JagCash Refund Request Form
Georgia Regents University JagCard Office
Jaguar Student Activity Center, Room 236
706-731-7080

Name (First, Middle, Last)

Address                City, State            Zip

JagCard#                Telephone number

Refund Pre-Requisites
1. No refunds will be issued for JagCard cash account balance of $10.00 or less in value.
2. If you are a Student, you must have:
   Withdrawn from Georgia Regents University
   Graduated from Georgia Regents University
3. If you are a Faculty/Staff Member, you must have ceased employment with
   Georgia Regents University or Georgia Health.

All refund requests must be received within 180 days of graduation, withdrawal or termination. Funds in the GRU JagCard cash account longer than 180 days are forfeited and become the property of Georgia Regents University. A processing fee of $10.00 will be deducted from the remaining balance. Please allow approximately four weeks for any refund to be processed. Please mail to GRU JagCard Office, Summerville Campus, Box 44, 1120 15th Street, Augusta, Georgia 30912.

Signature            Date

For Office Use Only:

Amount refunded: $_____________________

Date Processed:_____________________

Initials:___________________________