



AUGUSTA UNIVERSITY MEDICAL COLLEGE OF GEORGIA

Associate Dean for Faculty Development

Position Summary

The Associate Dean for Faculty Development is a key member of the MCG Office of Academic Affairs (OAA) medical education leadership team, reporting to the MCG Vice Dean for Academic Affairs. In this role, the Associate Dean for Faculty Development is responsible for providing visionary leadership in strengthening the School's academic programs with the focus on professional development of faculty.

These programs align with the MCG institutional mission statement and the current MCG educational strategic plan, by supporting faculty development across the continuum of medical education to further the reach, impact, and grow the reputation of MCG in Georgia. The Associate Dean for Faculty Development works closely with the MCG Vice Dean for Academic Affairs, and will also work collaboratively with the Office of Faculty Success, as well as the leadership of other AU colleges and the AU Healthcare System (AUHS). This position will work closely with the faculty, staff and leadership of MCG, AU and AUHS to partner and collaborate by augmenting, expanding, innovating and reaching all faculty statewide.

Responsibilities

The Associate Dean for Faculty Development will be responsible for the following:

- Serve as the central architect, facilitator, implementer, and evaluator of Augusta University/Medical College of Georgia faculty orientation and onboarding, training, in service and professional development opportunities.
- Promote an institutional culture of faculty engagement and continuous learning through collaboration with key stakeholders throughout the University; promote innovation and strong pedagogical practices and learner-centered instruction for student success.
- Design, develop, and inform chairs, administration, and others of overall faculty development needs and efforts through reporting, and identifying educational opportunities for faculty to increase knowledge in their discipline(s).
- Provide resources for faculty instructional delivery options in brick-and-mortar as well as digital settings; observe faculty instruction and review instructional delivery materials; provide insight and suggestions through informal and formal reports; training faculty and staff to support delivery of instruction through appropriate preparation of materials, posting of materials on website(s), or providing availability through other means.
- Design and support the faculty instructional evaluation processes; provide advisement training and workshops for new and existing faculty; support new faculty by organizing and facilitating new faculty orientation; identify the faculty on-boarding, training, and development needs and priorities for the University; support faculty in the creation of portfolios for retention, promotion, and tenure.
- Support new and existing faculty by organizing and managing the mentoring programs; and facilitation of coaching programs and peer sharing of best practices.
- Represent the interests of faculty development at academic advisory council meetings; collaborate with the Office of the Provost to ensure alignment among curriculum, policy and administration initiatives and requirements.

Minimum Qualifications

- MD, PhD or other doctoral terminal degree
- Experience in faculty development
- Experience in medical-education administration/educational leadership positions and in medical student teaching
- Strong interpersonal skills
- Ability to collaborate effectively with dean's staff peers and full-time and community-based faculty
- Ability to multi-task at both on-campus and off-site venues
- Strong verbal/written communication skills (i.e. focused reporting for/to leadership)
- Ability to collect and manage data to track performance outcomes to ensure comparable educational experiences
- Strong team building and conflict resolution skills
- Strategically prioritize resources necessary for program support

How to Apply

To be considered an applicant for this position, you must apply online at [Associate Dean for Faculty Development](#). The search committee will begin reviewing candidates immediately and will continue until the position is filled. Applications should include a detailed curriculum vitae and a letter of interest uploaded as one PDF. Nominations and inquiries may be submitted to executivesearch@augusta.edu.

All selected candidates are required to successfully pass a Background Check review prior to starting with Augusta University.

If applicable for the specific position based on the duties: the candidate will also need to have a credit check completed for Positions of Trust and or approved departmental Purchase Card usage.

For Faculty Hires: Final candidates will be required to provide proof of completed academic degree(s) as well as post-secondary coursework in the form of original transcript(s). Those candidates trained by a foreign institution will also be required to provide an educational/credential evaluation.

All employees are responsible for ensuring the confidentiality, availability, and integrity of sensitive [patient, student, employee, financial, business, etc.] information by exercising sound judgment and adhering to cybersecurity and privacy policies during their employment and beyond.

Augusta University is proud to be an equal opportunity employer welcoming applicants from underrepresented groups, including individuals with disabilities and veterans.