

<b>HONR 3999H XX</b> <b>T 3:00-3:50pm</b> <b>AH E259</b>	<b>HONR 3999H XXA</b> <b>W 11:00-11:50am</b> <b>AH E355</b>	<b>HONR 3999H (alt.)</b> <b>T 9:00-9:50am</b> <b>QDW Conference Room</b>
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Dr. Tim L. Sadenwasser	Office hours:	by appointment		
Office: Quad Wall 104	Email address:	tsaden@augusta.edu	Phone:	706-729-2452

### Required Textbooks and Supplies

None, but students must go to [https://www.augusta.edu/honors/thesis\\_information.php](https://www.augusta.edu/honors/thesis_information.php) and access the fall 2019 Prospectus & Thesis Manual and all necessary information and forms. Students must also access the binders of approved proposals and prospectuses in the Quad Wall Building or electronic copies of these proposals and prospectuses.

### Honors 3999H Course Description and Outcomes

The university's course catalog describes HONR 3999H as "A directed project wherein the student works closely with an honors adviser, usually in her or his major department, to develop an acceptable honors thesis proposal."

This proposal, the catalog continues, comprises three parts:

- 1) Its purpose, its extent, and its expected outcome;
- 2) An assessment of materials needed and available for the proposed project; and
- 3) A calendar for work on the proposed thesis.

The expected outcome of HONR 3999H is that all students will meet the following goals:

- 1) Selection of a research topic of suitable scope and academic rigor;
- 2) Selection of an adviser and an in-field reader, both of whom will have expertise in the student's chosen area of research and either prior knowledge of thesis and prospectus procedures or the willingness to learn them;
- 3) Creation of a prospectus that defines the purpose, scope, and goals of the proposed thesis;
- 4) Completion of a brief but formal presentation of the proposal to the student's thesis panel before the end of the semester; and
- 5) Approval of the prospectus by all members of the honors thesis panel as well as the honors program director or associate director and the chair of the department to which the adviser belongs.

### HONR 3999H Overview

This class will meet once a week for one academic hour, although there will be weeks late in the semester when students will either work independently or meet with the HP director or associate director individually. During meeting times, students will do numerous activities that include the following:

- 1) Discuss their proposed project with the HP director or associate director and other students;
- 2) Consult previously approved prospectuses;
- 3) Meet with their adviser and the HP director or associate director to plan the progress of their prospectus; and
- 4) Share their work in progress with other students and the HP director or associate director.

All students must attend at least one full CURS Student Research seminar or an appropriate and approved substitute this semester (e.g., Georgia Undergraduate Research Collective conference). Student Research seminars will be held at 1:00 pm on the following Fridays, all in the JSAC Coffeehouse:

- August 23, 2019
- September 27, 2019
- October 25, 2019
- November 22, 2019

### Attendance and Timely Progress

Students are required to attend all meetings. Should a student miss a meeting, he or she must make up work outside of class and meet with the HP director or associate director at his or her convenience. I have taught this class enough times to say one thing with absolute certainty: Students who fall behind rarely catch up. If you want to do well, keep up on your weekly writing.

### Forms

All forms that students need to complete Prospectus can be found on the honors program website. **Do not access forms from any other source.**

## Grades

According to HP rules, the grade for HONR 3999H is determined by the student's thesis adviser and recorded by the HP director. The HP director may lower the recommended grade by one letter for students who have unexcused absences or who consistently fail to meet deadlines.

**Calendar:** Please be aware that changes might be made to this calendar depending upon students' individual progress and the progress of the group as a whole. Students may attend any meeting time during a given week.

