



**The Medical College of Georgia
Academic Affairs Office**

Preparing Faculty for their Roles as Teachers of Medical Students Policy

To ensure all faculty who teach MCG students are provided with the basics in teaching, a multi-component approach was implemented. Newly appointed MCG faculty complete either a MCG-sponsored teacher development program, a department sponsored teaching development program or other pre-approved teaching development program. Examples of MCG sponsored options include (but are not limited to):

- 1) MCG Professional Development 101 which is a half day retreat addressing teaching, scholarship, service and promotion;
- 2) MCG's Preparing to Teach online series;
- 3) MCG's Teaching Scholars Fellowship.
 - The content for the above trainings are based on a review of the undergraduate medical education literature on best practices in teaching and the assessed teaching needs at MCG. Content includes but is not limited to learner orientation, case presentations, feedback, evaluation, professionalism, and clerkship specific objectives.
 - To continue to be informed of effective teaching methods, all MCG faculty participate in at least one teaching development activity every three years. These activities may be institutional, college, department or other sponsored activities and include (but are not limited to): attending an Education Grand Rounds session or education-related workshop, participating in weekly faculty development sessions in Academic Affairs, attending a session at MCG's Education Day, attending a department sponsored teaching development session, completing the Preparing to Teach online series.

Completion of training is centrally monitored by MCG's Associate Dean of Faculty & Continuous Professional Development.

The above faculty development programming is intended to provide the foundations in teaching. Additional development sessions are provided to faculty on an ongoing basis or as needed. These include but are not limited to: annual retreats, weekly faculty development sessions, lecture observation/feedback, training sessions offered by department clerkship and regional site clerkship directors, and regularly scheduled faculty development events (e.g., education grand rounds, education-related workshops, and education day).