AUGUSTA UNIVERSITY
ONLINE

STUDENT HANDBOOK

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Welcome to the AU Online Student Handbook

We are thrilled to have you join the AU Online community and embark on an exciting journey of knowledge, growth and discovery. This comprehensive handbook has been designed to be your trusted companion throughout your academic tenure, providing you with essential information, resources and guidelines to navigate your educational experience effectively.

As a student, you play a crucial role in shaping your educational journey, and this handbook aims to empower you with the necessary tools and knowledge to make the most of your time with us. Whether you are a new student beginning your educational voyage or a returning student continuing your academic pursuit, this handbook is here to support you every step of the way.

Inside this handbook, you will find a wealth of information covering a wide range of topics. From course expectations and academic policies and procedures to campus resources and support services, we have gathered everything you need to know to ensure your success as a student. Here are just a few highlights of what you can expect to discover:

1. [Navigating your AU Online Courses](): Explore the different elements that you will find in each AU Online course and the purposes they serve. This will help you to work more effectively with the content of the courses and learn how to communicate with your peers and instructor.
2. [AU Online Course Module Structure and Time Commitments:]() Learn about how the AU Online courses are structured, the different kinds of learning activities you find in the course modules and the amount of time you will be spending in and out of D2L throughout your courses.
3. [AU Online Course Expectations and University Policies and Procedures](): Familiarize yourself with our academic policies, code of conduct, grading system and guidelines to ensure you have a clear understanding of the expectations and responsibilities as a student. Learn how to access information about our online learning platforms, technical support and guidelines for utilizing technology effectively to enhance your educational experience.
4. [Campus Resources and Student Support](): Discover the wide array of resources and services at your disposal. From libraries to the Center for Writing Excellence to Support Coaches, we are committed to providing you with support for your academic and personal growth. We are also here to help you thrive and overcome any challenges you may encounter along the way.

This handbook is your go-to resource, providing answers to many of your questions and guiding you toward the resources you need. It is always evolving to meet the changing needs of our students, so check back regularly for updates and new information.

We are excited to have you as a part of the AU Online community and wish you the best of success on your educational journey. Use this handbook as a compass to navigate your way to excellence and make the most of the incredible opportunities that lie ahead.

Once again, welcome to the AU Online Student Handbook, your indispensable companion on your path to earning your degree.

Navigating Your AU Online Courses

All AU Online courses can be found within D2L/BRIGHTSPACE, commonly known as "D2L"—the Learning Management System used by Augusta University. You will have access to registered courses one week prior to the start of class. Each course within D2L has the same look and feel. Navigation is the same for any AU Online course. You will also find many of the exact same elements in each course. In Module 0 for every course, including AU Online Student Orientation, there is a video that shows you how to navigate the courses.

Some of the common elements in all AU Online courses and a brief description are provided below.

Profile

After you log in to D2L, your profile information appears at the top of the right side of the page. Add the picture to your profile that you used for your student ID. Also, add any information (for example, an alternate name or your pronouns) that you prefer your instructor and classmates use. You also have the option to add links to your professional websites.

Announcements

Announcements are at the top of the course homepage. The AU Online instructor will share important information throughout the duration of the course. These will be general announcements that apply to all students. Look for new announcements every time you log into your course.

Module 0/Getting Started

In each course, you will complete "Module 0/Getting Started." Here, you will find the Course Syllabus and the Augusta University Online Student Handbook. You will also find an acknowledgment statement asking you to confirm that you will abide by all information in the handbook, the syllabus, as well as AU Online and Augusta University policies. You will not be able to access the course's content located in Modules 1 through 8 until you have confirmed this statement. Module 0 will open a week before the start date of the course and should be completed before the course begins. Once you submit Module 0, Module 1 will open. Module 0 establishes your intent to participate in the course and is a requirement for remaining enrolled in the course.

