

STUDENT INSTRUCTIONS: PLANS

BACKGROUND INFORMATION

Plans allows creation of a long-term plan for degree completion and verifies that courses used will fulfill degree requirements.

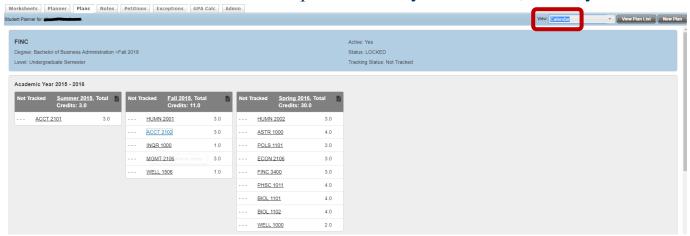
- o Changing your major and/or your concentration will delete your plan, and you will have to make a new one with your advisor.
- **GPA Calculator** and **Term Calculator** are helpful GPA projection tools.

PLANS FEATURES

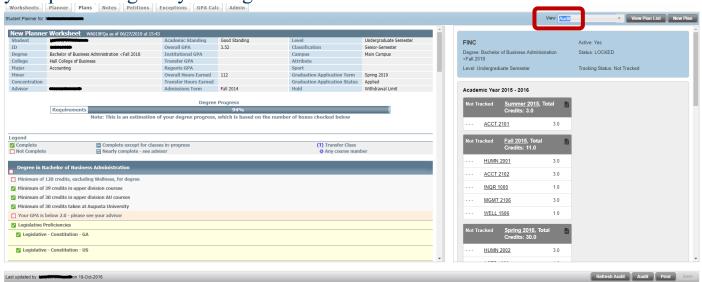
• There are different Plans views available for you to use. The **Notes** view allows you to view advising notes for each term. Notes can be added by your advisor to either the entire plan, the term or the requirement.



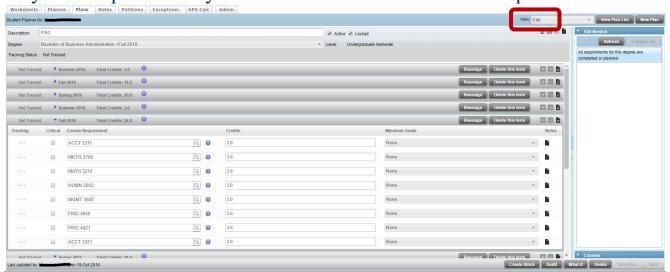
• The Calendar view is a more compact view of your courses, term by term.



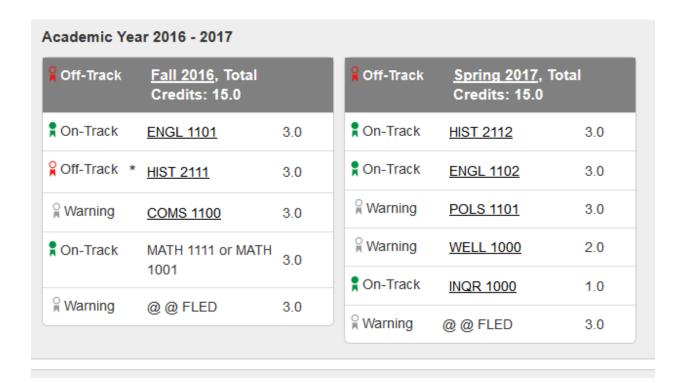
• The **Audit** view is the default view if you already have a plan. Here you can your plan alongside your degree audit.



• The **Edit** view is the default view if you do not yet have a plan. Here you can only see the plan. Here your advisor can edit and add to the plan.



- Tracking is a feature to help make sure you are "on-track" for your degree. Tracking consists of tracking the entire plan, the individual terms and the requirements. Only critical requirements will be tracked. The following will be considered:
 - On track a requirement was taken in the term in which it was tracked
 - Off track a requirement was not taken
 - Warning a requirement was taken in a later term

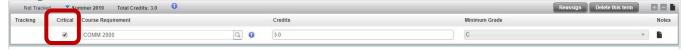


PLANS TIPS & TRICKS

- Your advisor will add terms to the plan as you matriculate. Multiple plans will not be created unless you change degree or major.
- A minimum grade can be entered for each requirement.



• Requirements can be marked as **Critical** to be tracked.



CONTACT

If you have any additional questions, please contact our office at **jagtrax@augusta.edu**.