



# AUGUSTA UNIVERSITY MEDICAL COLLEGE OF GEORGIA

## **Campus Dean, MCG Northwest GA Clinical Campus Position Description**

### **Position Summary**

The Medical College of Georgia (MCG) School of Medicine is pursuing the phased expansion of its medical class size in response to Association of American Medical Colleges (AAMC) guidance and state physician manpower needs. The current strategy involves the growth of the medical school class from 260 to 300 expanded utilization of MCG students, and the regional residential clinical campuses for 3<sup>rd</sup> and 4<sup>th</sup> year students across Georgia.

In addition, the redesign of the MD curriculum, MCG 3+, has created new programming for student clinical education and competency development statewide. The focal point of MCG's curriculum and regionally distributed 'hub & spoke' MCG medical education network is the Office of Academic Affairs, which houses the Associate Dean for Regional Campus Coordination. The concomitant goals of assuring educational equivalence, enhancing faculty quality, and embracing innovative teaching methodologies require significant curricular and programmatic coordination between the Augusta and regional campuses.

The campus dean will be the Medical College of Georgia dean's staff "presence" on the Northwest GA Clinical Campus. The hub of the campus in Rome and the primary teaching hospitals will be the Floyd Medical Center and Redmond Regional Medical Center, with the primary ambulatory teaching site being the Harbin Clinic. In 2018, after LCME approval, the NW GA Campus extended its LIC educational activities to Dalton, GA, in partnership with Hamilton Health System. The campus dean will report directly to the MCG Associate Dean for Regional Campus Coordination.

### **Responsibilities**

- Assume primary responsibility for locally administering a geographically separated (i.e., regional) clinical campus that complies with all LCME expectations
- Academic administrative oversight responsibility for MCG medical students at the NW Georgia campus, including all clinical teaching sites in NW Georgia. Education will be the primary responsibility, but this individual will also serve as coordinator and liaison for research, activities of students, and for clinical care and continuing medical education of faculty.
- Work with the Associate Dean Regional Campus Coordination to develop, implement, and assess all clinical teaching experiences for MCG medical students at sites in NW Georgia.
  - Work with AHEC to identify and develop potential new clinical teaching sites in agreed-upon disciplines. Sites could be community-based practice sites in the Rome area, but also include development of teaching sites throughout NW Georgia
  - Work with MCG, AHEC, and partnering health care entities (i.e., Health Systems) to maintain on-going medical staff development in education skills for the volunteer, clinical faculty members
  - Liaise with appropriate individuals at MCG and NW Georgia to coordinate and oversee all aspects of the students' educational experience
  - Collaborate with the Associate Dean for Regional Campus Coordination, Associate Dean for Curriculum, Vice Dean for Academic Affairs, and MCG Curriculum Oversight Committee to develop, implement, and assess high quality clinical learning experience
  - Interact closely with MCG students while they are on rotations in NW Georgia. This includes meeting with each student and providing (or ensuring they receive) feedback on their performance, ensuring timely accurate completion of all evaluations, ensuring students' compliance with meeting the expectations of the rotations (e.g., electronic

tracking of experiences, completing evaluations), and ensuring delivery of core curriculum content. This should be coordinated with MCG Career and Academic Advisors in Augusta.

- Develop and implement student support services that are commensurate with the MCG parent campus for advising, counseling, and health care
- Work with AHEC and the Health Systems to identify residential housing for students
- Engage in educational scholarship related to development, implementation, and assessment of innovative educational programs
- Travel to MCG as frequently as needed, up to once per month to attend meetings, including Curriculum Oversight Committee and dean's staff meetings
- Report annually on campus program progress, including operating costs and financial management of budgeted resources

### **Minimum Qualifications**

- M.D., or D.O. degree
- Academic qualifications necessary for an MCG faculty appointment (Associate or Full Professor)
- Personal commitment to medical educational excellence
- Enthusiasm to serve as a faculty role model as demonstrated by teaching and mentoring medical students, engaging in faculty development, and serving as an educational administrator (overseeing campus staff and coordinating the Health Systems)
- Candidates should have MD curriculum and/or program management experience; with several years of experience in academic program administration at an LCME-accredited medical school preferred
- Willingness and capacity to travel to site visit NW Georgia community teaching sites at an average 2 days/week, and to travel to MCG at least monthly
- Knowledge of the Rome and Dalton medical communities is preferred

### **Knowledge, Skills, and Abilities**

- Strong interpersonal skills
- Ability to collaborate effectively with dean's staff peers and full-time and community-based faculty
- Ability to multi-task at both on-campus and off-site venues
- Strong verbal/written communication skills (i.e., focused reported for/to leadership)
- Ability to collect and manage data to track site development and performance outcomes
- Strong team building and conflict resolution skills
- Strategically prioritize resources necessary for program support through participation in the annual budgetary process

### **How to Apply**

Applicants should upload a letter of interest, comprehensive curriculum vitae, and the names and contact information of three or more references at [Campus Dean, Northwest Georgia Campus](#).

Confidential review of materials will begin immediately and continue until the position is filled. Inquiries and nominations may be sent to Executive Search at [executivesearch@augusta.edu](mailto:executivesearch@augusta.edu).

The final candidate will be required to provide proof of completed academic degrees in the form of original transcripts. Those candidates trained by a foreign institution will also be required to provide an educational/credential evaluation.

*Augusta University is proud to be an equal opportunity employer welcoming applicants from underrepresented groups, including individuals with disabilities and veterans.*