Modules 1 Through 8

Each AU Online course contains 8 modules. AUO online courses are typically eight weeks long, which would mean a module a week. There may be times, however, when courses are offered in fewer than 8 weeks. This is program dependent. Regardless of the number of weeks a course is offered, there will always be 8 modules. In each module, you will find all required content, including readings, assignments, learner engagement activities and assessments. The AU Online Course Module Structure and Time Commitments section of this handbook provides details of what is typically found in each section as well as the amount of time you will need to budget to have it successfully completed.

Viewing Grades

The Grades area provides you with the opportunity to view grades posted by the instructor. Check this area frequently as your instructor will post grades after the conclusion of each module.

Contacting the Instructor

There are three main ways for you to contact or meet with your instructor in AU Online courses:

- Ask Your Instructor: This is a separate module located on the course home page. It is a dedicated discussion board that is public to all students. It should be used when the question/answer would be beneficial to all the students in the course. Do not put private communications in this area such as grade inquiries or personal life issues as they will be visible to all students. Allow 24 hours for a response.
- Instant Messages: This tool, located at the top of each AU Online course, is for private communications between the student and instructor only. Here, you can discuss personal issues as well as those related to grades. Allow 24 hours for a response.
- Office hours: Your instructor's office hours and preferred platform for virtual meetings are listed in the course information.

While email should be used to communicate with the university, it is not to be used in AU Online courses as all communications between the instructor and student must live within D2L.

AU Online Course Module Structure and Time Commitments

As previously noted, all AU Online courses contain 8 modules. In each module, you will typically find the following information and learning activities to be completed either inside or outside of D2L:

- Module description
- Associated objectives
- Academic content and activities
    - o Readings and resources (non-graded)
    - o Academic and peer engagement activities
        - ▪ Introduction (required, non-graded)
        - ▪ Content-related discussions and activities (graded)
        - ▪ Journal article collaborative review (graded)
    - o Assignments (graded)
    - o Lab assignments (graded)
    - o Content assessments (graded)

Module Content Terminology

Learning activities: An umbrella term for all assigned content such as readings, discussions and papers

Engagement activities: Graded and non-graded submissions to discussion forums, VoiceThread and Hypothes.is, which require demonstration of engagement with both the academic content and peers; submissions are visible to others enrolled in the course

Assignments: Individual work completed outside of the LMS, such as a paper written in Word, and submitted to an area within the LMS visible only to the instructor; VoiceThread can be used as a platform for both engagement activities and assignments

Assessments: Individual work, such as a test, completed inside of the LMS and visible only to the instructor

AU Online courses are designed to be equivalent to face-to-face courses in many ways, including time expectations. To make sure that these equivalencies exist, you will be required to complete a significant amount of work both inside and outside of the AU Online course. A student taking a 3-credit/8-week course **should expect to spend approximately 20 hours working both inside and outside of the course** located in D2L. This means taking two 3-credit/8-week online courses at the same time would be

equivalent to a full-time job as the time commitment would be about 40 hours. Time management is essential to online learning success.

AU Online Course Expectations and University Policies and Procedures

Student Privacy and Identification

AU Online is committed to protecting the privacy of all students using the following procedures to ensure confidentiality of student information.

1. To protect the privacy of students, AU Online complies with the Family Educational Rights and Privacy Act (FERPA) of 1974, as published in the Augusta University Student Handbook.
2. Information about individual student views, beliefs and political associations acquired by instructors or administrators in the course of their work is confidential. It can be disclosed to others only with prior written consent of the student involved or under legal compulsion.
3. AU Online uses the D2L/Brightspace (D2L) Learning Management System (LMS) to host courses. The office of Information Technology limits system administrative access to employees who directly manage this system and provides a password-protected entry portal with two-factor authentication to ensure that the student enrolled in the course is the student who enters the online classroom. Students set their own passwords and may change the password at any time. Students are responsible for protecting their secure login information throughout their enrollment at AU Online. Students should never be asked or required to disclose passwords to their accounts to any college employee or to other students.
4. Faculty and staff are trained in the importance of protecting student privacy and maintaining confidentiality of student information. The multifactor authentication for the LMS ensures privacy of an individual student's records, such as grades and participation. Students can view only their own information and information posted to areas made accessible to the whole class by the instructor, such as discussion boards.
5. Some online exams may be proctored using an online proctoring solution. Information on online proctoring is included in syllabi for these courses. Confidentiality of proctoring information is maintained by the proctoring service provider and the respective instructor and LMS administrator.
6. Students must obtain an Augusta University identification card, which will be used by faculty to verify that the identity of the student submitting work in the course is the same as the student registered for the course.

