Associate Vice President / Chief Audit Officer

Position Summary
The Chief Audit Officer will lead an integrated Office of Internal Audit that will provide internal audit services to all entities in the Augusta University enterprise.

The Chief Audit Officer will supervise six auditors. The auditors will work as a team for the entire enterprise, though one or more of them may have specialized knowledge and skills in health care organizations, universities, and information technology. The office will be tasked with assuring senior leadership of each entity that appropriate standards, processes and controls are in place and functioning properly, while promoting organizational effectiveness through a focus on customer service and process improvement. The office would adopt and follow the standards of the Institute of Internal Auditors, and the Chief Audit Officer and auditors should strive to hold appropriate professional certifications for their specialties.

Principle Accountabilities
- Directs all enterprise audit activities and ensures that audit programs meet enterprise audit objectives.
- Manages the personnel and department budget for the Office of Internal Audit.
- Responds to enterprise requests for information or for investigation of irregularities.
- Serves as liaison with external auditors in conducting audits and resolving audit related matters.
- Participates in financial information systems requirements and development.
- Conducts/supervises audits of financial transactions and related records in accordance with audit plan.
- Conducts/supervises operational reviews, cost efficiency evaluations, and other investigations, usually of significant size and scope, to ensure compliance with applicable policies, procedures, and regulations.
- Conducts and/or coordinates risk management projects to assist the enterprise in staying up-to-date on risk issues and risk environment changes.
- Prepares and/or reviews working papers and reports that properly record and summarize the review process and findings.
- Presents review of audit findings and recommendation to management and negotiates implementation of same.
- Serves as internal consultant in developing and implementing internal controls and related accounting procedures.
- Formulates and implements a systematic enterprise-wide annual risk assessment and audit plan.
- Operates under the established internal audit department charters of the University and the Health System.
- Other duties as assigned.
Qualifications

- Bachelor’s degree from an accredited college or university with a degree in Accounting or related field is required. Advanced degree preferred.
- Certified Public Account or Certified Internal Auditor.
- Significant combined auditing experience in an academic health center setting or higher education administration.
- Advanced knowledge of auditing, healthcare organizations, regulations and laws, general accounting and preparation of management reports.
- Experience with organizational risk assessment and analytical software.
- Highly developed human relations skills leading to the ability to work well with individuals at all levels in the organization.
- Outstanding communication skills: written, oral, listening, and public speaking ability.
- Strong planning and organizational skills.
- Strong task orientation and high level of energy.
- Affinity with the overall mission of the AU Enterprise.
- Ability to function effectively as part of the enterprise’s leadership team.
- Budgeting and financial management experience at the college or university level.
- Solid computer literacy and internet skills.
- Other Certifications Helpful: Certified Fraud Examiner, Certified Information System Auditor, Certified in Control Self-Assessment

How to Apply

Applicants should upload a complete resume and a letter of interest at AVP/Chief Audit Officer. Confidential review of applications will begin immediately. The position is open until filled but for priority consideration, applications should be received by November 15, 2022. Inquiries and nominations may be sent to executivesearch@augusta.edu.

All candidates are required to successfully pass a Background Check review. For specific positions, the final candidate may be subject to a (pre-employment) physical, drug screen, and/or credit check.

Augusta University is proud to be an equal opportunity employer welcoming applicants from underrepresented groups, including individuals with disabilities and veterans.