

PeopleSoft V9.1

Reviewing Your Transactions

From the PAWS Employee Portal (<https://paws.augusta.edu>), select the "All Apps" icon from the Quick Access Bar.

I Would Like To:
Select

I Would Like To Use:
Select

People Finder

First Name Last Name

Search

JAGWIRE

Your source for university and health system news and information. Bookmark it today on your computer and mobile devices.

#getwired jagwire.augusta.edu

Upcoming Events

- Sep 12 Register for Junior Model U.N.
- Nov 30 Childbirth Education
- Dec 05 IRB Office - Compliance Lunch-n-Learn Series – Study Documentation Process
- Dec 07 Children's Play - "Christmas, the Measles, and Me"
- Dec 09 Exams- Session 1

View All

ITS Alerts

A1C is currently unavailable in the Core Lab due to an instrumentation problem. All specimens received for A1C analysis will be held in the Core Lab and analyzed as soon as new instrumentation is brought online. An alternate methodology is being implemented for this test. No additional lab tests are affected by this problem. The Clinical Pathology lab thanks you for your patience.

Dr. Gurmukh Singh
Chief of Clinical Pathology

What's New

View More

- Women's Health Magazine: 3 Women get real about gut struggles
- Why learning by doing matters more, longer
- Deck the halls with care and keep eyes on young children
- Attention: Student Health Services closure (Dec. 15-30)
- Scientists learn more about how motors maneuver our cells' roadways
- Augusta University's accreditation reaffirmed

Concierge Service

706-721-9522

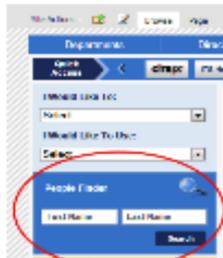
New Policies



AUGUSTA
UNIVERSITY

From the PAWS Employee Portal ALL Apps page, select PeopleSoft HRMS link.

PAWS > pub > Apps_Tools



PeopleFinder is on the home page of PAWS

Health System Applications

- [Ambulatory Dashboard](#)
- [Attendance Tracking](#)
- [Attending Finder](#)
- [CarpoolConnections](#)
- [CDM Reference](#)
- [CDM Request Form](#)
- [CERMe](#)
- [CIS Issue Log](#)
- [Citrix Portal Access](#)
- [Citrix2 Portal Access \(general site\)](#)
- Employment Opportunities**
- [EP3 \(Employee Patient Parking\)](#)
- [Faculty List Online](#)
- [MC Catering & Floor Stock Ordering and Terrace Cafe Menu](#)
- [GRMC Employee Self Service](#)
- [GRMC On Call \(was MCG OnCall\)](#)
- [GRMC OnCall Manual](#)
- [GRMC Paging](#)
- [HIPAA Disclosure Log](#)
- [Informed Consent Forms](#)

University Applications

- [ACGME Resident Case log](#)
- [Campus/USAMobility Paging](#)
- [Crystal Enterprise](#)
- [Crystal Reports](#)
- [Echo360 \(faculty use only\)](#)
- [Effort Funding Profile](#)
- [eSproute \(must use VPN or Citrix when off campus\)](#)
- [GoVIEW \(CERM_PNUR\)](#)
- [GRU Alert](#)
- [Health eShop](#)
- [JagCard](#)
- [JagStore](#)
- [\(submit course materials\)](#)
- [Lockshop](#)
- [OnCore](#)
- [one45](#)
- [PACT](#)
- [PeopleSoft Financials](#)
- [PeopleSoft HRMS](#)
- [Pounce](#)
- [Pulse](#)
- [SoftServ](#)
- [Sponsored Programs](#)

Enterprise Applications

- [Augusta University Brand Information](#)
- [Box \(University wide\)](#)
- [Complete Annual Training & Compliance](#)
- [Compliance Assist](#)
- [Conflicts of Interest Disclosure](#)
- [Curriculog](#)
- [Cyber Anatomy](#)
- [Cyber Science 3D](#)
- [Desire2Learn](#)
- [Faculty List Online](#)
- [Greenblatt & Reese Libraries](#)
- [HIPAA Disclosure Log](#)
- [HR Employee Information](#)
- [Outlook 365 Web Access](#)
- Policy Management System (Policy Tech)**
- [Data Portal](#)
- [Room and Event Scheduling](#)
- [Security Authority \(SA\) Request for NetID](#)
- [Security Authority Request for Application Access](#)
- [Submit a request to IT](#)
- [Who is MY SA?](#)
- [Workforce LEARN Online](#)
- The links below are for systems that are NO LONGER USED,**

Log in using your AU NetID and Password. This would be the same ID and password that you use to log into Outlook.