AU Online Course Graded Learning Activity Expectations

As noted in the AU Online Course Module Structure and Time Commitments section of this handbook, there are graded engagement activities and learning assessments in each AU Online course.

Engagement activities will use the course discussion forum, VoiceThread or Hypothes.is. At least one engagement activity will require you to video yourself to verify your identity. Engagement activities will be scored for substantive, quality posts and exchanges that demonstrate understanding of course content and broaden the exploration of course topics. Specific rubrics are included in the course.

In general, the following are expectations surrounding graded learning activities:

Category	Criteria
Original entry	Assessed for quality and thoroughness
Peer replies	Minimum of 3

Category	Criteria
Frequency of participation	At least 3 separate calendar days
Communication	Academic level; no grammatical errors
Timeliness	First entry posted by Day 2 for Hypothes.is or Day 3 for VoiceThread and Discussion Boards; 3rd peer reply posted by Day 7

Engagement activity posts made after Day 7 of the module may not be accepted for grading purposes. Late work policies will vary by course and at the instructor's discretion.

Allow for five days after the prior module has ended for engagement activity grades to be posted

Assignments Expectations in AU Online Courses

Assignments can take many forms, such as essay questions, research papers or individual journals. Assignments are completed outside of D2L and submitted to a dropbox in D2L where the work will be visible only to the instructor. Each module may contain one or more assignments to be completed and submitted by the last day of the module at 11:59 p.m. Assignments must be submitted by the due date for full credit.

Technology-related concerns, unless caused by Augusta University, are not acceptable reasons for lateness in any learning activity.

Additional Assignment Information:

- All assignments must be submitted as an MS-Office document, spreadsheet, presentation, etc. unless specifically stated otherwise in the directions. All students are provided with an Office 365 account and software downloads.
- Assignments that are submitted via email or through D2L messages will not be accepted. In the event of a D2L outage, submit assignments when the system is restored.
- Unless an Incomplete grade has been granted, assignments submitted after the last day of the course will not be accepted.
- Each assignment will have an associated rubric and will have criteria that will consider timeliness. Specific rubric information can be found in each course. Work with your instructor if there are extenuating circumstances surrounding lateness.
- All written assignments will be put through the plagiarism detection software Turnitin.

Content Assessments Expectations

AU Online courses may contain Content Assessments in the form of a quiz or test. Content Assessments may be timed and typically one attempt is given. Often, assessments are low stakes and open book; however, specific instructions will be provided inside of the course. Some assessments may require the use of Respondus Lockdown Browser and Monitor. Specific expectations will be detailed inside of each course. Content assessments are due by Day 7 of the module. Late work policies will vary by course and at the instructor's discretion.

If you experience technical issues while taking a Content Assessment, contact the instructor immediately through Messages. Only the instructor has the authority to reset tests and quizzes. AU Online staff and IT cannot reset tests and quizzes. Do not contact IT technical support for assistance with Content Assessments.

AU Online Grading Expectations

All AU Online courses are based upon 1,000 points. The following is the letter grade awarded based upon the number of points earned in the course.

	Letter Grade	Points	
	A	900 – 1,000	
	B	800 – 899.9	
	C	700 – 799.9	
	D	600 – 699.9	
	F	599.9 or below	

You are encouraged to visit the Augusta University Registrar's website for information on the Grading System, Incompletes, Drop/Add dates, Procedures for withdrawing from a course as well as view a section on Frequently Asked Questions.