Week	Date	Class activity	Notes
1	Aug. 14-16	<b>No regular class</b> —meet individually with me by <b>F Aug. 16</b> for 10 minutes to discuss thesis topic and adviser & reader	<b>This meeting is required for all.</b> Failure to set and keep a meeting is cause for removal from the course.
2	Aug. 19-23	Discuss proposed topics Discuss thesis advisers and in-field readers Discuss prospectus timeline	<b>Due:</b> Selection of topic, adviser, and in-field reader
3	Aug. 26-30	Meet with HONR 4500H: Capstone students Receive HP Chair assignments Discuss model proposals	<b>Due:</b> Read and bring two approved proposals that serve as models
4	Sep. 2-6	Discuss model prospectuses Discuss work in progress	<b>Due:</b> <ul style="list-style-type: none"> <li>• Rough draft of <b>Prospectus Proposal Form</b></li> <li>• Read and bring two approved prospectuses that serve as models</li> <li>• Completed <b>Thesis Panel Form</b> to the Honors Office by <b>W Sep. 4</b></li> </ul>
5	Sep. 9-13	<b>No regular class</b> —meetings with panels	<b>Due:</b> Completed <b>Prospectus Proposal Form</b> to the HP office by <b>W Sep. 11</b>
6	Sep. 16-20	In-class work on/discussion of Prospectus	<b>Due:</b> Bring draft in progress of your Prospectus ( <b>at least 2pp.</b> )
7	Sep. 23-27	Career Center résumé workshop <b>Note:</b> The T 9-9:50am class will meet on R Sep. 26, 9-9:50am	<b>Due:</b> Bring your résumé or CV (if you have one)
8	Sep. 30-Oct. 4	In-class work on/discussion of Prospectus	<b>Due:</b> Bring draft in progress of your Prospectus ( <b>at least 4pp.</b> ) and rough draft of timeline and literature review
9	Oct. 7-11	In-class workshop—writing for different disciplines	<b>Due:</b> Bring draft in progress of your Prospectus The T 9-9:50am class will meet on R Oct. 10, 9-9:50am
10	Oct. 14-18	In-class work on/discussion of Prospectus	<b>Due:</b> Edited draft of Prospectus ( <b>at least 6pp.</b> ) and revised timeline and literature review
11	Oct. 21-25	<b>No regular class</b> —meet with your adviser this week to prepare for your full panel meeting	<b>Due:</b> Prospectus and rough draft of timeline and literature review
12	Oct. 28-Nov. 1	In-class work on/discussion of Prospectus	<b>Due:</b> Bring draft of your entire Prospectus with completed timeline and literature review Give or send a complete draft of your entire Prospectus to your panel by <b>W Oct. 30</b>
13	Nov. 4-8	<b>No class</b> —NCHC conference	Schedule a meeting with your full panel for no later than <b>F Nov. 8</b>

<b>14</b>	Nov. 11-15	<b>No regular class</b> —meet individually with me for 10 minutes	
<b>15</b>	Nov. 18-22	In-class work on/discussion of Prospectus	
<b>16</b>	Nov. 25-29	<b>No class—Thanksgiving Break</b>	Final full panel meeting (if necessary) to discuss revisions to Prospectus draft must be held by no later than <b>M Nov. 25</b>
<b>17</b>	Dec. 2-4	<b>No regular class</b> —meet individually with me for 10 minutes (only for students who have not yet completed all elements of Prospectus)	<b>Completed Prospectus and Prospectus Cover Sheet and Approval Form</b> to the Honors Office by 4pm on <b>W Dec. 4</b>

### Important dates

<b>Week</b>	<b>Date due</b>	<b>What's due?</b>	<b>Date submitted or completed</b>
<b>4</b>	W Sep. 4	Completed <b>Thesis Panel Form</b> due to the HP office	
<b>5</b>	W Sep. 11	Completed <b>Prospectus Proposal Form</b> due to the HP office	
<b>6</b>	T Sep. 17 or W Sep. 18	<b>2pp. of draft in progress</b> due in class	
<b>8</b>	T Oct. 1 or W Oct. 2	<b>4pp. of draft in progress</b> due in class	
<b>10</b>	T Oct. 15 or W Oct. 16	<b>6pp. of draft in progress</b> due in class	
<b>12</b>	W Oct. 30	Complete draft of your entire <b>Prospectus</b> due to your panel	
<b>13</b>	F Nov. 8	<b>Full panel meeting</b> to discuss Prospectus draft	
<b>16</b>	M Nov. 25	<b>Final full panel meeting</b> (if necessary) to discuss revisions to Prospectus draft	
<b>17</b>	W Dec. 4	Completed <b>Prospectus and Prospectus Cover Sheet and Approval Form</b> due to the office by 4pm	