

FY20 Promotion and Tenure Calendar

- April 1, 2019** **2019-2020 Promotion and Tenure Review Cycle Begins**
On behalf of Academic and Faculty Affairs, Faculty Support Services will notify the authorized representative within the respective Dean/VP/Director office that the current Promotion and Tenure Review Cycle Calendar is posted to the Faculty Support Services web site (<http://www.augusta.edu/hr/faculty-support-ser/procedures/promotionandtenure.php>) and provide the Promotion & Tenure Reports for review by the colleges and departments.
- April 15, 2019** **Promotion and Tenure Calendars**
Dean/VP/Director submit the P&T calendars to the Vice President for Academic & Faculty Affairs.
- April 15, 2019** **College/Department Notify Faculty**
Faculty will be notified, in writing, of their eligibility for Promotion and/or Tenure for the 2018-2019 academic year submission with copy of the approved college P & T calendar. The notification should be made on the Office of the Dean letterhead with the Department Chair copied.
- October 1, 2019** **Portfolios and Appeals to the University P & T Committee**
Dean/VP/Director submits the approved portfolios to the University P & T Committee to begin its review. The portfolios will be uploaded into a Box account provided to the Dean's Office representative.
- November 1, 2019** **Portfolios and Appeals to the Vice President for Academic & Faculty Affairs**
The University P & T committee submits the portfolios and its recommendations to the Vice President for Academic & Faculty Affairs.
- December 13, 2019** **Portfolios and Appeals to the Executive Vice President for Academic Affairs & Provost**
The Vice President for Academic & Faculty Affairs submits the portfolios and recommendations to the Executive Vice President for Academic Affairs & Provost for review and decision with the President.
- January 31, 2020** **Application Forms / Portfolios to Human Resources**
The Executive Vice President for Academic Affairs & Provost provides the promotion and tenure decisions to Faculty Support Services for data entry into PeopleSoft.
- February 7, 2020** **Approval Letters Distributed**
Approval letters from the Executive Vice President for Academic Affairs & Provost are distributed to the respective Dean/VP/Director and copy forwarded to HR-Faculty Support Services
- February 2020** **USO Extract** – Preparation of Report to the Board of Regents
- March 3, 2020** **2019-2020 Promotion and Tenure Process Begins**