Dates

There are two different kinds of dates you need to be familiar with: those that are within the course and those related to the Augusta University Academic Calendar.

Course Due Dates

All of your learning activities in the course will have an associated due date. These due dates are located in Module 0 of each AU Online in a document called "Course Due Dates."

Augusta University Calendar

See the Academic Calendar for important semester/session dates as well as those related to add/drop.

Textbooks and Resources

Textbooks and all noted resources on the syllabus are required. You may rent or purchase them through the University Bookstore (Roar Store), which accepts financial aid, or if you are not using financial aid, from any other seller.

Technology Skills

AU Online students should have basic computer skills and proficiency with MS Office. You will be introduced to the navigation features of D2L in the student orientation course. Over time, you are expected to develop your skills by using the various tools in D2L.

Technology Requirements

Hardware

In this course, you will need a laptop or desktop that meets the basic computer specifications for the learning management system, D2L Brightspace (D2L), and learning activities for the course. In addition, you will need to be able to connect to the internet and play audio and video. You will also need a camera and microphone to take pictures and record audio and video. The camera on a computer or mobile device should provide the needed quality for assignments; a webcam and browser download capabilities are needed for assessments using Respondus.

Software
D2L Browser Support

For an optimal experience that offers better performance, accessibility and security, D2L recommends that all users access the LMS with the latest version of a supported browser. You may want to view [Which browsers does D2L support?](#) to ensure that your computer is compatible with the learning management system.

Course Software

Augusta University has agreements with vendors to ensure you can get the needed resources at a reasonable cost. Visit the [Software site](#) for more information and a list of software that may be available for download at no cost to you.

For all AU Online courses, you must have Microsoft Office. Microsoft 365 is the standard office productivity software utilized by instructors, students and staff. Microsoft Word is the standard word processing software, Microsoft Excel is the standard spreadsheet software and Microsoft PowerPoint is the standard presentation software. Your student 365 account, provided at no extra cost to students, can be accessed [here](#).

You are also responsible for having a reliable high-speed internet connection.

AU Online Embedded Course Technology

Hypothes.is
In AU Online courses, you will use a digital tool called [Hypothes.is](#) to annotate reading assignments collaboratively. Annotation is an active form of reading; students annotate passages or make notes in the margins to help find, remember or make sense of what is being read. Hypothes.is allows everyone the ability to annotate a text-based document in a shared digital space so that they can see, learn from and add to each other's annotations. From inside your courses, your Hypothes.is access will be automatic through single sign-on.

VoiceThread
In AUO courses, a digital tool called VoiceThread will be utilized. It is an interactive collaboration and sharing tool that enables you to build online presentations by adding images, documents, videos and other media to which other users can add comments for discussion and feedback. VoiceThread activities are embedded in D2L and you will use single sign-on to access your account.

VoiceThread can be used for engagement activities, team projects or sharing work with others. Since there are multiple modes of sharing and commenting on slides, it allows you to engage in a manner that works best for your learning style. With the option of video and audio feedback, the tool can enhance online, asynchronous learning.

In AU Online courses, you may have one of the following types of assignments:

- Create: This assignment requires you to create a VoiceThread by uploading at least one slide and recording comments on it. Read [Submitting a Create Assignment](#) for additional details.
- Comment: This assignment requires a student to post comments on a VoiceThread that your instructor has created. Read [Submitting a Comment Assignment](#) for additional details.
- Watch: This assignment requires a student to watch all slides and comments in a VoiceThread that your instructor has created. Read [Submitting a Watch Assignment](#) for additional details.

Respondus LockDown Browser and Monitor

Respondus is a software company that helps colleges and universities ensure academic integrity and maintain a secure testing environment. Augusta University utilizes two Respondus products for secure assessments.

