

**HONR 3999H: JUSTIFICATION FOR A GRADE OF “INCOMPLETE” FORM**

This form is to be completed only in the event that the writer cannot finish the prospectus while still enrolled in HONR 3999H but is likely—as determined by the panel—to complete it successfully during the first five weeks of the following semester. This form must be completed and submitted to the HP office by no later than 5pm on the last day of classes.

By signing this form, the thesis writer acknowledges that he or she must submit all completed and signed thesis materials no later than five weeks after the first day of classes of the following semester.

**Part I: To be completed by the student**

- 1. Name \_\_\_\_\_
- 2. Describe the work that must still be completed before you submit your prospectus for your panel’s approval. Attach a more detailed explanation if necessary.

- 3. Estimate to the best of your ability when you will submit your prospectus for your panel’s approval.

**Part II: To be completed by the thesis adviser**

I concur with the prospectus writer’s assessment of the work to be completed and his or her estimate of the thesis’s successful submission date:

\_\_\_\_\_

NAME
SIGNATURE
DATE

Include below any criticisms or modifications of the prospectus writer’s self-assessments.