



AUGUSTA UNIVERSITY

2022-2023 Promotion and Tenure Review Timeline

March 1, 2022	2022-2023 Promotion and Tenure Review Cycle Begins The Office of Faculty Affairs notifies each Dean/Director that the Promotion and Tenure Review Timeline has been posted to the University P&T website at: www.augusta.edu/hr/faculty-support-ser/procedures/promotionandtenure.php .
March 1, 2022	Eligibility Lists for Promotion and Tenure are Distributed The Office of Faculty Affairs provides Deans/Directors with lists of faculty who are eligible for promotion and/or tenure review.
March 11, 2022	College Promotion and Tenure Guidelines & Calendar Due Dean/Director submits their current college P&T review guidelines and calendar to the Associate Provost for Faculty Affairs (APFA) for posting to the University P&T website (see link above).
March 31, 2022	College/Department Notifies Faculty Eligible for Promotion and/or Tenure Faculty members will be notified, in writing, by their Dean (with cc to the Department Chair and other administrators related to the faculty member's appointment) that they are eligible for Promotion and/or Tenure Review in the current cycle. Each candidate should be provided with copies of, or links to, the approved college P&T calendar, the university P&T guidelines, and the college P&T guidelines.
INSERT COLLEGE-SPECIFIC REVIEW STEPS AND DEADLINES HERE	
October 14, 2022	P&T Portfolios are due to the University P&T Committee Dean/Director submits portfolios to a designated Box folder (provided to the Dean's Office representative) for the University P&T Committee to review.
November 11, 2022	P&T Portfolios and Appeals are due to the Associate Provost for Faculty Affairs The University P&T committee submits its recommendations to the APFA.
December 5, 2022	P&T Portfolios and Appeals are due to the EVP for Academic Affairs & Provost The APFA submits portfolios and recommendations to the EVP for Academic Affairs & Provost for review and decision with the President.
February 3, 2023	P&T Decision Letters are Distributed Promotion and Tenure award letters from the Executive Vice President for Academic Affairs & Provost are distributed to each faculty member.
February 28, 2023	USG Extract is Prepared Human Resources prepares Report to the Board of Regents