Respondus LockDown Browser is software that prevents students from accessing other websites, applications or resources on their computer while taking an exam. It is often used in conjunction with D2L to maintain the integrity of online assessments and reduce cheating.

Respondus Monitor integrates webcam and video technology to record students during an online exam to deter cheating.

The link to the Respondus LockDown Browser download will be inside of your course.

Turnitin

Turnitin is an online plagiarism detection service widely used by educational institutions to promote academic integrity and deter plagiarism. It provides tools and services that help instructors and institutions identify instances of potential plagiarism in students' written work.

Turnitin compares submitted documents, such as essays, research papers and other written assignments, against its extensive database of academic content, including published articles, books, websites and previously submitted student papers. It identifies matching or similar text within the documents and generates an Originality Report that highlights areas of potential similarity.

Instructors can then review the Originality Report to determine whether any instances of plagiarism or improper citation exist. It provides a similarity score, indicating the percentage of text in the submitted document that matches other sources. The tool also highlights specific sources or passages that match external content, making it easier for instructors to assess the originality and integrity of students' work.

Turnitin is integrated into D2L, allowing for seamless submission and evaluation of assignments. AU Online will use Turnitin on all assignment submissions.

Communication Expectations

Clear and professional communication is essential for AU Online students. It allows you to build relationships, collaborate effectively, understand coursework, demonstrate professionalism and develop career-ready communication skills. Online students have an opportunity to develop communication skills by practicing clear and professional communication with instructors and classmates. This will help you to become a more confident and effective communicator, which can benefit you in your current or future career.

Communicating with Care
- Online Professionalism
  - In the online learning environment, you are expected to always behave professionally. This includes using proper language, grammar and tone in written communication with instructors and classmates.
  - Avoid sharing personal information or private conversations with others.
- Netiquette: Netiquette refers to the guidelines for good behavior on the internet. You should adhere to the following netiquette guidelines:

- o Respect your peers and instructor by being polite and using appropriate language. This includes avoiding using all caps or excessive punctuation as it can be interpreted as shouting or rudeness.
  - o Use correct spelling and grammar in all communication, including course messages, discussion posts and annotation activities.
  - o When engaging in discourse, be mindful of your tone and avoid using sarcasm or harsh language that could be misinterpreted.
  - o Use clear and concise language and keep your communications focused on the topic at hand.
  - o Avoid unfamiliar acronyms, text-speak, colloquialisms and jargon to ensure understanding of your message.
  - o Use proper citations and give credit when using sources in your assignments or discussions. Avoid plagiarism by always citing your sources and writing in your own words.
  - o Be timely and responsive in your communication with instructors and classmates.
- Flaming: Flaming is the expression of extreme emotion or opinion in an email, D2L message or class posting. Students who are guilty of flaming may be in violation of the student code of conduct.
  - o Flaming occurs when anyone in a course—instructor or student—is being verbally abusive in communications.
  - o If you find yourself in this type of situation, contact your instructor directly with your concerns.

Communicating with Instructors
- Responsibilities and Obligations
  - o Online courses can be challenging, and you need to understand the coursework thoroughly to perform well. Clear communication with instructors can help you to clarify any doubts about the coursework, assignments and final projects or exams.
  - o It is suggested that you check announcements, messages, grades and discussions daily throughout the course.
  - o Your instructor's office hours are provided in the Instructor's welcome announcement.
- Communicating via D2L
  - o To contact the instructor, use D2L messages found in the course.
  - o For general questions about the course or specific assignments, use the *Ask Your Instructor* discussion board located on the course table of contents.
  - o Allow for a 24-hour response time for both communication options.

Course Evaluations
AU Online students have the opportunity to evaluate their courses. You will receive communication from Augusta University with instructions for completing the end-of-course evaluation.

