2019 Annual Required Compliance Training for AU Health Employees

(AU Health Compliance Training includes some Augusta University employees, providers and student employees involved in patient care activities and assigned within the HealthStream Learning Center.)

The AU Health Compliance Program was created to assure AU Health meets its commitment to comply with all laws, regulations and policies in its operations. It is a proactive program, which includes training workforce members to be better equipped to prevent, detect, and report illegal, unethical or non-compliant incidents.

To access your annual training assignment, go to www.healthstream.com/hlc/augustauniversity in your web browser and use your Net ID and password to log in. It is recommended to use Chrome or Fire Fox as preferred browsers. If you have any issues or questions with your login, contact the Help Desk at 706-721-4000 or (706) 721-7500.

This year’s Annual Compliance Training assignments are outlined below:

**AU Health Employees (AUMC/AUMA/AUHS) or AU Health Providers (AUMC/AUMA/AUHS)**

Within this course assignment, review the content and complete the quiz or attestation for each of the following modules:

**2019 Annual Required Training**
- Anti-Sexual Harassment
- AU Medical Center Employee Reaffirmation Statement
- Basic EMTALA for Employees (assigned to all but licensed providers)
- Basic EMTALA for Providers (assigned only to licensed providers)
- CARE Team Training
- Confidentiality Statement
- Conflict of Interest Disclosure
- Fraud, Waste and Abuse (Clinical)
- HIPAA Privacy and Security Refresher
- Human Subjects Research (Clinical)
- Information Security

**AU Health Associates Who Are University Employees (Leased) or University Providers**

Within this course assignment, review the content and complete the quiz or attestation for each of the following modules:

**2019 Annual Required Training**
- Anti-Sexual Harassment
- AU Medical Center Employee Reaffirmation Statement
- Basic EMTALA for Employees (assigned to all but licensed providers)
- Basic EMTALA for Providers (assigned to all providers except Dental Providers)
- CARE Team Training
- Confidentiality Statement
- Conflict of Interest Disclosure Training
- FERPA/Drug-Free Schools and Campuses
- Fraud, Waste and Abuse (Clinical)
- HIPAA Privacy and Security Refresher
- Human Subjects Research (Clinical)
- Information Security
- State Business Transactions Reminder (AU employees and residents only)
Within this course assignment, review the content and complete the quiz or attestation for each of the following modules:

**2019 Annual Required Training**
- Anti-Sexual Harassment
- AU Medical Center Employee Reaffirmation Statement
- Basic EMTALA for Employees (assigned to all but licensed providers)
- CARE Team Training
- Confidentiality Statement
- Conflict of Interest Disclosure Training
- FERPA/Drug-Free Schools and Campuses
- Fraud, Waste and Abuse (Clinical)
- HIPAA Privacy and Security Refresher
- Human Subjects Research (Clinical)
- Information Security

*A separate HealthStream course titled Emergency Preparedness will be assigned to all AU Health employees, AU employees (leased), AU/AU Health providers and student employees, along with the 2019 Annual Required Training course. This course will replace the Annual Safety, Security and Emergency Response module generally found within the Annual Required (Compliance) Training course.*

**Management Communications and Computer Access**

Please make this notification available for your employees without computer access, and advise them that computers are available to use in the Greenblatt Library and the Health Sciences Building.

**Instructions to Access Training and Contact Information for Additional Assistance**

- To access your annual training assignment, go to [www.healthstream.com/hlc/augustauniversity](http://www.healthstream.com/hlc/augustauniversity) in your web browser. **It is recommended to use Chrome or Fire Fox for this training as preferred browsers.**
- Log-in by using your Net ID and password (this is the same username and password you use to access Outlook and login to your work station each day):
  - If you have any issues or questions with your login, contact the Help Desk at 706-721-4000 or (706) 721-7500.
- Once you’ve logged in to the [HealthStream Learning Center](http://www.healthstream.com/hlc/augustauniversity) (HLC), click on your **To Do List**.
On your My To-Do List page, click on the Start button to begin the 2019 Annual Compliance Training assignment or other course assignment.

All HLC users will have access to an online Help Guide within the system should they need instructions in navigating the system.

Once the Help Guide opens, users can choose the topic of choice from the navigation pane at the left of the page by clicking on the topic.

Learning labs will be scheduled on the Health Sciences and Summerville Campuses (schedule to be announced) to assist employees in completing this important assignment.

Augusta University provides an anonymous Compliance Hotline (1-800-576-6623) available 24 hours a day/ seven days a week, to report any complaints or concerns you may have related to compliance issues. You may also file a report online by clicking here: