

Agenda Day One



8:00 AM

Registration

8:15 AM – 12:15 PM

Morning Sessions

- **Welcome and Introductions**
Office of Learning, Leadership and Development, Division of Human Resources
706-721-3196
<https://www.augusta.edu/hr/leadership-development/index.php>
 - **How Human Resources Serves You - Mission, Vision and Values**
Human Resources, Office of the Vice President
706-721-3777 <http://www.augusta.edu/hr/>
 - **Communications and Marketing**
The Division of Communications and Marketing
706-721-7406 <http://www.augusta.edu/dcm/>
 - **Service Excellence, Patient- and Family-Centered Care and You**
Center for Patients and Families 706-721-7322, <http://www.augusta.edu/cpfcc/> /
Office of Learning, Leadership and Development 706-721-3196
<https://www.augusta.edu/hr/leadership-development/index.php>
 - **Diversity and Inclusion**
<https://www.augusta.edu/diversity/>
706-721-6890
 - **Protecting Confidential Information and Your Role**
Information Technology
706-721-4000
<http://www.augusta.edu/its/>
-

12:15 PM – 1:15 PM

Lunch (*On Your Own*)

You can find copies of the power point presentations and packet materials at the following location:

<https://www.augusta.edu/hr/leadership-development/greatstart.php>

If you have any additional questions, please contact:

Kimberly Hayes 706-721-3196 or kihayes@augusta.edu

Rev: 03/2019



1:15 PM – 3:15 PM **Afternoon Sessions**

Perks and Programs

- Health Center Credit Union
<http://www.hccu.coop/>
- The Office of Advancement
<http://giving.augusta.edu/>
- Employee Discount Program
<https://www.augusta.edu/hr/leadership-development/discounts.php>
- JagCard
<http://www.augusta.edu/jagcard/>

Safety and Security

<https://www.augusta.edu/cepar/>

<http://augusta.edu/publicsafety/>

Legal Affairs, Compliance and Enterprise Risk Management

- Health System Legal Affairs
- Compliance and Risk Management
- University Legal Affairs
<http://augusta.edu/services/legal/>, <http://www.augusta.edu/compliance/>

Parking and Transportation -

Health Sciences Campus - 706-721-2953 / Summerville Campus - 706-729-2090

<http://www.augusta.edu/parking/>

*****NOTE: Orientation for **Cerner and Securitas** employees ends after Parking and Transportation presentation*****

3:15 PM – 4:45 PM **Break Out Session for **Medical Center Employees****

Patient Care Services Overview and Information – Nursing Education

AUMC Human Resources Overview

- Compensation - 706-721-5766
- Employee Health and Wellness Services - 706-721-8177
- Employee Relations – 706-721-7272
<http://www.augusta.edu/hr/>

Retirement Plan – VALIC Representative,

3:15 PM – 4:45 PM Break Out Session for **Augusta University Employees**

What You Need to Know as an Augusta University Employee

- The USG, Board of Regents, and Policies Overview

DAY ONE WRAP-UP & SIGN OUT FOR ALL EMPLOYEES - End of Day One

4:45 PM – 5:00 PM

Agenda Day Two **Medical Center Employees**

Location: Alumni Center Banquet Room

*****NOTE: Non-benefits eligible employees do not report on day two until 9:15a.m.**

8:00 AM – 11:15 AM

- Welcome and Valic (collect retirement paperwork)
- Benefits Overview – AUMC Benefits
AU Medical Center Benefits - 706-721- 7909
<https://paws.augusta.edu/pub/hr/services/benefits/Pages/Medical%20Center/Main-Benefits-Page.aspx>
- Interpreters and Translation Services, Culturally and Linguistically Appropriate Services
<http://www.augustahealth.org/patient-family-centered-care/interpreters/interpreter-services>
- Reducing Hospital-Acquired Infection: What's Your Part?
<https://paws.augusta.edu/pub/epidemiology/Pages/default.aspx>
- Question & Answer / Wrap-Up / Forms Collection

Lunch on Your Own

After Lunch report to work units or to Patient Care Services Orientation at 1 PM

End of Day Two Medical Center

Agenda Day Two **University Employees**

Location: Annex 1 – HS 1151

8:00 AM – 9:30 AM

Benefits Overview

- Welcome
- Benefits Appointments (if applicable)
http://www.augusta.edu/hr/benefits/university_benefits/university_benefits.php
- Employee Manual
- Question & Answer / Wrap-Up / Forms Collection

End of Day Two University