Campus Resources and Student Support
As an AU Online student, you have access to all of the Augusta University student support services. A full list of resources available to AU Online students is located on the Current Students webpage. Some of these services can also be accessed directly through the menu structure at the top of each AU Online course, as well as through my.augusta.edu/online, the Online Resource center for AU Online students to find quick access to important links. It is recommended that you bookmark this site in your browser.

Below is a sample of important Academic and Non-Academic services that are available to you as an AU Online student.

- Through Augusta University Student Counseling & Psychological Services, students have access to mental health resources, including telehealth appointments.
- Resources and support for active-duty military and veterans are available through the MVS Resources page.
- AU Online students can contact the Testing and Disability Services office by email or phone.
- The procedure for student concerns and complaints is detailed in the Policies and Procedures section of my.augusta.edu/online.

AU Online Success Coaches

AU Online success coaches will provide guidance, support and resources to you in your program. You will be assigned a success coach who will work with you to help you to navigate challenges and maximize your success in an online learning environment.

You can expect your success coach to provide the following to you:

- **Academic Support**: They will assist you with setting academic goals, developing effective study habits, managing time and improving your organizational skills. They will also provide you with guidance on course selection, degree planning and academic resources available online.
- **Online Learning Strategies**: The online success coaches will help you to adapt to the online learning environment by sharing strategies for effective online studying, participation in courses, engaging with course materials and leveraging online resources and tools.
- **Goal Setting and Planning**: They work with you to identify your academic and career goals, create action plans and set milestones. They will provide guidance on prioritizing tasks, setting realistic expectations and staying motivated throughout your educational journey.
- **Personal and Emotional Support**: The online success coaches can help you to address personal challenges that can impact your academic performance. They will offer you a listening ear, provide encouragement and refer you to appropriate resources such as counseling services if needed.
- **Resource Referrals**: They can connect you with relevant support services and resources available online, such as tutoring, writing assistance, career counseling and the library. They can also help you to navigate the many Augusta University systems.
- **Accountability and Progress Tracking:** Coaches can help you to stay accountable by setting goals, tracking progress and providing feedback. They may conduct regular check-ins, monitor your academic progress and offer strategies for overcoming obstacles or setbacks.

Your online success coach's goal is to support you in achieving your academic objectives, enhancing your online learning experience and fostering your overall success in AU Online.

To reach the AUO Student Success Team, please email auosuccess@augusta.edu.

Library

There are a plethora of services and events available to students in the Augusta University Libraries. As you explore the libraries, you will find that it contains a large collection of databases, research guides and a dedicated librarian for each college and program. You can get to the libraries directly from the Academic Support pull-down menu at the top of each course site.

The Center for Writing Excellence

All AU Online students can take advantage of the many writing services provided by the Center for Writing Excellence. Click the Academic Support pull-down menu at the top of any AU Online course to

access The Center for Writing Excellence homepage. There, you can make an appointment to speak with a consultant as well as find all other pertinent information about the services available.

Technical and Course Support

If your issue is related to course academic content or specific assignments, contact your instructor through Messages. Other support issues will be handled by IT.

There are three primary sources of technical and course support:

Support Type	Help Source
System access, technical issues, D2L course list accuracy	Contact IT Support by submitting a ticket at https://it.augusta.edu or calling (706)721-4000.
Academic questions, assignment parameters	Contact your instructor through messages inside of each course.
Student support options	Email a Success Coach at auosuccess@augusta.edu.

Below are descriptions of the most common technology issues and how they can be resolved:

Issue	Preliminary Steps	Help
Application Access: Banner, D2L, Pounce, email or another **single** application is not working	Try a different browser. If that works, clear the cache on the original browser.	Contact IT Support by submitting a ticket at https://it.augusta.edu or calling (706)721-4000.
System Access: Login fails at all of the above applications	Utilize the Self-Service Password Reset: https://password.augusta.edu and select Forget Password? to change your password and follow the prompts.	Contact IT Support by submitting a ticket at https://it.augusta.edu or calling (706)721-4000.
Computer performance: Difficulty loading or running exam tools, licensed software, AU managed cloud services such as Box, conferencing tools such as Zoom and MS Teams		Contact IT Support by submitting a ticket at https://it.augusta.edu or calling (706)721-4000.
Missing courses in the D2L course list	The student should first verify there are no holds on their student accounts in Pounce. Next, the student should verify that the semester has started. The student could be trying to access the course prior to the start of the	Contact IT Support by submitting a ticket at https://it.augusta.edu or calling (706)721-4000.

