Greenblatt Library Laptop Agreement Form

By signing this agreement form you understand and agree to this program’s rules and conditions (Please initial that you understand and agree to each item):

_____ Laptops are available to all Augusta University users with a valid institution ID for a check out period of one week (seven days). A $5 per day fine will be charged with no limit to accrual.

_____ I understand if the laptop is lost, damaged, or stolen I will be charged a non-refundable $15 processing fee in addition to the price to replace or repair the laptop. I understand that I will be suspended from the laptop check out program until all fees are paid in full and that repeated failures to return laptops on time may result in suspension of laptop privileges for a period of time or permanently.

_____ If I fail to pay any fees or sums payable to the Greenblatt Library, including any fees from damage or failure to return a device as agreed, I understand that a hold will be placed on my record in Banner, which may prevent me from graduating or registering for classes in the next semester.

_____ I understand that all Library Laptops have a program installed called Deep Freeze that will revert the laptop to its original configuration after a shutdown or restart and erase ALL of the contents on the laptop including items I have added to the desktop or C-drive. I agree to save all my information to a flash drive, cloud storage, or email. Files CANNOT be restored after restart or shut down.

_____ I hold harmless the Board of Regents of the University System of Georgia and Augusta University, from all losses, damages, costs, and expenses, claims, rights and causes of action resulting in my borrowing of this equipment.

_____ I understand that Augusta University electronic devices are subject to the Information Systems and Security and Computer Usage Policy. Misuse of resources or non-compliance with written usage policies may result in loss of privileges.

Student Name (Please Print):

Student ID#:

Student E-Mail: @augusta.edu

Student Signature: Date:

Updated 1/15/2020