettes are set at 5 minutes each; Essay formatted questions are set at 2 hours each
- You can complete the questions at your own pace throughout the week, however we will not reopen the exams if they are not completed by Sunday 10:00 p.m.
- Will help prepare you for the NBME shelf exam
- Each question worth .25 – 2 points
- Maximum achievable score = 15 points
- Vignettes are auto-graded and essay formatted questions are graded by Dr. Carson. Will show 0% until graded.

- Exam divided into three sections – first three weeks of rotation
- **Weekly questions due Sunday by 10:00 p.m.**
Things to remember about D2L...

Check your D2L calendar and/or Weekly Checklist under Assessments to make sure you don’t miss any assignments.
Evaluation Criteria & Grading

**GRADING FORMULA**

- Clinical Evaluation = Fifty percent (50%)
- Departmental Exam = Fifteen percent (15%)
- National Board Subject Examination (NBME) = Thirty-five percent (35%) of converted score
  - Raw score converted to an AU clerkship grade
  - Refer to the Psychiatry Clerkship website for specifics regarding cut-offs for an A, B and passing

**Other**

- Mid-Rotation Feedback Form
- Observed Interview/MSE
- SPEL Patient Encounter/IPE Log

*If Mid-rotation feedback forms or Observed Interview/MSE forms are not turned in or SPEL/IPE logs are not completed 4 points will be deducted from your overall final clerkship grade.*
SUMMARY:

All students will test at the campus that your assigned site is located (not home campus) UNLESS you contact that regional campus coordinator by the end of the first week of the rotation to request another campus. No exceptions.

You will work until at least 12:00pm the last Thursday of the rotation unless you receive permission to travel back to your home campus for testing.
MCG NBME Raw Score Cutoffs

- **MCG policy:**
  - Minimum raw score to be **eligible** to pass a clerkship (all other scores considered) is at the 5th percentile nationally.
  - Minimum raw score to be **eligible** for an A (all other scores considered) is at the 70th percentile.
  - Minimum raw score to be **eligible** for a B (all other scores considered) is at the 30th percentile nationally.
The 70th percentile raw score is set to convert to 90.
The 30th percentile raw score is set to convert to 82.2.
The 5th percentile raw score is set to convert to 70.
A linear relationship is then created for all other converted scores.
The raw score is neither a percent correct nor a percentile; which is why the conversion is needed.
Conversion and cutoffs are calculated using the Quarter 1 national data for the first three months of an academic year and the Academic Year national data for the balance of the academic year.
What grade are you likely to get?

- 45% A
- 40% B
- 15% Other

Psychiatry Clerkship Final Grade
MCG Retake Policy

- Students will be permitted to re-take 1 subject exam with the possibility of raising the grade by 1 letter grade.
  (This policy applies to exams that students have passed, but would like to attempt to improve their performance on). Academic Year national data is used to calculate cutoffs and conversion scores on the retake.
- Students may retake up to two NBME subject exams if they fail, with the potential of raising the grade to a C.
Student Patient Encounter Log

• Expected to log patients as you see them and not wait until the end of the rotation (progress will be monitored throughout the rotation).

• Expected to log all patients with a minimum of 30 different patients for successful completion of the clerkship.

• All patients must be logged by the last Friday of your rotation.

• Refer to One45 and page 43 of the Clerkship Survival Guide for complete list of required items.

• If you do not encounter a particular patient in real life, please view the correlating ECHO lecture in Desire2Learn.
IPE FOR CLERKSHIP STUDENTS

Implemented Spring 2017
Interprofessional Education

During all clerkships
- One exercise per clerkship
- Completed in SPEL log only
IPE Exercise

- During the clerkship:
  - Identify your patient who requires care from another health professional or student
  - Query the professional about their education
    - How did you choose this career?
    - What educational requirements did you complete for your profession?
    - What is your scope of practice?
    - Can you share 1-3 general pearls from your profession?
Mid-Rotation Feedback Form

- Student’s responsibility to schedule a time to complete and review form with attending during week 2
- Feedback form to be completed by the end of 2nd week of rotation
- Return “signed” form to Clerkship Coordinator by second Friday at 5:00 p.m.
- Fax to (706) 446-2818 or take picture of each page individually and email to fcato@augusta.edu
Observed Interview & MSE

- It is student’s responsibility to schedule a time to do the Interview & MSE with attending
- Can be done at any point but must be done by last day of rotation
- May be an initial patient visit or follow-up appt.
- Return all 3 pages to Clerkship Coordinator (keep a copy for yourself)
- Fax to (706) 446-2818 or take picture of each page individually and email to fcato@augusta.edu
M3/M4 Evaluation Form

- Will be sent to your assigned primary attending automatically – DO NOT NEED TO SEND
- 6 pages
- Primary calculation of clinical evaluation grade
Additional Feedback

- PSRY 5000 Part-Time Attending and PSRY 5000 Resident Feedback Forms available in One45
- Optional self-send forms
- Way to collect additional comments from all attendings and/or residents you work with
- Good compliment to lead preceptor evaluation
- Under your “To Do’s” you will see a link which states, “Choose a new form to send to someone to evaluate you.” Click the link, select the applicable form, select the evaluator, date you worked with the individual and submit

DO NOT send these forms to your assigned final evaluator nor mid rotation evaluator
Clerkship Grade Appeal Policy

- Must send notice of appeal within two weeks after grade posted
- MUST discuss with Clerkship Director initially
- A committee will be formed & must give decision within two weeks
- Next appeal – to Chair MUST be within one week
- Chair must decide within two weeks
- Final appeal to Vice Dean for Academic Affairs MUST be made within ONE WEEK and that decision must be made within two weeks
- Attendings or residents should NOT be contacted directly about grading complaints

Complete Grade Appeal Policy available on clerkship web site: http://www.augusta.edu/mcg/psychiatry/clerkship/grading_appeals.php
Reminders

• Check email daily!

• Email will be sent each Sunday asking how many hours you worked the previous week
Recommended Books

- Psychiatry – 3rd Ed. (Janis L. Cutler, MD)
- Introductory Textbook of Psychiatry – 6th Ed. (Black, D & Andreasen, N) *
- NMS Psychiatry – 6th Ed. (Thornhill, J) * (2 copies available)
- Synopsis of Psychiatry Behavioral Sciences/Clinical Psychiatry – 11th Ed. (Sadock, B & Sadock, V)

- See Desire2Learn for a list of recommended ebooks

* Available for checkout – see Clerkship Coordinator.

Required Reading

- DSM 5 – Diagnostic and Statistical Manual of Mental Disorders – 5th Ed. (APA)
Journals Recommended by Dr. Carson

All titles available online through Greenblatt Library

- The American Journal of Psychiatry
- The Journal of Clinical Psychiatry
- JAMA Psychiatry
- Psychosomatics
- Biological Psychiatry
- American Journal of Geriatric Psychiatry
- Journal of Psychiatric Research
- Journal of American Academy of Psychiatry and the Law
- Journal of the American Academy of Child & Adolescent Psychiatry
Contact Information

Clerkship Program Coordinator
Psychiatry & Health Behavior
997 St. Sebastian Way, Stoney Building (EG) 3004
Office: (706) 721-6717    Hours: 8:00am-4:30pm Monday-Friday
Fax: (706) 446-2818
fcato@augusta.edu
Cell: (706) 941-4154

You may text or call me if you have a question that cannot wait until the next business day