

College of Science and Mathematics 2022-2023 Pre-Tenure and Post-Tenure Review Timelines and Process

- March 31, 2022** **Notification of Tenure Extension Decision to Tenure-Track Faculty in 2nd Year**
The Office of Faculty Affairs notifies Tenure-Track faculty in their second year of their option to extend their tenure clock by one year.
- July 15, 2022** **College Pre-Tenure and Post-Tenure Review Guidelines & Calendar Due**
Dean submits their current college pre-tenure and post-tenure review guidelines and calendar to the Associate Provost for Faculty Affairs (APFA) for posting to the University P&T website at: www.augusta.edu/hr/faculty-support-ser/procedures/promotionandtenure.php.
- August 1, 2022** **Eligibility Lists for Pre- and Post-Tenure Review are distributed.**
The Office of Faculty Affairs provides Dean with list of faculty due to undergo pre-tenure or post-tenure review in spring semester 2023.
- August 30, 2022** **College Notifies Faculty Members Eligible for Pre-Tenure or Post-Tenure Review in Spring 2023.**
Faculty members will be notified, in writing, that they are due for pre- or post-tenure review in the coming spring. Each candidate should be provided with copies of, or links to, the relevant AU policy and appropriate college and/or department guidelines. Notifications for pre-tenure review come from the college Dean; notifications for post-tenure review come from the Associate Provost for Faculty Affairs.
- January 13, 2023** **Pre- and Post-Tenure Portfolios Are Submitted to the Department Chair. The Chair shares the portfolios with the appropriate Department or College Committee.**
Faculty members eligible for pre-tenure or post-tenure review submit portfolios to the Department Chair. The Chair uploads pre-tenure portfolios to a Box folder accessible by members of the Department Promotion and Tenure Review Committee, who will initiate the review. Faculty members eligible for post-tenure review submit portfolios to the Department Chair, who in turn uploads the portfolios to a Box folder accessible by the College Promotion & Tenure Committee. The College P&T Committee initiates the review.
- March 4, 2023** **Pre-Tenure Review Reports Are Submitted to Department Chairs.**
The Department Chair meets with the faculty member being reviewed to discuss the department P&T committee's report. Following that discussion, the Chair submits a summary report to the Dean for his review.
- March 11, 2023** **Post-Tenure Review Reports Are Submitted to Department Chairs.**
The Department Chair meets with the faculty member being reviewed to discuss the College P&T Committee's report. Following that discussion, the Chair then submits the portfolio and report to the Dean for his review and approval.
- April 14, 2023** **Dean Submits Pre-Tenure Review Reports and Post-Tenure Review Portfolios and Reports to the Associate Provost for Faculty Affairs.**
Dean submits the post-tenure portfolios and pre- and post-tenure reports to the Associate Provost for Faculty Affairs. The reports and portfolios will be uploaded into a Box folder provided to the Dean's Office representative. The Associate Provost will share the reports with the Executive Vice President for Academic Affairs & Provost.