Issue	Preliminary Steps	Help
	semester. AU Online courses will become available to you in D2L one week prior to the start date.	
Course functionality: Inability to upload an assignment or access a particular tool within the course	Contact the instructor to make sure you are in the right place in the course and the tool is working correctly.	If the instructor verifies that the tool is working and the problem is IT related, then contact IT Support by submitting a ticket at https://it.augusta.edu or calling (706)721-4000.

Augusta University Policies

Email

An official Augusta University email (augusta.edu) has been established for each student. All university communications sent via email will be sent to your AU email address. You are responsible for checking your augusta.edu email account on a regular basis and promptly responding to emails accordingly.

Augusta University Academic Honesty Policy

Augusta University recognizes that academic honesty is essential to its academic function. The following regulations protect the equity and validity of the University's grades and degrees, and help students develop ethical standards and attitudes appropriate to academic and professional life. Violations of academic honesty include, but are not limited to, cheating of all kinds, plagiarism, research misconduct, collusion and false statements made to avoid negative academic consequences.

It is the duty of the student to practice and preserve academic honesty. Each student should be aware of the specific policies governing academic conduct for the program(s) and course(s) they are enrolled in, as well as the grievance and appeals processes put in place for adjudicating such policies. If the student has any doubt about a course policy, they should consult with their instructor.

You are responsible for reading the full AU Academic Honesty policy, which can be found:

- In the AU Policy Library at https://www.augusta.edu/compliance/policyinfo/policies.php
- On The Graduate School Website https://www.augusta.edu/gradschool/documents/academic-honesty-policy.pdf
- In the AU Student Manual found on the Enrollment and Student Affairs Website https://www.augusta.edu/student-affairs/

Students Needing Accommodations

Augusta University is committed to ensuring all students have equal access to all services and benefits of Augusta University. If a student has a disability and requires accommodations due to a diagnosed disability, they must register with Testing and Disability Services (TDS) and submit the appropriate documentation. Requests for accommodations should be made as early in the semester as possible, as accommodations are not retroactive. Contact us at tds@augusta.edu or by telephone at 706-737-1469, for additional information. All accommodations are confidential.

AU Online is also committed to providing accessible online courses so that all students have equal access to the course material. All AU Online courses and services, including the integrated educational technology, adheres to the requirements of the Americans with Disabilities Act, and Section 504 of the Rehabilitation Act. Beyond compliance with legal requirements, online courses adhere to inclusive design

principles. The Testing and Disability Services department can work with students to provide assistance and special accommodations for all students with documented physical, medical, learning, emotional and/or psychological disabilities, both temporary and permanent.

Publisher digital accessibility statements can be provided upon request. The following are links to Accessibility Statements for technology uses in AU Online courses:

- D2L/BRIGHTSPACE
- Respondus
- VoiceThread
- Hypothes.is
- Turnitin

Augusta University Student Code of Conduct

At Augusta University, student members of the community are expected to abide by certain standards of conduct that form the basis of the Student Code of Conduct. These standards embody the values of Augusta University. When students fail to adhere to community standards, appropriate proceedings may be initiated under the Code to address the failure and its consequences. It is the student's responsibility to read and become familiar with the Student Code of Conduct as well as related processes.

Augusta University Department Links

- Augusta University Online
- Registrar's Office
- Financial Aid Office
- Military and Veteran Services
- Business Office (Bursar/Student Accounting)
- Roar Store (Augusta University Bookstore)