



**The Medical College of Georgia
Academic Affairs Office**

Approval of Visiting Student Electives Policy

The Medical College of Georgia curriculum office accepts applications for visiting medical students from other LCME or COCA accredited schools seeking participation in MCG electives through the AAMC Visiting Student Application Service (VSAS) system.

After curriculum office reviews and verifies required documentation, requests are released to departments. After confirming all MCG student elective needs are addressed, departments are responsible for accepting or rejecting applications for departmental electives. The application is sent back to the curriculum office for processing and final approval (authorized by the Associate Dean for Curriculum or the Assistant Dean for Enrichment Curriculum). Acceptance or rejection notifications are sent electronically using VSAS.

Visiting students must adhere to the same policies and procedures as MCG students. Visiting students are eligible for healthcare at AU Student Health or the AU Emergency Department for illness, injury, or blood and body fluid exposure. Visiting students are responsible for the cost of being seen at AU Student Health or the AU Emergency Department not covered by insurance.

All grades for electives must be submitted within 4 weeks of the completion of the rotation. Visiting student's elective policies as well as available space for each elective are reviewed annually by the Curriculum Oversight Committee in the form of a report submitted by the Assistant Dean for Enrichment Curriculum.