

INTERVIEW EVALUATION/RATING SHEET

AUGUSTA UNIVERSITY

Candidate's Name: _____ Date: _____

Evaluator's Name (Please print): _____ Position Title/Job ID: _____

REQUIRED QUALITIES AND QUALIFICATIONS

(As outlined in the Position Posting)

Please rate the candidate on the qualifications and characteristics listed below on a scale of 1-3 as follows:				
1 – Below Expectations 2 – Meets Expectations 3 – Exceeds Expectations 0 -- Not Applicable				
Qualification/Experience/Characteristic	Evaluator Rating			
	1	2	3	0-N/A
Demonstrates superb communication skills NOTES:				
Possess education/training required for position NOTES:				
Knowledge of basic technical skills NOTES:				
Applicable work experience NOTES:				
Effective leadership & solid decision making skills NOTES:				
Shows interest in position & Augusta University NOTES:				
Demonstrates customer service excellence NOTES:				
Shows strong initiative & attentiveness NOTES:				
NOTES:				

ADDITIONAL COMMENTS:

RECOMMENDED ACTION (CONSIDER OR DON'T CONSIDER), PLEASE CHECK ONE: YES **OR No**

EVALUATOR'S SIGNATURE: