

The Chair of Oral & Maxillofacial Surgery for The Dental College of Georgia (DCG) at Augusta University reports directly to the Dean of the DCG and provides leadership and guidance in teaching, research, and service for the Pre-Doctoral Dental Medicine (DMD) Program and the Advanced Education Program in Oral & Maxillofacial Surgery (OMFS). The Chair is responsible for departmental faculty including professional development, scheduling, and productivity by ongoing mentorship, monitoring, and assessment. This position is responsible for the planning, implementation, and evaluation of the pre-doctoral (DMD) OMFS curriculum to ensure compliance with the DCG's mission, with CODA accreditation standards, by regular monitoring of student academic achievement and progress. The Chair also provides administrative leadership for the OMFS Advanced Education Program, including resident admissions decisions, resident development, progression, professional conduct, assessing residency program productivity and program compliance with accreditation standards and DCG patient care compliance protocols. The Chair also provides oversight for the management of the AU Surgery Center.

Key Responsibilities:

As a senior member of the DCG Administration, the Chair of Oral & Maxillofacial Surgery will provide:

- Management of the DMD Program in Oral & Maxillofacial Surgery:
 - Leadership and guidance for the DMD OMFS curriculum planning, implementation, evaluation, reporting, and review.
 - Management of the DMD OMFS curriculum to ensure compliance with the college's mission, accreditation standards and achievement of published student learning objectives.
 - Development of academic schedules and coordination of classroom, laboratory, and clinic assignments for implementation of the DMD OMFS curriculum.
 - Monitoring of DMD OMFS course enrollment, curriculum inventory reports and attendance data in accordance with institutional policy and procedures.
 - Oversight for the development, administration and analysis of DMD OMFS courses and departmental faculty and peer evaluations.
 - Monitoring of student completion of the DMD OMFS program's didactic, and clinical expectations in order to endorse promotion toward graduation.
 - Oversight for the collection, management and security of confidential and sensitive assessment data required for student academic progress and review assessment.
 - Provide OMFS academic program assessment data for the DCG to inform and support college and institutional decision-making and policy development.

- Management of the Advanced Education Program in Oral & Maxillofacial Surgery:
 - Provide leadership and guidance for the Program Director of the OMFS Advanced Education Program in the management of the OMFS residency program admissions process including- developing and publishing residency admissions criteria, screening applications, conducting interviews, collaborative admissions decisions, and the orientation/onboarding of new residents.
 - Provide leadership and guidance for the Program Director of the Advanced Education Program in OMFS in the development, implementation, and assessment of the OMFS

residency education program clinical curriculum, including patient care in college clinics, hospital environments and other affiliated ambulatory care extramural sites.

- Provide leadership and guidance for the Program Director of the OMFS Advanced Education Program in the monitoring of OMFS residents' professional conduct and compliance with institutional policies and procedures.
 - Provide leadership and guidance for the Program Director of the OMFS Advanced Education Program in developing, promoting, resourcing and monitoring of OMFS resident research opportunities.
 - Provide leadership and guidance for the Program Director of the OMFS Advanced Education Program in the oversight of OMFS residents' academic progress and ~~their~~ completion of program certificate requirements.
 - Provide leadership and guidance for the Program Director of the OMFS Advanced Education Program in the monitoring of OMFS resident education program compliance with accreditation standards and responding to ADEA/CODA academic surveys for advanced education in Oral & Maxillofacial Surgery and ensure the timely submission of these surveys.
- Management and Oversight of Oral & Maxillofacial Surgery Clinics
 - Provide leadership and guidance in the credentialing OMFS faculty both in the DCG and AUHealth.
 - Provide leadership and guidance for OMFS faculty, residents and staff in the treatment of patients in compliance with accrediting organizations both in DCG clinic as well as in external sites. Maintain current MOUs for external sites.
 - Provide leadership and guidance for the AU Surgery Center, ensuring interdisciplinary practice opportunities in the Center.
- Leadership and Support for in Oral & Maxillofacial Surgery Faculty Members
 - Management of departmental faculty development including goal setting, monitoring career progress, mentoring, periodic assessment, and annual review.
 - Recruitment of departmental faculty as needed to ensure adequate staffing levels for the in Oral & Maxillofacial Surgery DMD and residency programs.
 - Coordinating participation of OMFS faculty in departmental, college-wide and campus-wide research and scholarly activities.
 - Monitoring clinical faculty production and treatment quality in direct patient care delivery environments.
 - Supporting college and university administrative service efforts by aligning departmental faculty with appropriate committees and boards.
 - Communication of college and university programmatic and personnel changes to CODA in accordance with accreditation compliance guidelines
- Reporting / Working Relationships
 - Reports to: Dean of The Dental College of Georgia
 - Partners with: DCG Department Chairs and DCG Associate Deans