ORACLE
PEOPLESOFT ENTERPRISE

<p>User ID: <input type="text"/></p> <p>Password: <input type="password"/></p> <p>Sign In</p>	<p>Select a Language:</p> <table><tr><td>English</td><td>Español</td></tr><tr><td>Dansk</td><td>Deutsch</td></tr><tr><td>Français</td><td>Français du Canada</td></tr><tr><td>Italiano</td><td>Magyar</td></tr><tr><td>Nederlands</td><td>Norsk</td></tr><tr><td>Polski</td><td>Português</td></tr><tr><td>Suomi</td><td>Svenska</td></tr><tr><td>Čeština</td><td>日本語</td></tr><tr><td>한국어</td><td>Русский</td></tr><tr><td>ไทย</td><td>简体中文</td></tr><tr><td>繁體中文</td><td>العربية</td></tr><tr><td>UK English</td><td></td></tr></table>	English	Español	Dansk	Deutsch	Français	Français du Canada	Italiano	Magyar	Nederlands	Norsk	Polski	Português	Suomi	Svenska	Čeština	日本語	한국어	Русский	ไทย	简体中文	繁體中文	العربية	UK English	
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UK English																									



Favorites

Main Menu

- Search Menu:
- Top Menu
 - The menu
 - Highlight:
 - Recently Favorites
 - Breadcr path and subfolder
 - Menu Se supports much fas
- AU Digital Measures
 - Board of Regents
 - AU
 - DirXML Administrator
 - Self Service
 - Manager Self Service
 - Recruiting
 - Workforce Administration
 - Fusion Integration
 - Benefits
 - Compensation
 - Stock
 - Payroll for North America
 - Global Payroll & Absence Mgmt
 - Payroll Interface
 - Workforce Development
 - Organizational Development
 - Enterprise Learning
 - Workforce Monitoring
 - Pension
 - Set Up HRMS
 - Enterprise Components
 - Worklist
 - Application Diagnostics
 - Tree Manager
 - Reporting Tools
 - PeopleTools
 - Packaging
 - Careers
 - Usage Monitoring
 - Change My Password
 - My Personalizations
 - My System Profile
 - My Dictionary
 - My Feeds

- Job and Personal Information
- Compensation and Stock
- Team Learning
- Performance Management
- Manager Dashboard
- Talent Summary
- Review Transactions

ged!

n Main Menu to get started.

The image shows a screenshot of the Oracle HRMS interface. It features a search bar at the top with the text "ged!". Below the search bar, there is a navigation pane on the left with a tree view. The main content area displays search results for "Review Transactions", showing a list of items with columns for "Name", "Status", and "Action". The "Review Transactions" item is highlighted in yellow.

Navigate to "Review Transactions"

Main Menu > Manager Self Service > Review Transactions



Review Transactions

Princess Tiana

This page allows you to view the status and relevant information for any transaction you either submitted for approval or have reviewed yourself. For each request you can get detailed information by selecting the hyperlink.

Transactions:

All
I have approved
I have denied
I have submitted
Pending my review

Refresh

Process ID:

There are no transact

Select the drop down next to "Transactions" field and select "I have submitted" from the list.

Select the "Refresh" button.



Review Transactions

Princess Tiana

This page allows you to view the status and relevant information for any transaction you either submitted for approval or have reviewed yourself. For each request you can get detailed information by selecting the hyperlink.

Transactions:

I have submitted

Refresh

Process ID:

Approval Transactions

Find First 1-9 of 9 Last

Transaction Name	Submitted By	Submitted On Behalf Of	Submitted On	Thread Status	
Transfer Transaction Appr	Princess Tiana		12/12/2016 - 2:46 PM	Pending	View Details

Transaction Details

TRANDATE	EFFSEQ	EMPLID	EMPL_RECORD_NBR
2016-12-12	1	[REDACTED]	0

Transaction Name	Submitted By	Submitted On Behalf Of	Submitted On	Thread Status	
Transfer Transaction Appr	Princess Tiana		12/12/2016 - 2:55 PM	Pending	View Details

Transaction Details

TRANDATE	EFFSEQ	EMPLID	EMPL_RECORD_NBR
2016-12-13	1	[REDACTED]	0

Transaction Name	Submitted By	Submitted On Behalf Of	Submitted On	Thread Status	
GRU Additional Pay Transa	Princess Tiana		12/14/2016 - 11:17 AM	Pending	View Details

Transaction Details

REQUEST_DT	EFFSEQ	EMPID	EMPLOYEE_REC
2017-01-01	1	[REDACTED]	0

Your transactions will appear on this page.

Locate transaction that needs review and select "View Details".





Transfer Employee

Elsa Frozen

[Instructions](#)

You may now view the details of the transaction.

You have successfully reviewed a transaction.

Transfer Information

Transfer Date 12/12/2016

*Reason for Transfer Intercompany Transfer

Workflow Status In Approval Process

Effective Sequence 1

Requestor Princess Tiana

New Information

Current Information

*Position	Human Resources Assistant 2	00004975	Human Resources Assistant 2	00004975
*Business Unit	Augusta University	12000	Augusta University	12000
*Department	University HR Services	30400040	University HR Services	30400040
*Location	Augusta University	120	Augusta University	120
*Job Title	Human Resources Assistant 2	510X22	Human Resources Assistant 2	510X22
Full/Part Time	Full-Time		Full-Time	
Standard Hours	40.00		40.00	
Report to	Mgr, Benefits & Data Mgmt	00006316	Faculty Support Services Spec	00004972

Comments

Transfer Approval Chain