- Direct reports: Department Faculty and Staff
- Relates to the AU Senior Associate Dean for GME and VA Affairs, and the Chair of the MCG Department of Surgery and Co-Medical Director of the Children’s Hospital of Georgia.

Minimum Qualifications:

- DDS/DMD, completion of a CODA-accredited advanced dental education program in Oral & Maxillofacial Surgery, board certification by the American Board of Oral and Maxillofacial Surgery, and eligibility for licensure by the Georgia Board of Dentistry. This is a full-time academic faculty position at the academic rank of associate or full professor. Salary, rank, and tenure status for this position are commensurate with qualifications.
- Experience equivalent to five years in dental education that includes strategic planning, academic assessment, teaching, research/scholarship, and college/institutional committee service.
- Demonstrated experience in assessment, data analysis, and educational outcomes, as it relates to curriculum, learning objectives and accreditation requirements.
- Demonstrated ability for effective leadership, communication, and organizational skills and an ability to balance a focus on the strategic mission and vision of the institution and college with attention to the tactics and goals of the departmental administrative unit.
- Demonstrated ability to synthesize and analyze quantitative and qualitative data and prepare and present reports effectively.
- Interest/passion in working closely with faculty, students, residents and staff to promote engagement, leadership and professional development through collaborative interactions interdepartmentally, university-wide, and with local, regional, and national organizations.

Personal Characteristics and Preferred Experiences

The Chair of Oral & Maxillofacial Surgery should be a strategic thinker, a visionary leader who thrives in a challenging environment and is clearly aligned with the Augusta University and DCG* values of:

- Collegiality** – reflected in collaboration, partnership, sense of community, and teamwork.
- Compassion** – reflected in caring, empathy, and social responsibility.
- Excellence** – reflected in distinction, effectiveness, efficiency, enthusiasm, passion, and quality.
- Inclusivity** – reflected in diversity, equality, fairness, impartiality, and respect.
- Integrity** – reflected in accountability, ethical behavior, honesty, and reliability.
- Leadership** – reflected in courage, honor, professionalism, transparency, and vision.
- * **Service** – reflected in volunteerism, altruism, benevolence, advocacy, and selflessness.
- * **Loyalty** – reflected in mutual commitment among students, employees, alumni and the institution.

Professional Experiences should include:

- Proven success in a comprehensive research university setting.
- Demonstrated ability, professionalism and mutual respect for diverse cultures with the ability to build an effective leadership team through inclusion and consensus among team members and collaboration with other constituents and stakeholders.
- A proven track record as a problem-solver and the ability to implement innovative solutions to contemporary challenges.

- Outstanding communication skills: written, oral, listening, and public speaking ability, including the ability to forge and reinforce effective relationships with internal/external constituencies.

Preferred Leadership Characteristics:

- Strategic and future-oriented
- Understands and is committed to excellence
- Effective, creative and a problem-solver
- Proven ability to see the big picture but also dive into the details when necessary
- Passionate, motivational leader able to craft an effective yet efficient plan and execute
- Self-confident, likes a challenge, and is willing to take risks
- The highest personal integrity and ethics, with a visible commitment to the missions of the DCG, Augusta University and the Augusta University Health System

How to Apply:

Applicants should upload a letter of interest and a comprehensive curriculum vitae as one PDF document. Confidential review of materials will begin immediately and continue until the appointment is made. Nominations or questions may be sent to executivesearch@augusta.edu.

APPLY NOW

All candidates are required to successfully pass a Background Check review. For specific positions, the final candidate may be subject to a (pre-employment) physical, drug screen, and/or credit check.

The final candidate will be required to provide proof of completed academic degree(s) in the form of original transcript(s). Those candidates trained by a foreign institution will also be required to provide an educational/credential evaluation.

Augusta University is an AA/EEO/Equal Access/ADA Employer.